

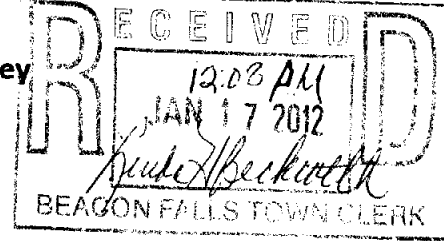


MINUTES

Council of Governments of the Central Naugatuck Valley

Black Rock Tavern
78 Main Street
Thomaston, CT

12:00 Noon, Friday, December 9, 2011



COGCVN Members: Gerald Smith, First Selectman, Beacon Falls; Joseph Salvini, Alternate, Middlebury; Bob Mezzo, Mayor, Naugatuck; George Temple, First Selectman, Oxford; Bob Chatfield, Mayor, Tom Galvin, Alternate, Prospect; Ed Edelson, First Selectman, Carol Hubert, Assistant to the First Selectman, Southbury; Ed Mone, First Selectman, Thomaston; Geraldo Reyes, Administrative Aide to the Mayor, Waterbury; Ray Primini, Town Council Chairman, Watertown; Tom Dunn, Mayor, Wolcott; Jerry Stomski, First Selectman, Woodbury.

Speakers and Guests: Leslie Lewis, WalkCT; Paul Nonnenmacher, CRRA; Carla Iezzi, CTDOT; Rich Minnick, RPC Chairman.

Staff: Peter Dorpalen, Executive Director; Virginia Mason, Assistant Director; Samuel Gold, Senior Planner; Joe Perrelli, Senior Planner; Glenda Prentiss, GIS Coordinator; Mark Berube, GIS Planning Assistant; Lauren Rizzo, Administrative Assistant.

1. Pledge of Allegiance, Roll Call, Public Comment

Chairman Bob Mezzo called the meeting to order at 12:10 p.m. Those present recited the Pledge of Allegiance and the roll was called. There was no public comment.

2. Administrative Items

- a. *Minutes of November 18, 2011 Meeting* — On a motion by Bob Chatfield, seconded by Ed Mone, it was unanimously

VOTED: To approve the minutes of the November 18, 2011 COGCVN meeting.

- b. *Financial Report* — Peter Dorpalen reported that as of November 30, 2011 COGCVN was 42% through the fiscal year and had expended 37% of its operating budget. Including pass-through funds, 36% of the total budget has been expended.

Mr. Dorpalen also mentioned ongoing issues with the landlord's maintenance of the building where the COGCVN offices are located. New office space is being looked at.

Also, a request for proposals for a new server and technical maintenance for COGCVN's computer system garnered 10 responses. With assistance from a technical committee consisting of Cheshire and Southbury's IT staff, the proposals were reviewed and reduced to four. A revised, supplemental RFP, based on the committee's recommendations, is being prepared.

On a motion by Jerry Stomski, seconded by Ed Mone, it was unanimously

VOTED: To approve the financial report.

4. **WalkCT – What Is It? What Are the Benefits to Your Community?**

Leslie Lewis, Director of WalkCT spoke about the program, which was launched by the Connecticut Forest & Park Association to connect people to the outdoors, build awareness of valuable resources, develop routes for non-motorized transportation, and promote healthy living in Connecticut. She said the cornerstone of the program is the WalkCT website, which currently has over 115 walking locations around the state. She said that the program is more than hiking trails and walks in the woods, noting Thomaston’s own Clock Walk. She requested that each town authorize someone as an ambassador who can register the municipality’s walking locations, including town centers, on WalkCT’s website.

5. **Emergency Planning**

a. *Purchase of Variable Message Signs Using GSA Price List* — Virginia Mason said COGCNV is in the third year of doing emergency planning in the region, and this is the first full year it will be done under the auspices of the Department of Emergency Services and Public Protection. Ms. Mason requested authority from COGCNV to participate in cooperative agreements or piggyback from contracts such as the purchase of variable message signs using GSA price lists. On a motion by Bob Chatfield, seconded by Jerry Stomski, it was unanimously

VOTED: To authorize COGCNV to participate in cooperative agreements or piggyback from contracts, such as the purchase of variable message signs using GSA price lists.

Additionally, Ms. Mason reported that on December 12 a planning team meeting will take place in Watertown to reallocate funds.

Also at a recent council meeting of DESPP, it was mentioned that there are hazard mitigation grant program funds available for towns that have pre-disaster mitigation plans in place. This qualifies all COGCNV municipalities.

6. **Regional Performance Incentive Program – Regional Animal Control Feasibility Study Application**

Peter Dorpalen provided an update on the Regional Animal Control Feasibility Study. At its October meeting, COGCNV decided to pursue an OPM Regional Performance Grant to study options for a regional animal control facility. COGCNV staff has completed a preliminary draft of the OPM application describing the proposed study. Cost benefit analysis has also been completed. Municipal resolutions will be needed from each participating municipality. The deadline for the application is December 31, 2011. On a motion by Bob Chatfield, seconded by Jerry Stomski, it was unanimously

VOTED: To endorse the Regional Performance Incentive Program proposal for a Regional Animal Control Facility Feasibility Study, and to authorize Chairman Robert A. Mezzo to sign the application’s certification.

Bob Mezzo requested that the COGCNV meeting scheduled for January 13, 2012 be postponed until January 20, 2012 to allow additional time for submittal and review of CMAQ and transportation enhancement projects. On a motion by Bob Chatfield, seconded by Ed Mone, it was unanimously

VOTED: To add a change to the January 2012 meeting date to the agenda.

On a motion by Bob Chatfield, seconded by Ed Mone, it was unanimously

VOTED: To change the date of the January 2012 COGCNV meeting from January 13 to January 20.

Jerry Stomski opened discussion concerning clean-up from the October storm. He said there is an enormous amount of tree debris in the woods, a lot of it lumber sized. There is a possibility of forest fires once the debris dries up. He would like the appropriate authorities to give consideration to what is going on in the woods. Peter Dorpalen said DEEP Commissioner Esty is scheduled to speak at the January COGCNV meeting, although this must be confirmed now that the meeting date has been changed to January 20.

Carla Iezzi of CTDOT said that she has been reassigned and that sometime over the next two months a new liaison to COGCNV will be appointed.

10. Adjournment

At 1 p.m., on a motion by Ed Mone, seconded by Jerry Stomski, it was unanimously

VOTED: To adjourn the meeting.

Respectfully submitted by

Lauren Rizzo
Administrative Assistant

for

Edmond Mone
Secretary

MONTHLY FINANCIAL REPORT
Nov-11

EXPENDITURES

Budget Item	Budget Through June 30, 2012	Expended During Nov-11	Expended Year-to Date	Unexpended Balance 11/30/2011	Percent Expended Yr-to-Date
SALARIES:					
FY 2010-2011	\$439,997.00	\$36,708.62	\$182,699.50	\$257,297.50	41.5%
FRINGE BENEFITS					
FICA Match	\$33,700.00	2,808.22	\$13,976.55	\$19,723.45	41.5%
Medical Insurance	\$70,000.00	3,479.96	\$23,193.87	\$46,806.13	33.1%
Retirement	\$40,000.00	3,670.04	\$18,990.79	\$21,009.21	47.5%
Unemployment	\$2,629.00	-	\$189.57	\$2,439.43	7.2%
Disability Insurance	\$4,800.00	627.32	\$2,738.08	\$2,061.92	57.0%
OTHER EXPENSES					
Travel	\$12,000.00	629.45	\$2,086.13	\$9,913.87	17.4%
Reproduction & Printing	\$6,000.00	701.81	\$2,684.45	\$3,315.55	44.7%
Rent	\$45,577.00	3,791.65	\$18,958.25	\$26,618.75	41.6%
Insurance & Bond	\$8,500.00	-	\$8,388.62	\$111.38	98.7%
Utilities & Misc. Office	\$13,000.00	729.51	\$4,901.78	\$8,098.22	37.7%
Supplies	\$8,700.00	216.47	\$1,838.07	\$6,861.93	21.1%
Dues, Bks, Subscriptions	\$1,200.00	26.00	\$81.00	\$1,119.00	6.8%
Equipment	\$5,000.00	-	\$0.00	\$5,000.00	0.0%
Audit	\$17,000.00	-	\$16,000.00	\$1,000.00	94.1%
Professional Services	\$4,000.00	-	\$1,085.50	\$2,914.50	27.1%
CONSULTANT SERVICES					
Emergency Planning	\$0.00	-	\$0.00	\$0.00	0.0%
New Transp Study	\$30,000.00	-	\$0.00	\$30,000.00	0.0%
Reserve Fund	\$30,000.00	-	\$0.00	\$30,000.00	0.0%
Contingency	\$39,984.00	\$167.80	\$3,301.80	\$36,682.20	8.3%
SUBTOTAL - OPERATING	\$812,087.00	\$53,556.85	\$301,113.96	\$510,973.04	37.1%
PASS-THROUGH FUNDS					
DEMHS FY2009 - et.al.	\$500,000.00	162,470.01	\$199,591.56	\$300,408.44	39.9%
DEMHS FY2010 - et.al.	\$100,000.00	-	\$0.00	\$100,000.00	0.0%
HHW Project	\$52,000.00	11,979.28	\$29,672.56	\$22,327.44	57.1%
CERT - Town Equip.et.al.	\$2,000.00	-	\$600.00	\$1,400.00	30.0%
			\$0.00	\$0.00	
TOTAL	\$1,466,087.00	\$228,006.14	\$530,978.08	\$935,108.92	36.2%

Percent of Year Completed: 41.6%

Prepared: 12/7/2011



AGENDA

Council of Governments of the Central Naugatuck Valley

Black Rock Tavern

78 Main Street

Thomaston, CT 06787

12:00 Noon, Friday, December 9, 2011

12:05 p.m.
 DEC - 5, 2011
 Paula H. Beckwith

Lunch is a choice of Lemon Pepper Salmon, Chicken Francais, or Sliced Sirloin at \$25. Please email lrizzo@cogcnv.org or call 203-757-0535 by Wednesday, December 7, 2011, concerning attendance.

1. Pledge of Allegiance, Roll Call, Public Comment
2. Administrative Items
 - a. Minutes of November 18, 2011 meeting (motion)
 - b. Financial Report (motion)
 - c. FY2010-11 COGCV municipal dues (motion)
 - d. Household hazardous waste administrative fees (motion)
 - e. Correspondence
3. Transportation Improvement Amendment
 - i. Waterbury – Naugatuck River Greenway: Multi-Use Trail along South Main St and Platts Mill Rd (Project No. 0151-0321)
 - ii. Waterbury – ADA Curb Ramp Installation: South Main St. to Thomaston Ave. (Project No. 0151-0322)
4. WalkCT – What is it? What are the benefits to your community?
 - Leslie Lewis, WalkCT Director
5. Emergency Planning
 - a. Purchase of Variable Message Signs using GSA Price List (motion)
6. Regional Performance Incentive Program – Regional Animal Control Feasibility Study application (motion)
7. Transportation Planning
 - a. STP-Urban highway
 - b. STP-Enhancement
 - c. Congestion Management/ Air Quality
 - d. Discretionary grants
8. Regional Business
9. Other
 - a. Profile of the CNVR: 2011

Called by
 Robert Mezzo, Chairman

Directions: Route 8 North to Exit 39. Left (west) on Rte 222 for 1/2 mile to Main Street. Left (south) onto Main Street. Restaurant is on right.



December 5, 2011

MEMORANDUM: 120511B

To: Municipal Clerks
 From: Joseph Perrelli, Senior Planner
 Subject: **Draft Transportation Improvement Program – Public Review and Meeting**

11:25 AM
 DEC - 6 2011
 Gudal Berkecott

The draft 2012-2015 Transportation Improvement Program (TIP), prepared by the Council of Governments of the Central Naugatuck Valley (COGCV) in coordination with the State Department of Transportation (CTDOT), is now available for review and comments. The TIP is a four-year funding schedule of transportation improvement projects paid for by federal, state, and local funding sources. Highway and road improvements, bridge repairs, commuter services, and bus and train operating and capital funds are included in the TIP. Some of the projects in the TIP are:

- Upgrade of I-84 in Waterbury from Washington Street to Pierpont Road
- Reconstruction of Chase Avenue in Waterbury
- Reconstruction of Christian Street in Oxford
- Reconstruction of Scott Road in Prospect (Phase II)
- Naugatuck River Greenway project along S. Main Street in Waterbury
- Realignment and drainage improvements on Route 42 in Cheshire
- Construction of a new bus maintenance facility for CT Transit-Waterbury
- Replacing paratransit vehicles for the Greater Waterbury Transit District
- Repair of railroad bridges and positive train control on the Waterbury Branch Rail Line

The draft TIP will be available for public review and comment for 30 days beginning on December 5, 2011 and ending on January 4, 2012. Written comments may be mailed to COGCV at 60 North Main Street, 3rd Floor, Waterbury, CT 06702, or e-mailed to comments@cogcnv.org. Oral comments will be taken at the public meeting.

Copies of the TIP will be available at the COGCV office and online at www.cogcnv.org. **Enclosed is a copy of the TIP for your own records. We ask that you make this copy available at your office for public review.** Copies of the Air Quality Conformity Determination for ozone and PM_{2.5} will be available for public review at the COGCV office.

T:\Projects\Transportation\TIP\TIP 2012-15\TIP Document 2012-15\Public Comments\TIP Transmittal and Public Mtg Invitation.clerks.memo.docx

Central Naugatuck Valley Region

11:25 AM
DEC - 6 2011
Murphy Beckwith

DRAFT
Transportation Improvement Program:
2012 - 2015

Prepared by
Council of Governments of the Central Naugatuck Valley
in conjunction with the
Connecticut Department of Transportation

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Safety and bridge projects are listed separately in the TIP. A listing of those projects in the CNVR follows the TIP project list in the next chapter.

The air quality conformity determination is presented in Chapter V. The analysis concludes that ozone and particulate matter 2.5 would be reduced if the projects in the TIP and LRP are implemented.

Public Participation Process

The draft TIP 2012–2015 is posted on the COGCNV website and distributed to municipal clerks in the region. The document is also available for public review at the COGCNV office. In an effort to ensure a widespread review of the CNVR TIP, COGCNV sent notice of the document’s availability to over 300 interested officials, organizations, and individuals. The list included local officials, planners, public works directors, minority groups, transit providers, economic development organizations, and conservation groups. Notice of the public review process was placed in the *Republican-American* to ensure a wide distribution.

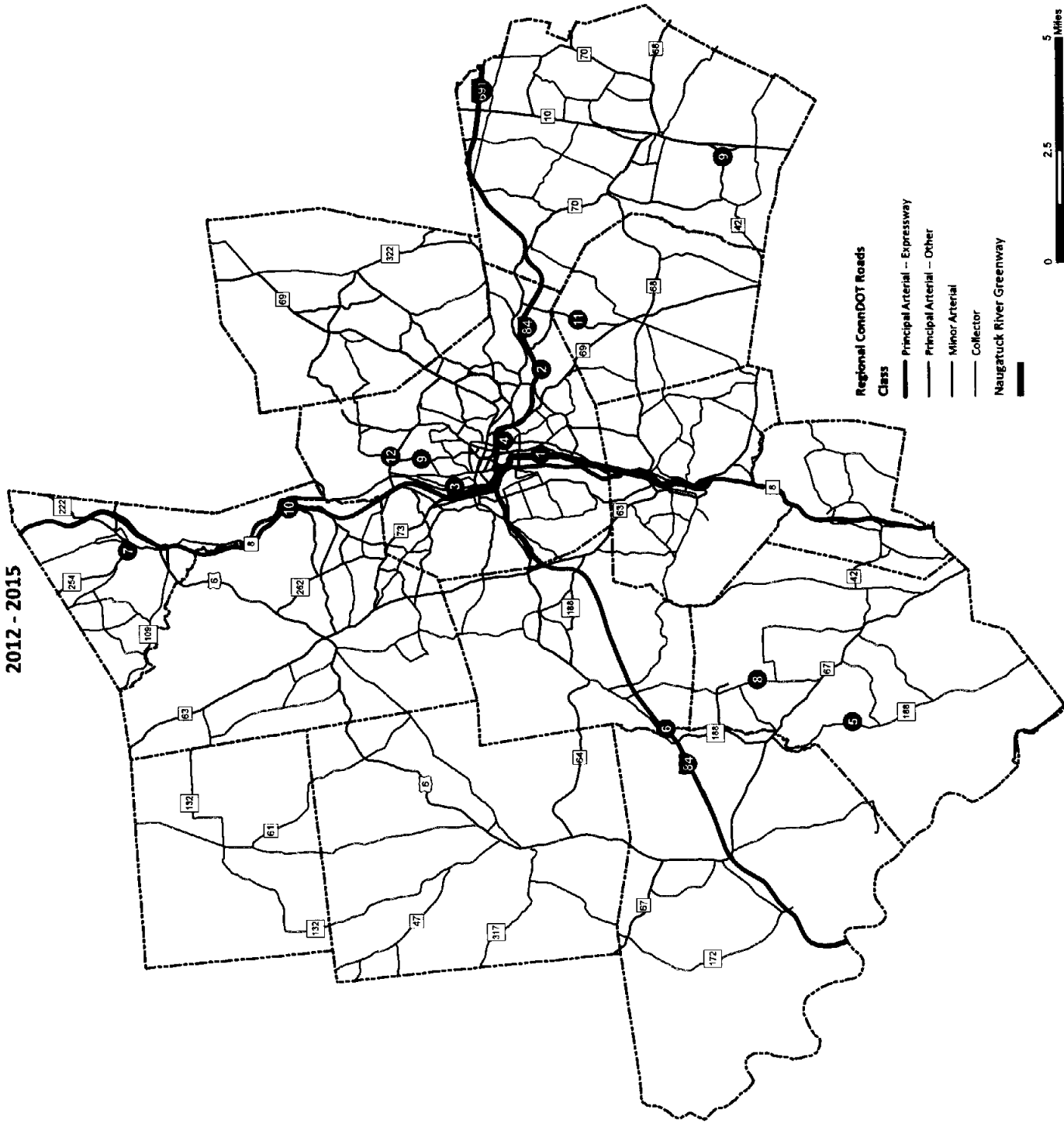
The meeting for the public will be held at the COGCNV office during the thirty-day comment period, from 3:00 p.m. – 5:00 p.m. on December 14, 2011.

TIP 2012–2015 Approval

COGCNV will vote on approval of the 2012–2015 TIP at its monthly meeting held on January 13, 2012. Following COGCNV approval, the TIP will be submitted to CTDOT for review and acceptance, and then forwarded as part of the STIP to the Federal Highway Administration and the Federal Transit Administration for review and approval. Along with the TIP endorsement, COGCNV will vote on approval of CTDOT’s air quality conformity statements, which are in Appendix A.

Transportation Improvement Projects in the Central Naugatuck Valley:

2012 - 2015



High Priority Projects:
 1 Naugatuck River Greenway

STP - National Highway System/ Interstate Maintenance:

2 I-84 From Rte 69 to Pierpont Rd - Upgrade Expressway

STP - Anywhere:

2 I-84 From Rte 69 to Pierpont Rd - Upgrade Expressway

3 SR 847 - ADA Curb Ramp Installation

4 Rte 69 - Pavement Preservation

5 Rte 188 - Culverts

6 I-84 - Pavement Preservation

7 CT 254 - Rehabilitate Culvert

STP - Urban - Bridgeport/Stamford:

8 Christian St - Reconstruction

STP - Urban - New Haven:

9 Rte 42 - Realignment/Drainage Improvements

Bridge Replacement/Rehabilitation

2 I-84 From Rte 69 to Pierpont Rd - Upgrade Expressway

Section 5307 Transit Capital:

10 CT Transit - Waterbury Bus Maintenance Facility

STP - Urban - Other:

11 Scott Rd - Widening

12 Chase Ave - Widening

CNVR Transportation Improvement Program: 2012 - 2015

CNVR Projects

Proj. No	Route/ System	Town	Project Description	Phase	Oblig. Year	Estimated Cost (\$000)				Comments	AQ
						Total	Federal	State	Local		
High Priority Projects											
0151-0321		Waterbury	Multi-Use Trail along S. Main St & Piatts Mill Rd	Prelim. Design	2012	\$330	\$264	\$0	\$66	Add new project	X6
				Final Design	2013	\$365	\$292	\$0	\$73	Add new project	X6
0151-xxxx	NRG	Waterbury	Naugatuck River Greenway	Prelim. Engineer	2012	\$622	\$497		\$125		
				Const	FYI	\$5,000	\$4,000		\$1,000	Add new project	
				Const	FYI	\$596	\$477		\$119	Add new project	
FHWA National Highway System											
0151-0273	I-84	Waterbury	Upgrade Expressway-Phase 3 - AC Entry	Const	2014	\$0	\$0	\$0	\$0	Add AC Entry	
			Upgrade Expressway-Phase 3	Const	2015	\$17,241	\$15,000	\$2,241	\$0	Add AC Conversion	M
				Const	FYI	\$138,680	\$120,651	\$18,028	\$0	Add AC Conversion	M
FHWA Interstate Maintenance											
0151-0273	I-84	Waterbury	Upgrade Expressway-Phase 3 - AC Entry	Const	2014	\$0	\$0	\$0	\$0	Add AC Entry	M
			Upgrade Expressway-Phase 3	Const	2015	\$22,989	\$20,000	\$2,989	\$0	Add AC Conversion	M
				Const	FYI	\$86,207	\$75,000	\$11,207	\$0	Add AC Conversion	M

Proj. No	Route/ System	Town	Project Description	Phase	Oblig. Year	Estimated Cost (\$000)				Comments	AQ
						Total	Federal	State	Local		
FHWA Surface Transportation Program - New Haven											
0025-0138	CT 42	Cheshire	Realignment & Drainage @ King Rd	Const	2013	\$1,640	\$1,312	\$328	\$0	Add project (11 to 12)	
FHWA Bridge Replacement and Rehabilitation Program - Bridge On/Off System											
0151-0273	I-84	Waterbury	Upgrade Expressway-Phase 3 - AC Conversion	Const	2014	\$5,747	\$5,000	\$747	\$0	Add AC Conversion	
			Upgrade Expressway-Phase 3 - AC Entry	Const	2014	\$0	\$0	\$0	\$0	Add AC Entry	
			Upgrade Expressway-Phase 3	Const	FY1	\$59,669	\$51,912	\$7,757	\$0	Add AC Conversion	M
FTA Section 5307 Transit Capital											
0430-XXXX	CT Transit	Waterbury	CTDOT/Waterbury-Administrative Capital - FY 2012	Other	2012	\$150	\$120	\$30	\$0		X6
			CTDOT/Waterbury-Replace Paratransit Vehicles - FY 2012	Acquist	2012	\$612	\$490	\$122	\$0		X6
			CTDOT/Waterbury-Administrative Capital - FY 13	Other	2013	\$150	\$120	\$30	\$0		X6
			CTDOT/Waterbury-Replace Paratransit Vehicles - FY 13	Acquist	2013	\$897	\$718	\$179	\$0		X6
			CTDOT/Waterbury-Waterbury Bus Maintenance Facility - FY 13	Const	2013	\$30,000	\$24,000	\$6,000	\$0		X6
			CTDOT/Waterbury-Administrative Capital - FY 14	Other	2014	\$150	\$120	\$30	\$0		X6

Estimated Cost (\$000)

AQ

Proj. No	Route/ System	Town	Project Description	Phase	Oblig. Year	Estimated Cost (\$000)				Comments	AQ
						Total	Federal	State	Local		
0431-XXXX	Waterbury	Waterbury	Waterbury-Fixed Route-NETCO-FY2014	Other	2014	\$3,925	\$0	\$3,925	\$0		X6
	Waterbury	Waterbury	Waterbury Dial-A-Ride-NETCO-FY2015	Other	2015	\$638	\$0	\$638	\$0		X6
			Waterbury-ADA Operating-NETCO-FY2015	Other	2015	\$1,693	\$0	\$1,693	\$0		X6
			Waterbury-Fixed Route-NETCO-FY2015	Other	2015	\$3,925	\$0	\$3,925	\$0		X6
			Waterbury Dial-A-Ride-NETCO-FY1	Other	FY1	\$638	\$0	\$638	\$0		X6
			Waterbury-ADA Operating-NETCO-FY1	Other	FY1	\$1,693	\$0	\$1,693	\$0		X6
			Waterbury-Fixed Route-NETCO-FY1	Other	FY1	\$3,925	\$0	\$3,925	\$0		X6
			Southington Commuter-Dattco-FY2012	Other	2012	\$80	\$0	\$80	\$0		X6
0444-XXXX	Southington/ Cheshire	Southington/ Cheshire	Southington Commuter-Dattco-FY2013	Other	2013	\$80	\$0	\$80	\$0		X6
			Southington Commuter-Dattco-FY2014	Other	2014	\$80	\$0	\$80	\$0		X6
			Southington Commuter-Dattco-FY2015	Other	2015	\$80	\$0	\$80	\$0		X6
			Southington Commuter-Dattco-FY1	Other	FY1	\$80	\$0	\$80	\$0		X6
FTA Section 5307 Carryover - Transit Capital											
0430-TXXX	Waterbury	Waterbury	CT Transit Waterbury - Replace Paratransit Vehicles FY2008	Acquist	2012	\$300	\$240	\$60	\$0		X6
			CT Transit Waterbury - Replace Paratransit Vehicles FY2009	Acquist	2012	\$440	\$352	\$88	\$0		X6

CNVR Transportation Improvement Program: 2012 - 2015

Multi-Regional Projects

Proj. No	Route/ System	Town	Project Description	Phase	Oblig. Year	Estimated Cost (\$000)				Comments	AQ
						Total	Federal	State	Local		
FHWA National Highway System											
0170-2773	Various	Statewide	Repair/Replace Overhead Sign Supports	Const	2012	\$2,050	\$1,600	\$450	\$0	Add project (11 to 12)	X6
0170-3014	Various	Statewide	Sign Support Inspection by Consult - AC Conversion	Other	2012	\$1,875	\$1,500	\$375	\$0	Change Phase from PE to OTH	X6
				Other	2013	\$742	\$594	\$148	\$0	Change Phase from PE to OTH	X6
0170-3065	Various	Statewide	Repair or Replace Deteriorated Overhead Sign Supports on NHS Routes (FY13)	Const	2013	\$2,000	\$1,600	\$400	\$0	Add new project	X6
0170-3066	Various	Statewide	Repair or Replace Deteriorated Overhead Sign Supports on NHS Routes (CN FY14)	Prelim. Design	2012	\$100	\$80	\$20	\$0	Add new project	X6
				Final Design	2013	\$100	\$80	\$20	\$0	Add new project	X6
			Repair or Replace Deteriorated Overhead Sign Supports on NHS Routes	Const	2014	\$2,000	\$1,600	\$400	\$0	Add new project	X6
0170-3067	Various	Statewide	Installation of Rumblestrips - NHS Expressways (CON FY12)	Const	2012	\$500	\$400	\$100	\$0	Add new project	X6
0170-3068	Various	Statewide	Installation of Rumble Strips - NHS Expressways	Prelim. Design	2012	\$40	\$32	\$8	\$0	Add new project	X6
				Final Design	2013	\$35	\$28	\$7	\$0	Add new project	X6
			Installation of Rumble Strips on NHS Expressway	Const	2013	\$500	\$400	\$100	\$0	Add new project	X6

Proj. No	Route/ System	Town	Project Description	Phase	Oblig. Year	Estimated Cost (\$000)			AQ	
						Total	Federal	State		
0170-SFTY	Various	Statewide	Safety Program, Highway Safety Improvement Prog - Rural & Other	All	FY1	\$11,667	\$10,500	\$1,167	\$0	X6

FHWA Surface Transportation Program - Other Urban (Urbanized Areas Under 200,000)

0170-2999	Urban Program	Various	Design Activities: STP-Other Urban Program - AC Conversion	Plan	2012	\$167	\$133	\$34	\$0	Change Phase from PE to PL	X6
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FHWA Congestion Mitigation and Air Quality

0170-3091	Various	Statewide	FY12: Connecticut Clean Fuels (NY-NJ-CT Moderate)	Other	2012	\$1,057	\$846	\$0	\$211		X6
0170-3092	Various	Statewide	FY12: Connecticut Clean Fuels (Greater CT Moderate)	Other	2012	\$1,057	\$846	\$0	\$211		X6
0170-3093	Various	Statewide	FY12: Statewide Transportation Demand Management (NY-NJ-CT Moderate)	Other	2012	\$2,907	\$2,326	\$581	\$0		X6
0170-3094	Various	Statewide	FY12: Statewide Transportation Demand Management (Greater CT Moderate)	Other	2012	\$1,825	\$1,460	\$365	\$0		X6
0170-3095	Various	Statewide	FY12: Telecommuting Partnership (NY-NJ-CT Moderate)	Other	2012	\$403	\$322	\$81	\$0		X6
0170-3096	Various	Statewide	FY12: Telecommuting Partnership (Greater CT Moderate)	Other	2012	\$252	\$202	\$50	\$0		X6
0170-3097	Various	Statewide	FY12: Statewide Marketing (NY-NJ-CT Moderate)	Other	2012	\$671	\$537	\$134	\$0		X6
0170-3098	Various	Statewide	FY12: Statewide Marketing (Greater CT Moderate)	Other	2012	\$422	\$338	\$84	\$0		X6

11/21/2011

Proj. No	Route/ System	Town	Project Description	Phase	Oblig. Year	Estimated Cost (\$000)				Comments	AQ
						Total	Federal	State	Local		
0170-3111	Various	Statewide	FY14: Statewide Transportation Demand Management (NY-NJ-CT Moderate)	Other	2014	\$3,084	\$2,467	\$617	\$0		X6
0170-3112	Various	Statewide	FY14: Statewide Transportation Demand Management (Greater CT Moderate)	Other	2014	\$1,936	\$1,549	\$387	\$0		X6
0170-3113	Various	Statewide	FY14: Telecommuting Partnership (NY-NJ-CT Moderate)	Other	2014	\$427	\$342	\$85	\$0		X6
0170-3114	Various	Statewide	FY14: Telecommuting Partnership (Greater CT Moderate)	Other	2014	\$268	\$214	\$54	\$0		X6
0170-3115	Various	Statewide	FY14: Statewide Marketing (NY-NJ-CT Moderate)	Other	2014	\$712	\$570	\$142	\$0		X6
0170-3116	Various	Statewide	FY14: Statewide Marketing (Greater CT Moderate)	Other	2014	\$447	\$358	\$89	\$0		X6
0170-3117	Various	Greater CT Moderate	FY14: Advanced Tech Buses	Other	2014	\$4,029	\$3,223	\$806	\$0		X6
0170-3118	Various	Statewide	FY15: Connecticut Clean Fuels (NY-NJ-CT Moderate)	Other	2015	\$1,156	\$925	\$0	\$231		X6
0170-3119	Various	Statewide	FY15: Connecticut Clean Fuels (Greater CT Moderate)	Other	2015	\$1,156	\$925	\$0	\$231		X6
0170-3120	Various	Statewide	FY15: Statewide Transportation Demand Management (NY-NJ-CT Moderate)	Other	2015	\$3,177	\$2,542	\$635	\$0		X6
0170-3121	Various	Statewide	FY15: Statewide Transportation Demand Management (Greater CT Moderate)	Other	2015	\$1,994	\$1,595	\$399	\$0		X6
0170-3122	Various	Statewide	FY15: Telecommuting Partnership (NY-NJ-CT Moderate)	Other	2015	\$440	\$352	\$88	\$0		X6

Proj. No	Route/ System	Town	Project Description	Phase	Oblig. Year	Estimated Cost (\$000)				Comments	AQ
						Total	Federal	State	Local		
0170-2993	Various	Statewide	Inspection of Bridges (On/Off System) by Staff	Other	2012	\$6,600	\$5,280	\$1,320	\$0	Change Phase from PE to OTH	X6
0170-3013	Various	Statewide	Inspection of Bridges (On/Off System) AC Conv.	Other	2012	\$10,778	\$8,622	\$2,156	\$0	Change Phase from PE to OTH, Increase cost to 8,622,400 (Fed)	X6
0170-3063	Various	Statewide	Highway Bridge Program-Consultant Engineering Services, List 22-24 Bridges	Prelim. Design	2014	\$1,000	\$800	\$200	\$0	Add new project	
				Prelim. Design	2015	\$1,000	\$800	\$200	\$0	Add new project	
				Prelim. Design	FY1	\$5,000	\$4,000	\$1,000	\$0	Add new project	
0170-INSP	Various	Statewide	Inspection of Bridges (On/Off System) AC Conv.	Other	2013	\$0	\$0	\$0	\$0	Change Project number (new number to be assigned), Added AC entry, Changed Phase from PE to OTH, Increased cost	X6
				Other	2013	\$10,000	\$8,000	\$2,000	\$0	Change Project number (new number to be assigned), Changed Phase from PE to OTH, Increased cost	X6
				Other	2014	\$18,750	\$15,000	\$3,750	\$0	Add new project	X6
				Other	2015	\$18,750	\$15,000	\$3,750	\$0	Add new project	X6
				Other	FY1	\$18,750	\$15,000	\$3,750	\$0	Add new project	X6

Proj. No	Route/ System	Town	Project Description	Phase	Oblig. Year	Estimated Cost (\$000)				Comments	AQ
						Total	Federal	State	Local		
0400-XXXX	CT Transit	Various	CT Transit Systemwide Administrative Capital/ Small Capital Vehicle Replacement FY 15	Other	2015	\$800	\$640	\$160	\$0		X6
			CT Transit-Replace 2 Coach Buses FY 15	Acquist	2015	\$1,269	\$1,015	\$254	\$0		X6
			CT Transit-Replace 58 2003 40-ft & 7 Coach Buses FY 15	Acquist	2015	\$32,000	\$25,600	\$6,400	\$0		X6
			CT Transit Systemwide Administrative Capital/ Small Capital Vehicle Replacement	Other	FY	\$800	\$640	\$160	\$0		X6
			CT Transit-Replace 84 2004 40-ft Buses	Acquist	FY	\$38,419	\$30,735	\$7,684	\$0		X6
FTA Section 5307 Carryover - Transit Capital											
0170-T708	Various	Statewide	Transit Capital Planning - FY2008	Other	2012	\$250	\$200	\$50	\$0		X6
0170-TXXX	Various	Statewide	Transit Capital Planning - FY2011	Other	2012	\$350	\$280	\$70	\$0		X6
0300-0149	NHL-ML	Various	NHL - Positive Train Control-FY 2010	Prelim. Engineer	2012	\$12,000	\$9,600	\$2,400	\$0		X6
0304-0008	NHL-ML	Various	4 Bridge Rehabs-Naugatuck, Seymour, Beacon Falls	Const	2012	\$8,000	\$6,400	\$1,600	\$0		X6
0400-0027	CT Transit	Various	CT Transit Systemwide Administrative Capital/ Small Capital Vehicle Replacement FY 11	Other	2012	\$600	\$480	\$120	\$0		X6
FTA Section 5309 Fixed Guideway Modernization Capital Program											
0300-0149	NHL-ML	Various	NHL - Positive Train Control - FY2012	All	2012	\$60,000	\$48,000	\$12,000	\$0		X6

Proj. No	Route/ System	Town	Project Description	Phase	Oblig. Year	Estimated Cost (\$000)				AQ
						Total	Federal	State	Local	
FTA Section 5317 New Freedom Initiative										
0170-TNF4	Various Bus	Other Urban Area	New Freedom - Other Urban Area	Other	2012	\$679	\$340	\$0	\$340	X6
				Other	2013	\$713	\$357	\$0	\$357	X6
				Other	2014	\$749	\$374	\$0	\$374	X6
				Other	2015	\$786	\$393	\$0	\$393	X6
				Other	FYI	\$826	\$413	\$0	\$413	X6
FHWA Recreational Trails Program										
0170-RT10	Various	Statewide	Recreation Trails	Other	2012	\$1,436	\$1,149	\$0	\$287	X6
				Other	2013	\$1,436	\$1,149	\$0	\$287	X6
				Other	2014	\$0	\$0	\$0	\$0	X6
				Other	2015	\$0	\$0	\$0	\$0	X6
				Other	FYI	\$1,436	\$1,149	\$0	\$287	X6

SAFETY PROJECTS IN THE CNVR / CT DOT DISTRICTS 1 & 4 / STATEWIDE

The following list is for informational purposes only. It contains safety projects to be funded through the Highway Safety Improvement Program and the Surface Transportation Program.

Project	Route	Municipality	Description	Phase	FDP	DCD	SCH	ADV	Prog	Federal Share	Total
107-173	Governor's Hill	Oxford	Intersection Improvements, Governor's Hill @ Old Church	CN	1/25/12	3/7/12	3/28/12	4/4/12	2012 SIPH	326,880	363,200
151-317	Washington Ave	Waterbury	Install traffic signal, Washington St @ Sylvan Ave	CN	11/16/11	12/28/11	1/18/12	1/25/12	2012 SIPH	241,273	241,273
153-118	CT 73	Watertown	Realignment of Main Street	CN	8/15/12	9/26/12	10/17/12	10/24/12	2013 SIPH	1,903,500	2,115,000
170-3057	Various	Dist 1 & 2	School Zone Signing - Fluorescent Yellow/Green Signs	CN	8/15/12	9/26/12	10/17/12	10/24/12	2013 SIPH	790,500	790,500
170-3077	Various	Statewide	Traffic Signal Design, High Frequency Locations (SLOSSS)	PE		4/14/11	10/12/11		2012 SIPH	1,400,000	1,400,000
170-3086	Various	Dist 3 & 4	School Zone Signing - Fluorescent Yellow/Green Signs	CN	8/15/12	9/26/12	10/17/12	10/24/12	2013 SIPH	280,000	280,000
171-0310	Various	Dist 1	Guide Rail - Non-NHS Routes	CN	5/8/13	6/19/13	7/10/13	7/17/13	2013 SIPH	1,321,000	1,321,000
171-0352	Various	Dist 1	SLOSSS Traffic Signals (100% SIPH)	CN	2/29/12	4/11/12	5/2/12	5/9/12	2012 SIPH	593,000	593,000
171-0356	Various	Dist 1	SLOSSS Traffic Signals (100% SIPH)	RW		8/1/12	8/22/12		2012 SIPH	100,000	100,000
171-0356	Various	Dist 1	SLOSSS Traffic Signals (100% SIPH)	CN	9/25/13	11/6/13	11/27/13	12/4/13	2014 SIPH	2,162,340	2,162,340
174-0355	Various	Dist 4	SLOSSS Traffic Signals (100% SIPH)	CN	3/14/12	4/25/12	5/16/12	5/23/12	2012 SIPH	988,000	988,000
174-0360	Various	Dist 4	SLOSSS Traffic Signals (100% SIPH)	RW		8/1/12	8/22/12		2012 SIPH	100,000	100,000
174-0360	Various	Dist 4	SLOSSS Traffic Signals (100% SIPH)	CN	10/16/13	11/27/13	12/18/13	12/25/13	2014 SIPH	2,162,340	2,162,340

CN - Construction
 PE - Preliminary Engineering
 FDP - Final Design
 DCD - Design Completion
 SCH - Scheduled Obligation
 ADV - Advertising
 SIPH - Highway Safety Improvement Program

Bridge Repair Codes

Letter Code	Description
A	Bridge replacement (in place)
B	Bridge replacement (New Alignment)
C	Superstructure replacement
D	Superstructure repair or strengthening
E	Deck replacement
F	Deck repair
G	Substructure repair / modification
H	Full field painting (abrasive blast cleaning or overcoating)
I	Bridge demolition
J	Bridge railing / sidewalk repair
K	Culvert repair / extension / rehabilitation
L	Bridge widening
M	Temporary bridge
N	Bearing replacement or repair
O	Peen cover plates
P	Pin-and-hanger repair or replacement
Q	Field touch-up painting
R	Bridge drainage system repair or replacement
S	Pin-and-hanger elimination-splice plates
T	Pin-and-hanger fail safe system
U	Joint repair or replacement
V	Waterproof membrane w/ bituminous concrete overlay
W	Cathodic protection
X	Other overlays (bituminous, latex modified concrete, thin polymer, etc.)
Y	New bridge on new roadway system
Z	Install environmental or structural monitoring system
AA	Install / repair Incident Management System
BB	Install / repair lighting system
CC	Raise superstructure
DD	Install / repair sign supports
EE	Scour protection
FF	Seismic retrofit
GG	Install / repair fire suppression system
HH	Install / repair inspection equipment
II	Install fencing (use only when fencing is installed onto existing bridge)
JJ	Install structure mounted noise barrier
KK	Mechanical rehabilitation on moveable bridges
LL	Electrical rehabilitation on moveable bridges

any type of transportation project. CTDOT determines where the funds will be spent. The funding ratio for the STP-Anywhere Program is 80% federal funds to be matched by 20% state funds or 20% local funds for rural minor collector roads.

FHWA Safety Program, HSIP Rural & Other (HSIP) (90/10)

The program authorizes a new Federal-aid funding program to achieve a significant reduction in traffic fatalities and serious injuries on all public roads.

FHWA Surface Transportation Program - Reinvestment and Recovery (STRR) (100)

The program provides MPOs federal funds under the American Recovery and Reinvestment Act. Funds are allocated to the MPOs according to a formula that is based on the population of the urban area. These funds may be used by states and municipalities for roadway improvements on roads that are functionally classified as rural major collector or above. Functional classification of rural minor collector or local road is not eligible. Funds can be used for a wide range of projects, such as roadway widening, roadway reconstruction, transit projects, and ridesharing projects.

FHWA Surface Transportation Program

The Surface Transportation Program is intended to benefit collector and minor arterial roads, rather than the principal arterials funded by the Interstate Maintenance and National Highway System Programs. In order to be eligible for funding, a road must be classified as a collector or arterial; local roads are not eligible. Fifty percent of all STP funds are reserved for the Urban Surface Transportation Program (STP-U), the largest of all the STP programs. Funds are allocated to states and regions according to a formula based on the population of the urban area. Funds can be used for a wide range of projects, such as road widening, reconstruction, transit projects, and ridesharing projects. Funding for STP-U projects comes from federal funds (80%) matched by state and/or local funds (20%).

The FHWA distinguishes between large urban areas (with populations of over 200,000 people) and small urban areas (with populations between 50,000 and 200,000 people). The Waterbury Urbanized Area, the major urban area in the Central Naugatuck Valley Region (CNVR) is considered a small urban area. The STP-Other Urban is the subcategory of the STP-U Program for small urban areas. All other program guidelines are the same as for the STP-U program. The CNVR also has portions of the Bridgeport-Stamford, New Haven, and Hartford Urbanized Areas. Each of these has its own STP-U allocation. After the 2010 US Census is released, the federal Office of Management and Budget will redraw urbanized area boundaries based on urban population.

COGCNV ranks projects based on the functional classification of the road, its condition, its accident history, the amount of use, and the proposed project's impact on surrounding land uses. COGCNV's prioritized list of projects also reflects each town's proportional share of the region's STP-Other Urban allocation and the amount of funding a town has already received. In order to be eligible for STP-Other Urban funds, roadways must be classified as minor collectors or higher in urban areas and major collectors or higher in rural areas. Local roads are not eligible.

FHWA Surface Transportation Program - Rural (STP-R)

The Surface Transportation Program-Rural is a subcategory of the STP-A program. A certain proportion of the STP-A funds must be spent in rural areas with a population of less than 5,000 people. The amount of funding allocated for rural areas is based on miles of roadway that were part of a previous federal program known as the rural secondary program. STP-Rural program funds can be used for any type of transportation project.

FHWA Surface Transportation Program - Transportation Enhancement (STPT)

The FHWA Off-System Bridge Program provides funds to replace or rehabilitate bridges that are not on the federal-aid road system. CTDOT inspects and rates the condition of local as well as state bridges. Projects are selected the same way as in the On-System Bridge Program. Since most state roads are on the federal aid road system, they usually do not qualified for the program. Many of the funded projects are municipal bridges. Funding comes from federal sources (80%) matched by state sources (20%).

The Local Bridge Program is a subset of the FHWA Off-System Bridge Program. To qualify for the Local Bridge Program, a bridge must carry a certified local road and be structurally deficient according to Federal Highway Administration criteria. Bridges must be located on roads functionally classified as "rural local roads," "rural minor collectors," or "urban local roads." Bridges are qualified if the physical condition of the deck, superstructure or substructure (piers and abutments and surrounding areas), or culverts are rated "poor" or worse ("serious," "critical," or in "imminent failure"). The carrying capacity of the bridge and structural integrity are the most heavily weighted factors in calculating the bridge's sufficiency rating. Serviceability, functional obsolescence, and essentiality for public use are also considered in CTDOT's numerical formula. Bridges over 20 feet in length are inspected biannually. When a local bridge is included in the program, the municipality retains responsibility for survey studies, preliminary and final design, material testing, right-of-way activities, and construction supervision and inspection. Grants are available based on an assessment of a town's ability to pay. The town's contribution ranges from 10 to 33% of the total cost of the project depending on the ranking of the bridge. Funding is available at the construction phase, with reimbursement of preliminary studies, engineering, and property acquisition costs.

FHWA Recreational Trails Program (RT) (80/20)

The program provides funding to the Department of Environmental Protection (DEP) to develop and maintain recreational trails for motorized and nonmotorized recreational trail users. The DEP will forward applications to park and recreation directors or chief elected officials in each municipality.

Safe Routes to School (SRSN) (100/0)

The program is designed to enable and encourage children, including those with disabilities, to walk and bicycle to school, and to help plan, develop, and implement projects that will improve safety, reduce traffic, fuel consumption, and air pollution in the vicinity of schools. Funds will be administered by CTDOT, and state, local, and regional agencies, including non-profit organizations, will be eligible to apply for funding for proposed projects.

Federal Transit Administration

The Federal Transit Administration (FTA) is the federal funding source for transit projects:

FTA Section 5307 Transit Capital and Operating

FTA Section 5307 funds are primarily for capital assistance projects, such as the purchase of new buses. A small portion of the funds are reserved for operating assistance; federal regulations restrict the amount that can be used for operating assistance. Section 5307 funds are pooled and applied first to the highest priority bus needs as identified in regional TIPs and the STIP. The FTA provides 80% of Section 5307 funds, and CTDOT provides the non-federal share for all local bus systems in Connecticut.

FTA Section 5309 Capital (5309) (80/20)

With Section 5309 funds, the FTA provides capital funding to establish new rail projects ("New Starts"), improve and maintain existing rail and other fixed guideway systems, and rehabilitate bus systems. New Start funds are awarded on a discretionary basis. Proposed new rail services must compete against proposals

IV. FINANCIAL PLAN

All projects contained in the CNVR *Transportation Improvement Program: 2012–2015* (TIP), prepared by COGCVN in cooperation with the CTDOT, are consistent with the fiscally-constrained *Long Range Regional Transportation Plan: 2011-2040*, prepared by COGCVN, and the *2009 Long Range Transportation Plan* (LRP), prepared by CTDOT. CTDOT developed a 20-year revenue estimate for its LRP. This serves as the basis for TIP development. The CNVR TIP is prepared through an ongoing planning process in cooperation with CTDOT.

The CNVR TIP: 2012-2015 is financially constrained as required by Federal Highway Administration (FHWA) and Federal Transit Administration (FTA). Non-federal matching funds are provided by the state and the municipalities. Where local funds are indicated in the TIP, the municipality or sponsoring agency has made a financial commitment to provide the necessary project funds for the match. This TIP contains a listing of transportation projects, organized by federal funding categories, to be financed in federal fiscal years 2012-2015. Projects listed as FYI may begin or continue in future years beyond 2015.

The federal funds identified in the TIP are the CNVR's portion of expected authorizations to the State of Connecticut and federal funds for statewide and CTDOT maintenance district projects which have components within the CNVR. Each Metropolitan Planning Organization (MPO) in Connecticut schedules federal funding through its regional TIP. When all of these funds are summed, the total equals the expected federal authorization to the State of Connecticut. The State and COGCVN have concurred in the use of these federal funds for the projects listed in the TIP. A detailed description of this process is provided in the STIP.

The majority of the federal funds indicated in this TIP will be matched by state funding. The State of Connecticut's Special Transportation Fund (STF) was established by the 1983 State Legislature to provide a dedicated fund for the financing of investment in Connecticut's transportation system and to cover the operating costs of CTDOT. The principal source of the STF revenues are the motor fuel tax and motor vehicle receipts which, combined, make up approximately 65% of the total fund revenue.

The CNVR TIP: 2012-2015 and the STIP: 2012-2015, which includes the CNVR TIP, are financially constrained, and the spending plan is based on reasonable projections of available statewide resources. As program and schedule changes are made to the TIP, the total expected federal authorizations and matching funds will be reallocated to reflect total statewide and regional program needs.

Table 1. DVMT – Ozone Emissions – SIP Budgets: 2009 - 2040

Series 29C:

Year	Ozone Area	Series 29C Model			Budgets		Difference	
		VMT	VOC	NOX	VOC	NOX	VOC	NOX
2009 S28I	CT Portion of NY-NJ-LI Moderate Greater CT Moderate	51,342,464	26.78	52.00	27.40	54.60	-0.62	-2.6
		47,043,284	24.77	45.33	26.30	49.20	-1.53	-3.87
2015	CT Portion of NY-NJ-LI Moderate Greater CT Moderate	51,816,976	19.13	25.17	27.40	54.60	-8.27	-29.43
		47,504,548	17.57	22.25	26.30	49.20	-8.73	-26.95
2025	CT Portion of NY-NJ-LI Moderate Greater CT Moderate	55,589,908	14.11	13.03	27.40	54.60	-13.29	-41.57
		51,688,532	13.02	11.88	26.30	49.20	-13.28	-37.32
2035	CT Portion of NY-NJ-LI Moderate Greater CT Moderate	58,386,160	14.59	11.77	27.40	54.60	-12.81	-42.83
		55,228,032	13.86	11.00	26.30	49.20	-12.44	-38.2
2040	CT Portion of NY-NJ-LI Moderate Greater CT Moderate	59,556,300	14.96	12.01	27.40	54.60	-12.44	-42.59
		56,838,524	14.42	11.35	26.30	49.20	-11.88	-37.85

NOTES:

1. A small reduction in VMT and emissions in the Greater Connecticut area will occur from the ECO program in the Connecticut portion of the NY-NJ-LI area due to travel between the areas.
2. VMT represents SUMMER DAILY vehicle miles of travel.
3. VOC & NOX emissions are in tons per day and are calculated using Connecticut's vehicle mix.
4. HPMS 12 Functional Class system used.
5. National Low Emission Vehicle (NLEV) program included in 2008 and all future years.
6. Eight-Hour Ozone emission budgets effective June 27, 2008.
7. Series 29C run with 20 Iteration equilibrium assignment.
8. Year 2009 VMT and emissions are based on Series 28I.

APPENDICES

- A. Air Quality Conformity Statements - *available at www.cogcnv.org*
- B. Urban Planning Certification – January 2012 - *to be added*
- C. COGCVN 2012-2015 TIP Endorsement - *to be added*
- D. Public Comments / Notification - *to be added*



11:50AM

 JUN 21 2011
Quintin Bede

SCHEDULE OF MEETINGS: 2012

Council of Governments of the Central Naugatuck Valley (COGCV)

Meets the second Friday of each month, 12:00 noon at locations in the Region which will be announced. There is no meeting in August. On Friday holidays the regular meeting is held on the preceding Thursday or the following Friday.

January 13, 2012	July 13, 2012
February 10, 2012	September 14, 2012
March 9, 2012	October 12, 2012
April 13, 2012	November 9, 2012
May 11, 2012 — Annual Budget Meeting	December 14, 2012
June 8, 2012 — Annual Meeting	

Regional Planning Commission of the Council of Governments (RPC)

Meets the first Tuesday in alternate months, 7:00 p.m., Council Offices at 60 North Main Street, 3rd Floor, Waterbury. There is no meeting in August. On Tuesday holidays, the regular meeting is held on the following Wednesday or following Tuesday

January 10, 2012
 March 6, 2012
 May 1, 2012
 July 10, 2012
 September 11, 2012
 November 13, 2012

T:\General\Meetings\FY 2012\Meeting schedule 2012.wpd



MINUTES

Council of Governments of the Central Naugatuck Valley

Señor Pancho's Restaurant

280 Cheshire Road

Prospect, CT

12:00 Noon, Friday, November 18, 2011

12:06 PM
 NOV 18 2011
 Glenda Beckwith

COGCVN Members: Karen Wilson, Alternate, Beacon Falls; Jerry Sitko, Alternate, Cheshire; Tom Gormley, First Selectman, Middlebury; Bob Mezzo, Mayor, Naugatuck; Mary Ann Drayton-Rogers, First Selectman, Oxford; Bob Chatfield, Mayor, Tom Galvin, Alternate, Prospect; Bill Davis, First Selectman, Southbury; Ed Mone, First Selectman, Thomaston; Terry Caldarone, Alternate, Waterbury; Ray Primini, Town Council Chairman, Watertown; Tom Dunn, Mayor, Wolcott.

Speakers and Guests: Kinson Perry, AT&T; Cheryl Duey, Hank O'Brien, CL&P; Darlene Kish-Thomson, eBenefits Group; Lee Reynolds, Congressman Chris Murphy's Office; Paul Nonnenmacher, CRRA; Carla Iezzi, CTDOT.

Staff: Peter Dorpalen, Executive Director; Virginia Mason, Assistant Director; Samuel Gold, Senior Planner; Joe Perrelli, Senior Planner; Glenda Prentiss, GIS Coordinator; Mark Berube, GIS Planning Assistant; Trish Bauer, Financial Manager; Lauren Rizzo, Administrative Assistant.

1. Pledge of Allegiance, Roll Call, Public Comment

Chairman Bob Mezzo called the meeting to order at 12 noon. Those present recited the Pledge of Allegiance and the roll was called. A moment of silence was observed to mark the passing of Duncan Graham, COGCVN's first Executive Director.

For public comment, Paul Nonnenmacher of CRRA reminded those assembled of the upcoming MSA deadlines. CRRA is available to meet with towns that may have questions or concerns.

2. Administrative Items

- a. *Minutes of October 26, 2011 Meeting* — On a motion by Bill Davis, seconded by Tom Gormley, it was unanimously

VOTED: To approve the minutes of the October 26, 2011 COGCVN meeting.

- b. *Financial Report* — Peter Dorpalen reported that as of October 31, 2011 COGCVN was 33% through the fiscal year and had expended 31% of its operating budget. Including pass-through funds, 21% of the total budget has been expended.

All municipal dues have been received, except for one town, which is expected shortly.

Also, proposals for a new server and computer support services have been received and are in the process of being reviewed.

November 10, 2011

Letter from Susan Cable to thank COGCNV staff for its expertise and support that small towns such as Beacon Falls might otherwise not have, and to the people she met and relationships she made through her years with COGCNV.

3. Transportation Improvement Amendment

Joe Perrelli summarized the November 2011 amendment to the 2011-2013 Transportation Improvement Program, as outlined in Memorandum 111011TIP. On a motion by Tom Dunn, seconded by Tom Gormley, it was unanimously

VOTED: To approve the November 2011 amendment to the 2010-2013 Transportation Improvement Program listed in Memorandum 111011TIP.

4. Introduction of AT&T Contact and AT&T's Future Direction

Kinson Perry, Area Manager, External & Legislative Affairs at AT&T, spoke about changes in the telecommunications industry and their impact on AT&T. He also discussed the AT&T and T-Mobile acquisition. In order for AT&T to expand its network and deliver sufficient customer service, he said it is necessary to erect more cell phone towers. Primary concerns for AT&T are public safety issues, expanded reach, and personal safety.

5. CL&P ROW Permitted and Unpermitted Uses

Cheryl Duey and Hank O'Brien of CL&P discussed appropriate and inappropriate uses in CL&P's rights-of-way. ROWs must be kept clear of hazards and encroachments that could endanger the public or line workers, or affect the reliability of electric service. Examples of unpermitted uses are clearance impacts, structure impacts, and blocking company access. Property owners' rights within a ROW were also discussed.

6. Regional Performance Incentive Program – Regional Animal Control Feasibility Study

Peter Dorpalen spoke about the preliminary draft of the OPM application for the proposed regional animal control feasibility study. Information for a cost-benefit analysis is still needed. Each participating municipality must approve and sign a resolution concerning the regional animal control facility before the application's December 31, 2011 deadline.

7. Emergency Planning

- a. *Discussion of Response to Storm Alfred* — Several chief elected officials spoke about their town's experience with Storm Alfred and CL&P's response. Also, Virginia Mason reported that this topic had been discussed at the last REPT meeting and that there are funds from the 2008 grant to reallocate, based on Storm Alfred. Replacement cots will also be available to the towns.

8. Regional Business

Virginia Mason said a meeting of the Connecticut Chapter of the American Planning Association will be held on December 9 in Middletown that may be of interest to towns.

MONTHLY FINANCIAL REPORT
Oct-11

EXPENDITURES

Budget Item	Budget Through June 30, 2012	Expended During Oct-11	Expended Year-to Date	Unexpended Balance 10/31/2011	Percent Expended Yr-to-Date
SALARIES:					
FY 2010-2011	\$439,997.00	\$36,435.02	\$145,990.88	\$294,006.12	33.2%
FRINGE BENEFITS					
FICA Match	\$33,700.00	2,787.29	\$11,168.33	\$22,531.67	33.1%
Medical Insurance	\$70,000.00	4,953.61	\$19,713.91	\$50,286.09	28.2%
Retirement	\$40,000.00	2,989.08	\$15,320.75	\$24,679.25	38.3%
Unemployment	\$2,629.00	-	\$189.57	\$2,439.43	7.2%
Disability Insurance	\$4,800.00	627.32	\$2,110.76	\$2,689.24	44.0%
OTHER EXPENSES					
Travel	\$12,000.00	693.61	\$1,456.68	\$10,543.32	12.1%
Reproduction & Printing	\$6,000.00	132.04	\$1,982.64	\$4,017.36	33.0%
Rent	\$45,577.00	3,791.65	\$15,166.60	\$30,410.40	33.3%
Insurance & Bond	\$8,500.00	-	\$8,388.62	\$111.38	98.7%
Utilities & Misc. Office	\$13,000.00	1,756.35	\$4,172.27	\$8,827.73	32.1%
Supplies	\$8,700.00	736.69	\$1,621.60	\$7,078.40	18.6%
Dues, Bks, Subscriptions	\$1,200.00	55.00	\$55.00	\$1,145.00	4.6%
Equipment	\$5,000.00	-	\$0.00	\$5,000.00	0.0%
Audit	\$17,000.00	-	\$16,000.00	\$1,000.00	94.1%
Professional Services	\$4,000.00	-	\$1,085.50	\$2,914.50	27.1%
CONSULTANT SERVICES					
Emergency Planning	\$0.00	-	\$0.00	\$0.00	0.0%
New Transp Study	\$30,000.00	-	\$0.00	\$30,000.00	0.0%
Reserve Fund	\$30,000.00	-	\$0.00	\$30,000.00	0.0%
Contingency	\$39,984.00	\$995.00	\$3,134.00	\$36,850.00	7.8%
SUBTOTAL - OPERATING	\$812,087.00	\$55,952.66	\$247,557.11	\$564,529.89	30.5%
PASS-THROUGH FUNDS					
DEMHS FY2009 - et.al.	\$500,000.00	7,697.69	\$37,121.55	\$462,878.45	7.4%
DEMHS FY2010 - et.al.	\$100,000.00	-	\$0.00	\$100,000.00	0.0%
HHW Project	\$52,000.00	132.13	\$17,693.28	\$34,306.72	34.0%
CERT - Town Equip.et.al.	\$2,000.00	-	\$600.00	\$1,400.00	30.0%
			\$0.00	\$0.00	
TOTAL	\$1,466,087.00	\$63,782.48	\$302,971.94	\$1,163,115.06	20.7%

Percent of Year Completed: 33.4%

Prepared: 11/16/2011

**AGENDA****Council of Governments of the Central Naugatuck Valley**

Señor Pancho's Restaurant

280 Cheshire Road (Route 68 near Cheshire town line)

Prospect, CT

12:00 Noon, Friday, November 18, 2011

11:04 AM
 NOV 14 2011
 Gude A. Belleveth

Lunch is a buffet at \$15. Please email lrizzo@cogcnv.org or call 203-757-0535 by Wednesday, November 16, 2011, concerning attendance.

1. Pledge of Allegiance, Roll Call, Public Comment
2. Administrative Items
 - a. Minutes of October 26, 2011 meeting (motion)
 - b. Financial Report (motion)
 - c. Health insurance – proposed change in insurance carrier (motion)
 - d. Office building issues
 - e. 2012 Schedule of COGCV meetings (motion)
 - f. Correspondence
3. Transportation Improvement Amendment
 - i. Waterbury – Pavement Preservation on Rte 69 from MP 15.63 to 16.56 and from MP 18.22 to 18.93 (Proj. 0151-0323)
4. Introduction of AT&T Contact and AT&T's Future Direction
 - Kinson Perry
5. CL&P ROW Permitted and Unpermitted Uses
 - Cheryl Duey, CL&P Real Estate Survey Team
6. Regional Performance Incentive Program – Regional Animal Control Feasibility Study
7. Emergency Planning
 - a. Discussion of Response to Storm Alfred
8. Regional Business
9. Other
 - a. Transportation project requests – STP-Urban highway; STP-Enhancement; Congestion Management/ Air Quality

Called by
 Robert Mezzo, Chairman

Directions: From I-84 exit 26 (Route 70), take Rte 70 east to Rte 68 in Cheshire. Right (west) onto Rte 68. The restaurant is on your left in less than 1 mile.

T:\General\Meetings\FY 2012\COG 2011-11.Agenda.wpd



AGENDA

**Regional Planning Commission
 of the Council of Governments of the Central Naugatuck Valley**

COGCV Conference Room
 60 North Main Street – 3rd Floor
 (Waterbury Savings Bank Building – North Lobby)
 Waterbury, CT

7:00 P.M. Tuesday, November 1, 2011

12:15 P.M.
 OCT 26 2011
Heidi Beckwith

Please email lizzo@cogcnv.org or call 203 757-0535 by Monday, October 31, 2011, concerning attendance.

1. Pledge of Allegiance, Roll Call, Introductions
2. Administrative Items
 - Approval of September 13, 2011, Minutes
 - Correspondence
3. Permitted and Non-permitted Uses of CL&P Transmission Rights of Way (ROW)
 - Cheryl Duey, CL&P Real Estate Survey Team
4. Sustainable Communities Regional Planning Grant Application
5. Congested signalized intersection study
6. Bus route ridership study
7. Points of Interest/Local Activities
8. Other
9. Adjournment

Called by

Rich Minnick
 Chairman

Parking: On-site parking entrance is from Phoenix Ave., the first street (on right) intersecting N. Main St. north of the Waterbury Green. Directions to the office are on the COGCV website: www.cogcnv.org.

T:\General\Meetings\FY 2012\RPC 2011-11.Agenda.wpd

**MINUTES****Special Meeting****Council of Governments of the Central Naugatuck Valley**

COGCV Conference Room

60 North Main Street - 3rd Floor

(Waterbury Savings Bank Building — North Lobby)

Waterbury, CT

10 a.m., Wednesday, October 26, 2011

110444
 OCT 26 2011
 Glenda Prentiss

COGCV Members: Susan Cable, First Selectman, Beacon Falls; Jerry Sitko, Alternate (by phone), Cheshire; Bob Mezzo, Mayor; Naugatuck; Mary Ann Drayton-Rogers, First Selectman (by phone), Oxford; Bob Chatfield, Mayor (by phone), Prospect; Bill Davis, First Selectman, Southbury; Ed Mone, First Selectman (by phone), Thomaston; Kathy McNamara, Alternate, Waterbury; Tom Dunn, Mayor (by phone), Wolcott.

Staff: Peter Dorpalen, Executive Director; Virginia Mason, Assistant Director; Samuel Gold, Senior Planner; Joe Perrelli, Senior Planner; Glenda Prentiss, GIS Coordinator; Mark Berube, GIS Planning Assistant; Lauren Rizzo, Administrative Assistant.

1. Pledge of Allegiance, Roll Call, Public Comment

Chairman Bob Mezzo called the meeting to order at 10:02 a.m. Those present recited the Pledge of Allegiance and the roll was called. There was no public comment.

2. Administrative Items

a. *Minutes of October 14, 2011 Meeting* — On a motion by Bill Davis, seconded by Susan Cable, with Bob Chatfield and Kathy McNamara abstaining, it was

VOTED: To approve the minutes of the October 14, 2011 COGCV meeting.

b. *Correspondence* — Peter Dorpalen noted a letter from Mayor Michael Jarjura appointing Kathy McNamara as alternate for the meeting.

3. Office of Policy and Management Regional Planning State-Grant-In-Aid — Authorization

Peter Dorpalen said COGCV would be receiving funding from the Office of Policy and Management to support planning services. Authorization is need to allow Executive Director Peter Dorpalen to execute this agreement with OPM. On a motion by Susan Cable, seconded by Bill Davis, it was unanimously

VOTED: To authorize Executive Director Peter Dorpalen to execute an OPM Regional Planning State-Grant-in-Aid.

4. Regional Performance Incentive Program — Projects

Peter Dorpalen said there were two proposals for use of funds from this program, one is for a regional police dispatch center and the other is for a regional animal control facility. Also,



AGENDA

Special Meeting

Council of Governments of the Central Naugatuck Valley

COGCNV Conference Room

60 North Main Street - 3rd Floor

(Waterbury Savings Bank Building — North Lobby)

Waterbury, CT

10:00 a.m., Wednesday, October 26, 2011

9:36
OCT 25 2011
Robert A. Mezzo

Please email lizzo@cogcnv.org or call 203-757-0535 by Tuesday, October 25, 2011, concerning attendance. Telephone participation will be available for the meeting — see below for instructions.

1. Pledge of Allegiance, Roll Call, Public Comment
2. Administrative Items
 - a. Minutes of October 14, 2011 meeting (motion)
 - b. Correspondence
3. Office of Policy and Management Regional Planning State-Grant-In-Aid — Authorization (motion)
4. Regional Performance Incentive Program — Projects
5. Regional Business
6. Other

Called by
Robert A. Mezzo
Chairman

Dial-In Instructions:

Phone: 1-800-610-4500

Access Code: 5853719

Parking: On-site parking entrance is from Phoenix Ave., the first street (on right) intersecting N. Main St., north of the Waterbury Green. Directions to the office are on the COGCNV website: www.cogcnv.org.

T:\General\Meetings\FY 2012\COG 2011-10-26.Agenda.wpd



MINUTES

Council of Governments of the Central Naugatuck Valley

Rose's Family Restaurant
35 Old State Road (Rte. 67)
Oxford, CT 06478

12 Noon, Friday, October 14, 2011

9-30-11
OCT 24 2011
Handwritten signature: Judy S. Berwick

COGCVN Members: Susan Cable, First Selectman, Karen Wilson, Alternate, Beacon Falls; Jeff Hamel, First Selectman, Bethlehem; Tom Gormley, First Selectman, Middlebury; Bob Mezzo, Mayor, Naugatuck; Mary Ann Drayton-Rogers, First Selectman, Oxford; Tom Galvin, Alternate, Prospect; Bill Davis, First Selectman, Southbury; Ed Mone, First Selectman, Thomaston; Terry Caldarone, Alternate, Waterbury; Roy Cavanaugh, Alternate, Watertown; Tom Dunn, Mayor, Wolcott.

Speakers and Guests: William Quinlan, Dan Moore, Bruce Bernier, Michael Viccaro, CL&P; Andrew Davis, Molly Parsons, Dave Head, Carla Iezzi, CTDOT; Special Agent Ron Offutt, FBI; Lou Mangini, Congresswoman Rosa DeLauro's Office; Kenneth Shooshan-Stoller, Federal Highway Administration; Fire Chief Ken Hanks, Naugatuck; Paul Nonnenmacher, CRRA; Andrew Larson, Jim Shannon, Republican-American.

Staff: Peter Dorpalen, Executive Director; Virginia Mason, Assistant Director; Samuel Gold, Senior Planner; Joe Perrelli, Senior Planner; Glenda Prentiss, GIS Coordinator; Mark Berube, GIS Planning Assistant; Lauren Rizzo, Administrative Assistant.

1. **Pledge of Allegiance, Roll Call, Public Comment**

Vice Chairman Bill Davis called the meeting to order at 12:12 p.m. Those present recited the Pledge of Allegiance and the roll was called. For Public Comment, Paul Nonnenmacher of CRRA spoke about a change to Tier 1 municipal service agreements and an extended date for acting on the them. He said CRRA would be available to meet with towns to discuss the agreements in more detail.

2. **Administrative Items**

a. *Minutes of the September 9, 2011 Meeting* — On a motion by Mary Ann Drayton-Rogers, seconded by Tom Galvin, it was unanimously

VOTED: To approve the minutes of the September 9, 2011 COGCVN meeting.

b. *Financial Report* — Peter Dorpalen reported that as of September 30, 2011, COGCVN was 25% through the fiscal year and had expended 24% of its operating budget. Including pass-through funds, 16% of the total budget has been expended. He also stated that COGCVN staff had sent out a request for proposals for a new computer server and technical support. The IT staff of several towns will assist with the selection process.

On a motion by Susan Cable, seconded by Mary Ann Drayton-Rogers, it was unanimously

VOTED: To approve the financial report.

- c. **Office Building Issues** — Peter Dorpalen reported that the COGCNV office experienced water leakage due to problems with the HVAC equipment and roofing, causing ceiling panels to collapse in the front office area. The tenants have discussed creating an improvement fund to make sure the building is properly maintained. The tenants chipped in to handle the landscaping and mowing of the grounds. Another meeting with the building owner is planned.
- d. **Correspondence** — Peter Dorpalen summarized recent correspondence:

- September 7, 2011 Email on Benedetti asphalt pavement recycling presentation on September 14 at the Beacon Falls town hall.
- September 23, 2011 Email to COGCNV with summary of new Municipal Revenue Sharing Program (partially replaces MM&E) as well as information on new regional equipment purchase programs.
- September 28, 2011 Email from Peter Dorpalen with Benedetti’s responses to questions from town officials on the capital and operating costs of the pavement recycling equipment and other issues.
- October 2, 2011 Email from CRRRA extending the deadline for municipal service agreements to December 31.
- October 13, 2011 Email from OPM with Governor’s announcement of grant awards for the Transit Oriented Development Pilot Program (Naugatuck and Waterbury were not selected).

3. Central Connecticut Rail Study

Andrew Davis, Rail Planning, CTDOT, said the state has determined the need to conduct a feasibility study concerning the implementation of fixed-guideway rail or bus transit service in the Central Connecticut Corridor, directly serving the cities of Waterbury, Bristol, and Hartford, and the adjacent towns of Plainville, Berlin, and Plymouth. He reviewed the draft Scope of Work. Comments on the draft scope of work are being solicited and will be accepted until October 28.

4. Discussion of CL&P Storm Response

William Quinlan, Vice President of Customer Solutions at CL&P spoke about the company’s response to Storm Irene. Current improvement objectives with municipalities include strengthening municipal partnerships, improving communications and coordination, enhancing the town liaison process through people, processes, and technology, and conducting municipal outreach. He also discussed restoration response process enhancements, vegetation management, and resource planning. Feedback from those present was solicited, and several mayors and first selectman spoke about their town’s experience and offered recommendations to improve future storm response.

5. **Transportation Improvement Amendment**

Joe Perrelli summarized the October 2011 Amendment to the 2010-2035 Transportation Improvement program, as outlined in Memorandum 100711TIP. On a motion by Bill Davis, seconded by Tom Gormley, it was unanimously

VOTED: To approve the October 2011 amendment to the 2010-2013 Transportation Improvement Program listed in Memorandum 100711TIP.

6. **Sustainable Communities Regional Planning Grant**

Samuel Gold said a grant application was recently submitted to HUD for a Sustainable Communities regional planning grant. If awarded, the grant would facilitate greater coordination and planning and would include a demographic study for the region, a housing assessment, an economic strategic plan, and a sustainable land use analysis. COGCNV members will be kept apprised of the status of the grant application.

7. **Contractor Fraud**

FBI Special Agent Ron Offutt spoke about contractor fraud and public officials. He reviewed common fraudulent schemes and general fraud indicators. He also discussed what federal regulators look for and provided general guidelines to follow when working with contractors. He noted that 95% of contractors are honest and that the best policy is to have a pro-active approach in place concerning fraud, including a system of checks and balances. A question and answer period followed.

8. **Emergency Planning**

Virginia Mason said there are still outstanding memorandums of understanding for the 2010 state homeland security grant program. She also mentioned that the coordinating council had recently met.

9. **Regional Business**

a. *Benedetti Pavement Recycling Equipment – Level of Interest, Next Steps*

Susan Cable said there was some interest in visiting the Ohio Benedetti facility to see a demonstration of the equipment. She felt it might be advantageous to do so after the first of the year. Mary Ann Drayton-Rogers suggested the CEOs work with their town engineers in order to determine the percentage of roads on which the equipment would work. Several CEOs felt the recycling equipment would be an opportunity to put regionalization into action.

10. **Other**

a. *Brownfield Inventory – Municipal Survey*

Peter Dorpalen said there are state grants available for brownfield revitalization. The DECD is interested in adding to the list of known brownfields and establishing priorities.

b. *Upcoming Household Hazardous Waste Events*

Joe Perelli stated that a household hazardous waste event will take place in Middlebury on Saturday, October 22. This will be the last event of the year. On the product stewardship level, mattress legislation is being looked at for the future. This would be similar to the e-waste bill that was passed, in which electronics recycling became the responsibility of the manufacturer. A meeting for stakeholders in the mattress legislation will be held on November 4.

c. *Water Distribution*

Virginia Mason said that as part of a Connecticut Community Foundation grant, a meeting would be held in Waterbury with the Pomperaug River Watershed Coalition and other speakers concerning water distribution and efficiency. She encouraged interested parties to register for the event at PRWC's website.

d. *Storm Irene Testimony*

Chair of COGCNV's Regional Emergency Planning Committee, Naugatuck Fire Chief Ken Hanks spoke about testifying at a state legislative hearing in Hartford about Storm Irene.

11. Adjournment

At 1:17 p.m., on a motion by Jeff Hamel, seconded by Tom Dunn, it was unanimously

VOTED: To adjourn the meeting.

Respectfully submitted by

Lauren Rizzo
Administrative Assistant

for

Edmond Mone
Secretary

MONTHLY FINANCIAL REPORT
Sep-11

EXPENDITURES

Budget Item	Budget Through June 30, 2012	Expended During Sep-11	Expended Year-to Date	Unexpended Balance 9/30/2011	Percent Expended Yr-to-Date
SALARIES:					
FY 2010-2011	\$439,997.00	\$36,799.82	\$109,555.86	\$330,441.14	24.9%
FRINGE BENEFITS					
FICA Match	\$33,700.00	2,815.19	\$8,381.04	\$25,318.96	24.9%
Medical Insurance	\$70,000.00	4,920.10	\$14,760.30	\$55,239.70	21.1%
Retirement	\$40,000.00	2,700.15	\$12,331.67	\$27,668.33	30.8%
Unemployment	\$2,629.00	-	\$189.57	\$2,439.43	7.2%
Disability Insurance	\$4,800.00	229.70	\$1,483.44	\$3,316.56	30.9%
OTHER EXPENSES					
Travel	\$12,000.00	576.40	\$763.07	\$11,236.93	6.4%
Reproduction & Printing	\$6,000.00	476.07	\$1,850.60	\$4,149.40	30.8%
Rent	\$45,577.00	3,791.65	\$11,374.95	\$34,202.05	25.0%
Insurance & Bond	\$8,500.00	(125.00)	\$8,388.62	\$111.38	98.7%
Utilities & Misc. Office	\$13,000.00	1,637.32	\$2,415.92	\$10,584.08	18.6%
Supplies	\$8,700.00	73.53	\$884.91	\$7,815.09	10.2%
Dues, Bks, Subscriptions	\$1,200.00	-	\$0.00	\$1,200.00	0.0%
Equipment	\$5,000.00	-	\$0.00	\$5,000.00	0.0%
Audit	\$17,000.00	5,300.00	\$16,000.00	\$1,000.00	94.1%
Professional Services	\$4,000.00	887.50	\$1,085.50	\$2,914.50	27.1%
CONSULTANT SERVICES					
Emergency Planning	\$0.00	-	\$0.00	\$0.00	0.0%
New Transp Study	\$30,000.00	-	\$0.00	\$30,000.00	0.0%
Reserve Fund	\$30,000.00	-	\$0.00	\$30,000.00	0.0%
Contingency	\$39,984.00	\$2,139.00	\$2,139.00	\$37,845.00	5.3%
SUBTOTAL - OPERATING	\$812,087.00	\$62,221.43	\$191,604.45	\$620,482.55	23.6%
PASS-THROUGH FUNDS					
DEMHS FY2009 - et.al.	\$500,000.00	16,330.32	\$29,423.86	\$470,576.14	5.9%
DEMHS FY2010 - et.al.	\$100,000.00	-	\$0.00	\$100,000.00	0.0%
HHW Project	\$52,000.00	-	\$17,561.15	\$34,438.85	33.8%
CERT - Town Equip.et.al.	\$2,000.00	-	\$600.00	\$1,400.00	30.0%
			\$0.00	\$0.00	
TOTAL	\$1,466,087.00	\$78,551.75	\$239,189.46	\$1,226,897.54	16.3%

Percent of Year Completed: 24.9%

Prepared: 10/6/2011

24 2011

11:04 AM

Council of Governments of the Central Naugatuck Valley

Balance Sheet

10/06/11

As of September 30, 2011

Accrual Basis

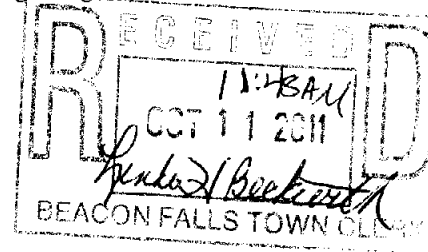
	<u>Sep 30, 11</u>
ASSETS	
Current Assets	
Checking/Savings	
1010-00 - Webster Checking	75,129
1020-00 - STIF # 566948	142,515
1040-00 - TD Bank/America- 1st Instance	1,948
1060-00 - Reich & Tang Account	0
1080-00 - STIF # 572240 - Reserve	290,157
Total Checking/Savings	<u>509,748</u>
Accounts Receivable	
1200 - Accounts Receivable	58,602
Total Accounts Receivable	<u>58,602</u>
Other Current Assets	
1250-00 - Ofc Emergency Mngmt. - Receivbl	4,141
1290-00 - Household Hazardous Waste	10,759
1800 - 1800 - Security Deposit	6,650
1900 - Fixed Assets	
1900-02 - Fixed Assets - Local	131,192
Total 1900 - Fixed Assets	<u>131,192</u>
Total Other Current Assets	<u>152,742</u>
Total Current Assets	<u>721,093</u>
TOTAL ASSETS	<u><u>721,093</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000-00 - Accounts payable	
2111-00 - 2111-00 Accrued Expenses	
2111-41 - FY2009 DEMHS Accrued Expenses	140,750
2111-39 - 2111-39 DEMHS FY08 Accrued Exp.	-0
Total 2111-00 - 2111-00 Accrued Expenses	<u>140,750</u>
2000-00 - Accounts payable - Other	-0
Total 2000-00 - Accounts payable	<u>140,749</u>
Total Accounts Payable	140,749
Other Current Liabilities	
2010-00 - 1st Instance fund/Conn DOT	26,469
Total Other Current Liabilities	<u>26,469</u>
Total Current Liabilities	<u>167,219</u>
Total Liabilities	167,219
Equity	
3000 - Opening Bal Equity	0
3010-00 - Fund balance - beginning	230,403
3020-00 - Investment in Fixed Assets	131,192
3900 - Retained Earnings	238,669
Net Income	-46,389
Total Equity	<u>553,874</u>
TOTAL LIABILITIES & EQUITY	<u><u>721,093</u></u>

24 2011

**AGENDA****Council of Governments of the Central Naugatuck Valley**

Rose's Family Restaurant
 Little River Shopping Center
 35 Old State Road (Rte. 67)
 Oxford, CT

12:00 Noon, Friday, October 14, 2011



Lunch is a choice of Chicken Marsala, Stuffed Sole, or Grilled Steak at \$25. Please email lrizzo@coqcnv.org or call 203-757-0535 by Wednesday, October 12, 2011, concerning attendance.

1. Pledge of Allegiance, Roll Call, Public Comment
2. Administrative Items
 - a. Minutes of September 9, 2011 meeting (motion)
 - b. Financial Report (motion)
 - c. Office building issues
 - d. Correspondence
3. Central Connecticut Rail Study
 - Andrew Davis, Rail Planning, CTDOT
4. Discussion of CL&P Storm Response
 - William Quinlan, Vice-President, Customer Solutions, CL&P
5. Transportation Improvement Amendment
 - i. Newtown/Southbury/Middlebury – I-84 Pavement Preservation: MP 18.41 to MP 26.48 (Proj. 0096-0199)
6. Sustainable Communities regional planning grant
7. Contractor Fraud
 - Ron W. Offutt, Special Agent, FBI – Meriden Office
8. Emergency Planning
9. Regional Business
 - a. Benedetti Pavement Recycling Equipment – Level of interest, Next steps
10. Other
 - a. Brownfield inventory – municipal survey
 - b. Upcoming household hazardous waste events

Called by
 Robert Mezzo, Chairman

Directions: From I-84, take exit 16 (Rte 188). South on Rte 188 to Rte 67. Left (south) onto Rte 67. Restaurant is 1 mile south of Rte 42 in Little River Shopping Center. From Rte 8, take exit 24 (Beacon Falls). Right onto Main St. At second traffic light Main St becomes Rte 42 South. Continue on Rte 42 to Rte 67 in Oxford. Left (south) onto Rte 67. Restaurant is 1 mile south of Rte 42 in Little River Shopping Center.

**MINUTES**

**Regional Planning Commission
of the Council of Governments of the Central Naugatuck Valley**

COGCV Conference Room
60 North Main Street – 3rd Floor
(Waterbury Savings Bank Building – North Lobby)
Waterbury, CT

7:00 P.M. Tuesday, September 13, 2011

12:15 PM
OCT 26 2011
Spencer Beckwith

Attendance: Martin Cobern, Cheshire; Richard Minnick, Beacon Falls; Ken Long, Middlebury; Joseph McEvoy, Naugatuck; Herman Schuler, Oxford; Nancy Clark and Harmon Andrews, Southbury; Robert Flanagan, Thomaston; Ruth Mulcahy, Watertown; Val Bernardoni, Wolcott. **Staff:** Peter Dorpalen, Executive Director; Virginia Mason, Assistant Director; Samuel Gold, Senior Planner; Joe Perrelli, Senior Planner; Mark Berube, Planning Assistant - GIS. **Guests:** Chris Wood, Wood Planning Associates; Brock Williams.

1. Pledge of Allegiance, Roll Call, Introductions

The meeting opened at 7:03 P.M. with the reciting of the Pledge of Allegiance. RPC representatives, presenters, and members of the public introduced themselves.

2. Election of FY2011-12 Officers

The nominating committee recommended the following slate of officers for FY2011-12:

Chairman	Rich Minnick, Beacon Falls
Vice-Chairman	Ken Long, Middlebury
Secretary	Nancy Clark, Southbury

On a motion by Robert Flanagan, seconded by Joe McEvoy, it was unanimously

VOTED: To adopt the slate of officers as presented.

No other nominations were presented. On a motion by Nancy Clark, seconded by Herman Schuler, it was unanimously

VOTED: To elect the slate of officers presented by the nominating committee for FY2011-12.

3. Administrative Items

a. *Approval of May 11, 2011 Minutes* — Herman Schuler requested a correction in the minutes. The reference to "Gray Hill Road" on page 5 should be changed to "Great Hill Road." On a motion by Ruth Mulcahy, seconded by Harmon Andrews, it was unanimously

VOTED: To approve the minutes of the May 11, 2011 meeting.

b. *Correspondence* — Peter Dorpalen summarized recent correspondence:

June 22, 2011	Letter from Virginia Mason with comments on the Wolcott draft Plan of Conservation and Development
June 27, 2011	Letter from Peter Dorpalen to the Governor and area legislators urging that municipal aid not be cut if union negotiations do not work out

increases are not unreasonable, but the timing during a recession is unfortunate

4. **Change in Subdivision Bonding Requirements**

- a. On a motion by Ruth Mulcahy, seconded Richard Minnick, it was unanimously

VOTED: To move Item 8. *Change in Subdivision Bonding Requirements* up on the agenda.

Chris Wood discussed the changes in bonding requirements under Public Act 11-79 and the impact that it will have on small towns and their planning and zoning commissions. The law, which goes into effect October 1, included the following provisions:

- Mandate of acceptance of surety bonds. Costs are higher and harder to collect.
- Prohibits the extension of a maintenance bonds beyond the acceptance of the improvements. Municipalities now have the option of requiring bonds that end beyond the date of acceptance in case any problems arise with the improvement within months or a year.
- No more than a 10% contingency beyond the cost calculations. Only affects site plans; not subdivisions. Towns will have to be more careful in their calculations for site plans, particularly where there are tie-ins with existing infrastructure.
- The timing of the bond posting is at the developer's discretion.
- Bonds must be released within 65 days of a written request by the developer or the provision of a written explanation by the developer of what needs to be done.
- Towns have to accept the "form" of the bonds. Commissions should carefully consider and define the "form" of bond that is acceptable.

5. **Sustainable Communities Regional Planning Grant Program**

Samuel Gold reported that staff is preparing an application to the federal Sustainable Communities Regional Planning Grant program for \$660,000 to conduct four plans: Demographic Analysis and Population Projections, Housing Assessment and Plan, Economic Strategic Plan, and Sustainable Land Use Plan. COG is reaching out to partners to assist with the planning project if the grant is successful. The grant is due to HUD in October.

6. **Regional Parcel Level Land Use Study**

Mark Berube presented the results of COGCVN's land use mapping project, which included the creation of 13 parcel-based municipal land use maps for the CNVR. Assessor's information was compared with the current land use. In some cases, large parcels were divided into more than one land use category (for instance, parcels that include undeveloped land and residential land). The new maps will provide more precise land use boundaries for an area, along with more accurate percentages of different land use categories for each town and for the region as a whole.

7. **Bus Route Ridership Study**

Sam Gold presented the findings of COGCVN's bus ridership study. Data was collected for each run of each route, including weekend service in Spring 2009. The study found an average of 6,181 passengers per weekday. The system saw an overall increase in ridership since 2001 with only some routes showing a decrease. The study showed variability in ridership during different times of the month, which can be attributed to the availability of benefits at the beginning of the month. A public meeting will be held to discuss the findings with the public and receive suggestions on routes and scheduling.

- Herman is working with the Governor's staff on the airport enterprise zone. The state wants to make sure that certain areas are not part of the enterprise zone. Adjacent towns should be identifying areas that they want to include in the enterprise zone. He has been asked to engage with motor and air freight operators in the enterprise zone, which would be not go over well with adjacent landowners. The town wants to focus on light manufacturing and having cheap energy available to local businesses.

Wolcott

Val Bernardoni reported that

- The Economic Development Committee has heard complaints from local businesses around Tosun and Town Line Roads that are frequently flooded. Local streams are filled with silt and vegetation. The businesses have had to close several times after rainstorms. The stream was dredged years ago, which seemed to alleviate the problem at that time. The committee is working with these businesses to have this done again.
- The EDC is just starting to hold meet & greet sessions with town businesses, beginning at the end of the month.

Thomaston

Robert Flanagan reported that

- Mary Barton has moved on. The position was filled briefly, but that person has since moved on. The town promoted the WEO, Jeremy Leifert, to cover the ZEO position.
- Thomaston had challenges with their emergency radio system in the last storm. The system can really benefit from much-needed upgrades.
- The high school, which is supposed to function as an emergency shelter, doesn't have a generator. The town was unable to use the high school as a shelter in the last storm, because of the lack of a generator. Virginia Mason mentioned a state grant to provide generators for emergency shelters and said she would look into whether that grant is still available.

Naugatuck

Joseph McEvoy reported that

- The borough passed an \$85 million bond to renovate the high school.

Watertown

Ruth Mulcahy reported that

- There was a zone change on Commercial Street, which runs behind Straits Turnpike (Rte. 63).
- There was a zone change for the former Griffin School site to make way for a CVS. The Litchfield Bancorp on Main Street (Rte. 73) will also be razed in the process.
- There was a zone change on Straits Turnpike (Rte. 63) next to Carvel to make way for a new bank.
- There are two more car dealerships on the agenda. Shakers is renovating their dealership, which is partially in Middlebury. There will be a site walk on the property tomorrow night. The new Hyundai dealership at the site of the old State dairy is on the agenda now.
- There is a new project on the agenda for 62 units in an RG zone on a linear piece of property where the town would like to run the greenway.
- Regulations for the IHZ are ready. The town is ready to go to a public hearing, but the property owners in the selected zones, like the Griffin School, no longer seem interested in participating.
- There are two subdivision applications on the agenda and two more that should be coming in tomorrow.

10. Adjournment — At 8:54 p.m. on a motion by Ruth Mulcahy, seconded by Robert Flanagan, it was unanimously

VOTED: To adjourn the meeting

Submitted by
Joe Perrelli
Senior Planner

For

Nancy Clark
RPC Secretary

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MINUTES

**Regional Planning Commission
of the Council of Governments of the Central Naugatuck Valley**

COGCV Conference Room
60 North Main Street – 3rd Floor
(Waterbury Savings Bank Building – North Lobby)
Waterbury, CT

7:00 P.M. Tuesday, September 13, 2011

4:01 PM
AN - 5 2012
R. YNOVAK

Attendance: Martin Cobern, Cheshire; Richard Minnick, Beacon Falls; Ken Long, Middlebury; Joseph McEvoy, Naugatuck; Herman Schuler, Oxford; Nancy Clark and Harmon Andrews, Southbury; Robert Flanagan, Thomaston; Ruth Mulcahy, Watertown; Val Bernardoni, Wolcott. **Staff:** Peter Dorpalen, Executive Director; Virginia Mason, Assistant Director; Samuel Gold, Senior Planner; Joe Perrelli, Senior Planner; Mark Berube, Planning Assistant - GIS. **Guests:** Chris Wood, Wood Planning Associates; Brock Williams.

1. Pledge of Allegiance, Roll Call, Introductions

The meeting opened at 7:03 P.M. with the reciting of the Pledge of Allegiance. RPC representatives, presenters, and members of the public introduced themselves.

2. Election of FY2011-12 Officers

The nominating committee recommended the following slate of officers for FY2011-12:

Chairman	Rich Minnick, Beacon Falls
Vice-Chairman	Ken Long, Middlebury
Secretary	Nancy Clark, Southbury

On a motion by Robert Flanagan, seconded by Joe McEvoy, it was unanimously

VOTED: To adopt the slate of officers as presented.

No other nominations were presented. On a motion by Nancy Clark, seconded by Herman Schuler, it was unanimously

VOTED: To elect the slate of officers presented by the nominating committee for FY2011-12.

3. Administrative Items

a. *Approval of May 11, 2011 Minutes* — Herman Schuler requested a correction in the minutes. The reference to "Gray Hill Road" on page 5 should be changed to "Great Hill Road." On a motion by Ruth Mulcahy, seconded by Harmon Andrews, it was unanimously

VOTED: To approve the minutes of the May 11, 2011 meeting.

b. *Correspondence* — Peter Dorpalen summarized recent correspondence:

June 22, 2011	Letter from Virginia Mason with comments on the Wolcott draft Plan of Conservation and Development
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June 27, 2011	Letter from Peter Dorpalen to the Governor and area legislators urging that municipal aid not be cut if union negotiations do not work out
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increases are not unreasonable, but the timing during a recession is unfortunate

4. Change in Subdivision Bonding Requirements

a. On a motion by Ruth Mulcahy, seconded Richard Minnick, it was unanimously

VOTED: To move Item 8. *Change in Subdivision Bonding Requirements* up on the agenda.

Chris Wood discussed the changes in bonding requirements under Public Act 11-79 and the impact that it will have on small towns and their planning and zoning commissions. The law, which goes into effect October 1, included the following provisions:

- Mandate of acceptance of surety bonds. Costs are higher and harder to collect.
- Prohibits the extension of a maintenance bonds beyond the acceptance of the improvements. Municipalities now have the option of requiring bonds that end beyond the date of acceptance in case any problems arise with the improvement within months or a year.
- No more than a 10% contingency beyond the cost calculations. Only affects site plans; not subdivisions. Towns will have to be more careful in their calculations for site plans, particularly where there are tie-ins with existing infrastructure.
- The timing of the bond posting is at the developer's discretion.
- Bonds must be released within 65 days of a written request by the developer or the provision of a written explanation by the developer of what needs to be done.
- Towns have to accept the "form" of the bonds. Commissions should carefully consider and define the "form" of bond that is acceptable.

5. Sustainable Communities Regional Planning Grant Program

Samuel Gold reported that staff is preparing an application to the federal Sustainable Communities Regional Planning Grant program for \$660,000 to conduct four plans: Demographic Analysis and Population Projections, Housing Assessment and Plan, Economic Strategic Plan, and Sustainable Land Use Plan. COG is reaching out to partners to assist with the planning project if the grant is successful. The grant is due to HUD in October.

6. Regional Parcel Level Land Use Study

Mark Berube presented the results of COGCVN's land use mapping project, which included the creation of 13 parcel-based municipal land use maps for the CNVR. Assessor's information was compared with the current land use. In some cases, large parcels were divided into more than one land use category (for instance, parcels that include undeveloped land and residential land). The new maps will provide more precise land use boundaries for an area, along with more accurate percentages of different land use categories for each town and for the region as a whole.

7. Bus Route Ridership Study

Sam Gold presented the findings of COGCVN's bus ridership study. Data was collected for each run of each route, including weekend service in Spring 2009. The study found an average of 6,181 passengers per weekday. The system saw an overall increase in ridership since 2001 with only some routes showing a decrease. The study showed variability in ridership during different times of the month, which can be attributed to the availability of benefits at the beginning of the month. A public meeting will be held to discuss the findings with the public and receive suggestions on routes and scheduling.

- Herman is working with the Governor's staff on the airport enterprise zone. The state wants to make sure that certain areas are not part of the enterprise zone. Adjacent towns should be identifying areas that they want to include in the enterprise zone. He has been asked to engage with motor and air freight operators in the enterprise zone, which would be not go over well with adjacent landowners. The town wants to focus on light manufacturing and having cheap energy available to local businesses.

Wolcott

Val Bernardoni reported that

- The Economic Development Committee has heard complaints from local businesses around Tosun and Town Line Roads that are frequently flooded. Local streams are filled with silt and vegetation. The businesses have had to close several times after rainstorms. The stream was dredged years ago, which seemed to alleviate the problem at that time. The committee is working with these businesses to have this done again.
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- There are two subdivision applications on the agenda and two more that should be coming in tomorrow.

4:01 PM
JAN - 5 2012

10. Adjournment — At 8:54 p.m. on a motion by Ruth Mulcahy, seconded by Robert Flanagan, it was unanimously

VOTED: To adjourn the meeting

Submitted by
Joe Perrelli
Senior Planner

For

Nancy Clark
RPC Secretary

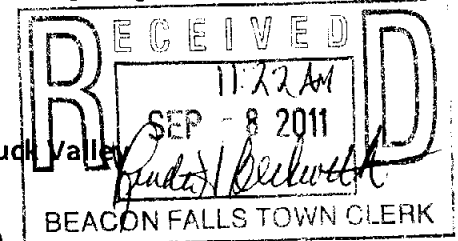
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4:01 PM
JAN - 5 2012



AGENDA

Regional Planning Commission
of the Council of Governments of the Central Naugatuck Valley
 COGCV Conference Room
 60 North Main Street – 3rd Floor
 (Waterbury Savings Bank Building – North Lobby)
 Waterbury, CT
 7:00 P.M. Tuesday, September 13, 2011



Please email lrizzo@cogcnv.org or call 203 757-0535 by Monday, September 12, 2011, concerning attendance.

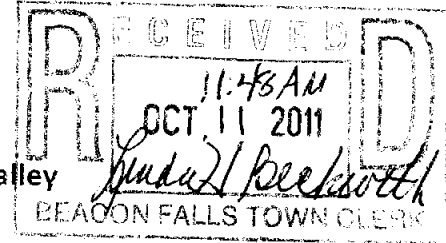
1. Pledge of Allegiance, Roll Call, Introductions
2. Election of FY2011–12 Officers
3. Administrative Items
 - Approval of May 11, 2011, Minutes
 - Correspondence
4. Sustainable Communities Regional Planning Grant Application
5. Regional parcel-level land use survey
6. Bus route ridership study
 (<http://cogcnv.org/PDF/Waterbury%20Regional%20Bus%20Ridership%20Study%202011.draft.pdf>)
7. Points of Interest/Local Activities
8. Other
 - Change in subdivision bonding requirements
 - CT Product Stewardship Paint Initiative
9. Upcoming Events
 - Electronics Recycling and Paper Shredding Event – September 17, Southbury
 - Household Hazardous Waste Collection – October 22, Middlebury
10. Adjournment

Called by

Martin Cobern
 Chairman

Parking: On-site parking entrance is from Phoenix Ave., the first street (on right) intersecting N. Main St. north of the Waterbury Green. Directions to the office are on the COGCV website: www.cogcnv.org .

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Minutes

Council of Governments of the Central Naugatuck Valley

La Tavola Ristorante
 702 Highland Avenue
 Waterbury, CT 06708

12 Noon, Friday, September 9, 2011

COGCVN Members: Karen Wilson, Alternate, Beacon Falls; Jeff Hamel, First Selectman, Bethlehem; Jerry Sitko, Alternate, Cheshire; Tom Gormley, First Selectman, Middlebury; Bob Mezzo, Mayor, Naugatuck; Mary Ann Drayton-Rogers, First Selectman, Oxford; Bob Chatfield, Mayor, Tom Galvin, Alternate, Prospect; Bill Davis, First Selectman, Southbury; Ed Mone, First Selectman, Thomaston; Terry Caldarone, Alternate, Waterbury; Tom Dunn, Mayor, Wolcott.

Speakers and Guests: Denise Merrill, Secretary of the State; Lou Mangini, Congresswoman Rosa DeLauro's Office; Kevin Bronson, Special Assistant to the Secretary of the State; Paul Nonnenmacher, CRRA.

Staff: Peter Dorpalen, Executive Director; Virginia Mason, Assistant Director; Joe Perrelli, Senior Planner; Glenda Prentiss, GIS Coordinator; Mark Berube, GIS Planning Assistant; Lauren Rizzo, Administrative Assistant.

1. Pledge of Allegiance, Roll Call, Public Comment

Chairman Bob Mezzo called the meeting to order at 12:05 p.m. Those present recited the Pledge of Allegiance and the roll was called. For Public Comment, Paul Nonnenmacher of CRRA spoke about the electronics recycling and paper shredding events taking place on September 17(Southbury) and October 22 (Litchfield). He also said towns interested in remaining with CRRA should take action on a new municipal service agreement by October 1.

2. Administrative Items

- a. *Minutes of the July 27, 2011 Meeting* — On a motion by Bill Davis, seconded by Tom Gormley, it was unanimously

VOTED: To approve the minutes of the July 27, 2011 COGCVN meeting.

- b. *Financial Report* — Peter Dorpalen reported that as of August 31, 2011, COGCVN was 17% through the fiscal year and had expended 16% of its operating budget. Including pass-through funds, 11% of the total budget has been expended. On a motion by Tom Gormley, seconded by Bob Chatfield, it was unanimously

VOTED: To approve the financial report.

While reviewing the financial report, Mr. Dorpalen also mentioned COGCVN's need to upgrade its computer network server.

On a motion by Jerry Sitko, seconded by Bill Davis, it was unanimously

- August 30, 2011 Email from OPM stating that it has reviewed the TOD Pilot Program MOU between COGCNV, the City of Waterbury, and the Borough of Naugatuck and finds it to be satisfactory, without any noted deficiencies. Announcement of awards is scheduled for 10/13/11
- August 30, 2011 Letter to CTDOT on the proposed transit fare increases, noting that the last fare increase for both buses and trains was in January 2005, the proposed increases are not unreasonable, but the timing during a recession is unfortunate

3. Issues of Concern to Municipalities

Connecticut Secretary of the State Denise Merrill spoke about standards in the procedures of the election process. She hopes to modernize and streamline the current election process. All registrars of voters should have internet access for transmittal of election results. Ms. Merrill said she has staff willing to come out and help with connecting a registrar's computer to the town's network, if necessary. She also spoke about federal funds, received by the state approximately 10-15 years ago, for the purchase of new optical scan voting machines. The state has been paying for the maintenance contracts on these machines from the federal money. The agency that supplied the funds has now been abolished and there are no more federal funds. However, the state will pay for the maintenance of the optical scan voting machines for the next two or three years. If a town has already paid for a maintenance program for this year, it can get reimbursed. It is critical that the machines be maintained properly and town's should budget accordingly. Ms. Merrill is also concerned about registrar, moderator and poll worker training and consistency. Within the next four months, an online training system will be offered to new registrars. She also spoke about pilot initiatives, including electronic poll books. Ms. Merrill will be introducing a constitutional amendment which will enable Connecticut to look at things like early voting, no fault absentee ballots, and same day registration. She also spoke about initiatives on the business side of the registry including legislation to create an e-business portal to help businesses navigate state government.

4. Transportation Planning

- a. *Transportation Improvement Program - September 2011 Amendment* — Joe Perrelli summarized the September 2011 amendments to the 2010-2013 Transportation Improvement Program, as outlined in Memorandum 090911TIP. On a motion by Bob Chatfield, seconded by Jeff Hamel, it was unanimously

VOTED: To approve the September 2011 amendments to the 2010-2013 Transportation Improvement Program listed in Memorandum 090911TIP.

- b. *Waterbury Rail Line Backup Plan* — Peter Dorpalen reviewed Samuel Gold's Memorandum 090211-Rail. The memo concerns recent disruptions in commuter rail service on the Waterbury Branch Line due to the winter storms, rail maintenance, and Hurricane Irene. The disruptions have inconvenienced and stranded passengers and discouraged ridership.

road, and if something isn't done correctly, the town will end up paying the bill. Tom Gormley concurred and agreed that chief elected officials should check with their town counsel, planners, consulting engineers, or other appropriate parties for further information.

- b. *Aftermath of Irene - How did your town fare?* Chairman Mezzo opened the floor for any comments concerning Hurricane Irene and how the communities responded. Tom Gormley spoke about the response of CL&P. Jeff Hamel added comments about how Bethlehem managed. Mary Ann Drayton-Rogers spoke about the critique meetings that would be taking place with CL&P and points that would be raised. Tom Dunn discussed Wolcott's response and experience with CL&P, as did Bob Chatfield and Bob Mezzo concerning Prospect's and Naugatuck's experience. It was agreed that information and communication are key. FEMA's distribution of supplies was also discussed, including weaknesses in the state's ability to distribute the supplies locally. Virginia Mason said there is a state distribution plan, but it was not followed. She anticipates there will be DEMHS/DESPP discussion as to why this happened. Bob Chatfield praised COGCNV and its regional emergency planning work with DEMHS/DESPP. Without the coordination and pre-planning in place, he feels the overall response would have been a lot worse.

7. Other

a. Upcoming Events

- i. *Electronics Recycling and Paper Shredding Event* — This event is scheduled for Saturday, September 17, from 9 a.m. to 1 p.m. at the Southbury Fire Department.
- ii. *Asphalt Recycling Presentation* — This presentation is scheduled for September 14 at 10:30 at Town Hall in Beacon Falls.

- b. Former COGCNV Chairman Tom Dunn was recognized and commended for his service to COGCNV.

8. Adjournment

At 12:55 p.m., on a motion by Tom Gormley, seconded by Jeff Hamel, it was unanimously

VOTED: To adjourn the meeting.

Respectfully submitted by

Lauren Rizzo
Administrative Assistant

for

Edmond Mone
Secretary

MONTHLY FINANCIAL REPORT
Jul-11

EXPENDITURES

Budget Item	Budget Through June 30, 2012	Expended During Jul-11	Expended Year-to Date	Unexpended Balance 7/31/2011	Percent Expended Yr-to-Date
SALARIES:					
FY 2010-2011	\$439,997.00	\$36,115.82	\$36,115.82	\$403,881.18	8.2%
FRINGE BENEFITS					
FICA Match	\$33,700.00	2,762.87	\$2,762.87	\$30,937.13	8.2%
Medical Insurance	\$70,000.00	4,920.10	\$4,920.10	\$65,079.90	7.0%
Retirement	\$40,000.00	2,700.15	\$2,700.15	\$37,299.85	6.8%
Unemployment	\$2,629.00	-	\$0.00	\$2,629.00	0.0%
Disability Insurance	\$4,800.00	605.49	\$605.49	\$4,194.51	12.6%
OTHER EXPENSES					
Travel	\$12,000.00	87.10	\$87.10	\$11,912.90	0.7%
Reproduction & Printing	\$6,000.00	966.31	\$966.31	\$5,033.69	16.1%
Rent	\$45,577.00	3,791.65	\$3,791.65	\$41,785.35	8.3%
Insurance & Bond	\$8,500.00	8,513.62	\$8,513.62	(\$13.62)	100.2%
Utilities & Misc. Office	\$13,000.00	408.54	\$408.54	\$12,591.46	3.1%
Supplies	\$8,700.00	559.81	\$559.81	\$8,140.19	6.4%
Dues, Bks, Subscriptions	\$1,200.00	-	\$0.00	\$1,200.00	0.0%
Equipment	\$5,000.00	-	\$0.00	\$5,000.00	0.0%
Audit	\$17,000.00	5,400.00	\$5,400.00	\$11,600.00	31.8%
Professional Services	\$4,000.00	-	\$0.00	\$4,000.00	0.0%
CONSULTANT SERVICES					
Emergency Planning	\$0.00	-	\$0.00	\$0.00	0.0%
New Transp Study	\$30,000.00	-	\$0.00	\$30,000.00	0.0%
Reserve Fund	\$30,000.00	-	\$0.00	\$30,000.00	0.0%
Contingency	\$39,984.00	\$29.00	\$29.00	\$39,955.00	0.1%
SUBTOTAL - OPERATING	\$812,087.00	\$66,860.46	\$66,860.46	\$745,226.54	8.2%
PASS-THROUGH FUNDS					
DEMHS FY2009 - et.al.	\$500,000.00	3,249.00	\$3,249.00	\$496,751.00	0.6%
DEMHS FY2010 - et.al.	\$100,000.00	-	\$0.00	\$100,000.00	0.0%
HHW Project	\$52,000.00	67.80	\$67.80	\$51,932.20	0.1%
CERT - Town Equip.et.al.	\$2,000.00	600.00	\$600.00	\$1,400.00	30.0%
			\$0.00	\$0.00	
TOTAL	\$1,466,087.00	\$70,777.26	\$70,777.26	\$1,395,309.74	4.8%

Percent of Year Completed: 8.2%

Prepared: 8/12/2011

MONTHLY FINANCIAL REPORT
Aug-11

EXPENDITURES

Budget Item	Budget Through June 30, 2012	Expended During Aug-11	Expended Year-to Date	Unexpended Balance 8/31/2011	Percent Expended Yr-to-Date
SALARIES:					
FY 2010-2011	\$439,997.00	\$36,640.22	\$72,756.04	\$367,240.96	16.5%
FRINGE BENEFITS					
FICA Match	\$33,700.00	2,802.98	\$5,565.85	\$28,134.15	16.5%
Medical Insurance	\$70,000.00	4,920.10	\$9,840.20	\$60,159.80	14.1%
Retirement	\$40,000.00	6,931.37	\$9,631.52	\$30,368.48	24.1%
Unemployment	\$2,629.00	189.57	\$189.57	\$2,439.43	7.2%
Disability Insurance	\$4,800.00	648.25	\$1,253.74	\$3,546.26	26.1%
OTHER EXPENSES					
Travel	\$12,000.00	99.57	\$186.67	\$11,813.33	1.6%
Reproduction & Printing	\$6,000.00	408.22	\$1,374.53	\$4,625.47	22.9%
Rent	\$45,577.00	3,791.65	\$7,583.30	\$37,993.70	16.6%
Insurance & Bond	\$8,500.00	-	\$8,513.62	(\$13.62)	100.2%
Utilities & Misc. Office	\$13,000.00	370.06	\$778.60	\$12,221.40	6.0%
Supplies	\$8,700.00	251.57	\$811.38	\$7,888.62	9.3%
Dues, Bks, Subscriptions	\$1,200.00	-	\$0.00	\$1,200.00	0.0%
Equipment	\$5,000.00	-	\$0.00	\$5,000.00	0.0%
Audit	\$17,000.00	5,300.00	\$10,700.00	\$6,300.00	62.9%
Professional Services	\$4,000.00	198.00	\$198.00	\$3,802.00	5.0%
CONSULTANT SERVICES					
Emergency Planning	\$0.00	-	\$0.00	\$0.00	0.0%
New Transp Study	\$30,000.00	-	\$0.00	\$30,000.00	0.0%
Reserve Fund	\$30,000.00	-	\$0.00	\$30,000.00	0.0%
Contingency	\$39,984.00	(\$29.00)	\$0.00	\$39,984.00	0.0%
SUBTOTAL - OPERATING	\$812,087.00	\$62,522.56	\$129,383.02	\$682,703.98	15.9%
PASS-THROUGH FUNDS					
DEMHS FY2009 - et.al.	\$500,000.00	9,844.54	\$13,093.54	\$486,906.46	2.6%
DEMHS FY2010 - et.al.	\$100,000.00	-	\$0.00	\$100,000.00	0.0%
HHW Project	\$52,000.00	17,493.35	\$17,561.15	\$34,438.85	33.8%
CERT - Town Equip.et.al.	\$2,000.00	-	\$600.00	\$1,400.00	30.0%
			\$0.00	\$0.00	
TOTAL	\$1,466,087.00	\$89,860.45	\$160,637.71	\$1,305,449.29	11.0%

Percent of Year Completed: 16.7%

Prepared: 9/8/2011

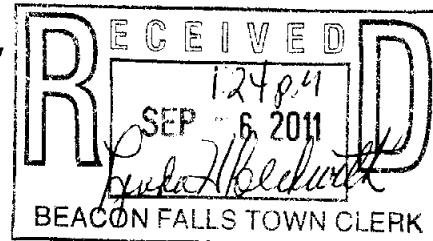


AGENDA

Council of Governments of the Central Naugatuck Valley

La Tavola Ristorante
702 Highland Avenue
Waterbury, CT

12:00 Noon, Friday, September 9, 2011



Lunch is a choice of Roasted Chicken Breast, Grilled Salmon, or Flat Iron Steak at \$25. Please email lizzo@cogcnv.org or call 203-757-0535 by Wednesday, September 7, 2011, concerning attendance.

1. Pledge of Allegiance, Roll Call, Public Comment
2. Administrative Items
 - a. Minutes of July 27, 2011 meeting (motion)
 - b. Financial Report (motion)
 - c. Office building issues
 - d. Correspondence
3. ISSUES OF CONCERN TO MUNICIPALITIES
 - Secretary of State Denise Merrill
4. Transportation Planning
 - a. Transportation Improvement Program – September 2011 Amendment (motion)
 - i. Waterbury – I-84 Upgrade, additional design including redesign of Scott Rd bridge (0151-0273)
 - ii. Statewide – LED Relamping, Traffic Signals, Phase 2-Districts 3 & 4 (0170-3009)
 - b. Waterbury rail line backup plan
 - c. Sustainable communities regional planning grant
5. Emergency Planning
 - a. DEMHS/DESPP grant authorizations: FFY08, FFY09, FFY10 (motion)
6. Regional Business
 - a. Change in subdivision bonding requirements – Bob Chatfield
 - b. Aftermath of Irene – how did your town fare?
7. Other
 - a. Upcoming events
 - i. Electronics Recycling and Paper Shredding Event – September 17, Southbury
 - ii. Asphalt recycling presentation – September 14, Beacon Falls

Called by
Robert Mezzo, Chairman

Directions: *I-84 West* to exit 18 (West Main St./Highland Ave.). Bear right in exit ramp, following signs for Highland Ave. Right (south) onto Highland Ave and go 1.1 miles. Restaurant is on the corner of Wilkenda Ave.
I-84 East to exit 18 (Chase Parkway). At end of exit, left (east) onto Chase Pkwy. Proceed to traffic light and turn right (south) onto Highland Ave. Go 1 mile. Restaurant is on the corner of Wilkenda Ave.

Kenneth E. Schaible
Chairman

James E. Ryan
President

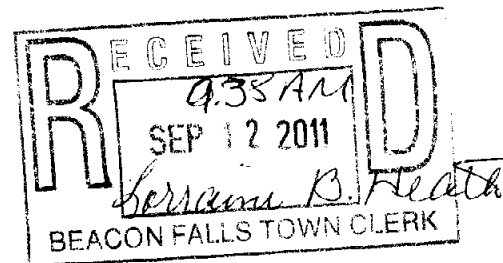


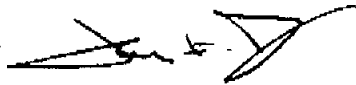
475 Howe Avenue
Suite 202
Shelton, CT 06484

Tel: (203) 924-2521
Fax: (203) 924-0547

MEMORANDUM

TO: Town Clerks: Madeline Bottone, Ansonia
Kurt Novak, Beacon Falls
Lucy Palangio, Bethlehem
Carolyn Soltis, Cheshire
Laura A. Wabno, Derby
Edith Salisbury, Middlebury
Sophie Morton, Naugatuck
Debbie Aurelia, Newtown
Margaret Potts West, Oxford
M. Carrie Anderson, Prospect
Esther Rozum, Seymour
Marge Domorod, Shelton
Virginia Salisbury, Southbury
Catherine DuPont, Thomaston
Antoinette Spinelli, Waterbury
Virginia Russo, Watertown
Dolores C. Slater, Wolcott
Rita Connelly, Woodbury



FROM: James E. Ryan 

SUBJECT: NVC/CEDS Advisory Committee Meeting

DATE: September 9, 2011

There will be a special meeting of the NVC/CEDS Advisory Committee being held on Tuesday, September 13, 2011 at 8:30 AM at the Valley Council of Governments office located at 12 Main Street, Derby, Connecticut.

The purpose of the meeting will be to consider and act on all NVC/CEDS EDD and Brownfields matters.

Thank you for your assistance in this matter.

JER:ms



MINUTES

Special Meeting

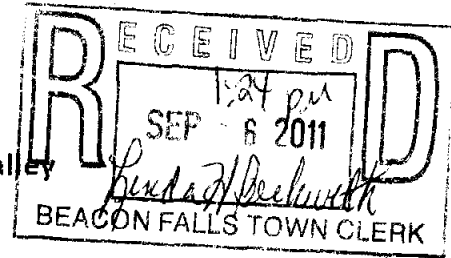
Council of Governments of the Central Naugatuck Valley

COGCV Conference Room

60 North Main Street, 3rd Floor

Waterbury, CT 06702

10:30 a.m., Wednesday, July 27, 2011



COGCV Members: Susan Cable, First Selectman, Beacon Falls; Tom Gormley, First Selectman, Middlebury; Bob Mezzo, Mayor, Tamath Rossi, Alternate, Naugatuck; Mary Ann Drayton-Rogers, First Selectman, Oxford; Tom Galvin, Alternate, Prospect; Bill Davis, First Selectman, Southbury; Terry Caldarone, Alternate, Waterbury; Ray Primini, Town Council Chairman, Watertown.

Speakers and Guests: Dave Prendergast, Naugatuck Economic Development Corporation; Carla Iezzi, CTDOT.

Staff: Virginia Mason, Assistant Director; Sam Gold, Senior Planner; Joe Perrelli, Senior Planner; Patricia Bauer, Financial Manager; Mark Berube, GIS Planning Assistant; Lauren Rizzo, Administrative Assistant.

1. Pledge of Allegiance, Roll Call, Public Comment

Vice Chairman Bill Davis called the meeting to order at 10:34 a.m. Those present recited the Pledge of Allegiance and the roll was called. There was no public comment.

2. Administrative Items

- a. *Minutes of the June 10, 2011 Meeting* — On a motion by Tom Gormley, seconded by Susan Cable, it was unanimously

VOTED: To approve the minutes of the June 10, 2011 COGCV meeting.

- b. *Financial Report* — Virginia Mason reported that as of June 30, 2011, COGCV was 100% through the fiscal year and had expended 88% of its operating budget. Including pass-through funds, 86% of the total budget has been expended. On a motion by Mary Ann Drayton-Rogers, seconded by Tamath Rossi, it was unanimously

VOTED: To approve the financial report.

- c. *Disability Insurance – Change in Carrier* — Virginia Mason reviewed the proposed change. Patricia Bauer, Financial Manager, answered questions raised by Mary Ann Drayton-Rogers. On a motion by Tom Gormley, seconded by Terry Caldarone, it was unanimously

VOTED: To authorize Peter Dorpalen, Executive Director, to obtain disability insurance from The Standard, to provide coverage for all full time employees.

d. *Correspondence* — Virginia Mason summarized recent correspondence:

June 15, 2011	Brochure from Peter Dorpalen explaining the Capitol Region's cooperative purchasing program
June 22, 2011	Letter from Virginia Mason with comments on the Wolcott draft Plan of Conservation and Development
June 27, 2011	Letter from Peter Dorpalen to the Governor and our delegation protesting proposed cuts in municipal aid
June 28, 2011	Submission by Joe Perrelli, under the surface transportation program, for the upgrade of traffic signals on Rubber Avenue at North Hoadley Street and Melbourne, to the Local Road Accident Reduction Program for 2011
June 30, 2011	Submission by Virginia Mason of the 2010 Region 5 grant application to DEMHS
July 1, 2011	Three invoices from Peter Dorpalen for the household hazardous waste collection's administrative fee, participation in the CR's cooperative purchasing agreement, and COGCNV dues at 42.7 cents per capita
July 8, 2011	Correspondence seeking interest in setting up a demonstration on the Benedetti machine. No date set yet.
July 15, 2011	Memo from Mark Berube seeking comments on the draft revised existing land use map from all planning commissions and planners
July 19, 2011	Email from Peter Dorpalen confirming that Secretary of State Merrill will be COGCNV's speaker at the September meeting
July 21, 2011	Letter from Sam Gold to Tom Gormley, CTDOT, and North East Transportation supporting the proposal of Sunbeam Partners for bus service to three office buildings on Straits Turnpike instead of Judd's Corner

3. **Transportation Planning**

- a. *Memorandum of Understanding Concerning Transit-Oriented Development Pilot Projects* — Sam Gold said Naugatuck and Waterbury are applying for this state program. As part of the application requirement for this program, the municipalities must enter into a Memorandum of Understanding with COGCNV. David Prendergast, CEO of the Naugatuck Economic Development Corp., spoke about Naugatuck's proposed project. Sam Gold described Waterbury's proposed project. On a motion by Mary Ann Drayton-Rogers, seconded by Terry Caldarone, it was unanimously

VOTED: To authorize Vice Chairman H. William Davis to sign the Memorandum of Understanding between the Council of Governments of the Central Naugatuck Valley (COGCNV) and the City of Waterbury and the Borough of Naugatuck concerning a Transit-Oriented Development Pilot Program.

- b. *STP-Urban Highway Project Process* — Joe Perrelli said a meeting with local officials was recently held to discuss the future of the STP-Urban program. The region's project funding is programmed to 2013. New projects need to be developed for 2014 and beyond. Recent projects have far exceeded the Waterbury Urbanized Area's annual allocation, creating a need for multi-year financing of projects and causing a severe backlog in the program. Any new projects should be low cost, focused, spot improvements. Joe Perrelli reviewed a draft list of criteria for ranking new and existing projects and the draft STP-Urban Program Guidelines. COGCNV will be soliciting new projects for the program in September, with an October deadline. Pavement rehabilitation projects will have an earlier deadline. The new guidelines and revised criteria will provide a framework for scheduling new projects for the program. On a motion by Susan Cable, seconded by Tamath Rossi, it was unanimously

VOTED: To approve the new criteria and guidelines for ranking STP-Urban projects as presented in Memorandum 072011STP.

- c. *Waterbury Rail Line Improvements Implementation* — Sam Gold said CTDOT completed the *Waterbury and New Canaan Branch Line Needs and Feasibility Study* in 2010. The study investigated transportation options along the Waterbury Branch Line corridor and made recommendations for improvements that would allow for increased commuter rail service and train station improvements at Waterbury, Naugatuck, and Derby. In June 2011, the Greater Bridgeport Regional Planning Agency and the Valley Council of Governments approved a resolution requesting that the state take action to increase train service on the Waterbury Branch Line and to start the environmental studies required for some of the recommendations of the *Needs and Feasibility Study*. Sam Gold said the state's budget problems make major capital projects on the Waterbury Branch Line unlikely in the short term, but COGCNV staff sees value in making sure that CTDOT is planning for these improvements and conducting the necessary environmental studies for recommended capital projects. A request would be made of CTDOT to identify next steps and create an implementation time line for the recommendations of the *Waterbury and New Canaan Branch Lines Needs and Feasibility Study*.

Following discussion, on a motion by Tom Gormley, seconded by Susan Cable, it was unanimously

VOTED: To table the *Waterbury Rail Line Improvements Implementation* motion until such time that further information has been gathered.

4. Emergency Planning

- a. *ESF Priorities for New DEMHS Region 5 Strategic Plan* — Virginia Mason said the four RPOs in Region 5 are working on a questionnaire for ESF chairs and municipal CEOs in order to develop a strategic plan for priorities in the coming years, as funding decreases.
- b. *Pre-Disaster Mitigation* — Virginia Mason said pre-disaster mitigation was done by seven towns five years ago. The plans need to be updated every five years. An application for funding of the updates was turned down by FEMA . The newly created Department of Emergency Services and Public Protection will be applying for grants and has advised that multiple town groups or regions have a better chance of funding, as do towns that were turned down last year. COGCNV will work with the towns on the applications and consultant selection, however due to lack of funding from OPM, COGCNV's involvement will need to be minimal.

5. Regional Business

- a. *Asphalt Pavement Recycling Equipment* — Susan Cable said that on September 14, in the Beacon Falls Town Hall assembly room, representatives from the Benedetti Company will give a presentation on their asphalt pavement recycling equipment.

6. Other

- a. *Straits Turnpike Bus Service* — Sam Gold said Sunbeam Partners requested that CTTransit - Waterbury provide bus service to Straits Turnpike (Route 63) and Park Road in Middlebury. Sunbeam Partners is seeking service to three office buildings. Sam said no existing bus route could be modified to serve these buildings on an hourly basis. Instead, the twice daily runs of 42 Chase Parkway to Judd's Corner could be rerouted to serve Straits Turnpike. In 2009, one passenger a day was counted on the Judd's Corner (Store Ave.) portion of the 42 Chase Parkway route. Using information from the ITE's Trip Generation, 8th Edition, and the U.S. Census Bureau's American Community Survey, it is estimated that 31 trips to the three office buildings would be made by bus on an average weekday. The limited runs (one a.m. and one p.m.) of a rerouted Judd's Corner trip would probably reduce ridership to around 10-15 trips, still significantly higher than current ridership. Also, the infrequency of the proposed service would not trigger any new ADA paratransit obligation. The office buildings are already accessible via existing non-ADA paratransit and Dial-A-Ride services operated by CTTransit - Waterbury. Tom Gormley provided additional information and asked for COGCNV support for the bus route change. On a motion by Tom Galvin, seconded by Ray Primini, it was unanimously

VOTED: To support the change of routing of 42 Chase Parkway to serve Straits Turnpike and Park Road instead of Judd's Corner.

7. Adjournment

At 11:10 a.m., on a motion by Susan Cable, seconded by Tom Galvin, it was unanimously

VOTED: To adjourn the meeting.

Respectfully submitted by

Lauren Rizzo
Administrative Assistant

for

Edmond Mone
Secretary

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MONTHLY FINANCIAL REPORT
Jun-11

EXPENDITURES

Budget Item	Budget Through June 30, 2011	Expended During Jun-11	Expended Year-to Date	Unexpended Balance 6/30/2011	Percent Expended Yr-to-Date
SALARIES:					
FY 2010-2011	\$422,837.00	\$35,124.07	\$415,770.74	\$7,066.26	98.3%
FRINGE BENEFITS					
FICA Match	\$32,300.00	2,687.00	\$31,806.36	\$493.64	98.5%
Medical Insurance	\$88,000.00	4,920.10	\$81,091.04	\$6,908.96	92.1%
Retirement	\$32,500.00	2,700.15	\$37,341.62	(\$4,841.62)	114.9%
Unemployment	\$2,559.00	432.68	\$2,527.85	\$31.15	98.8%
Disability Insurance	\$4,800.00	397.62	\$4,703.54	\$96.46	98.0%
OTHER EXPENSES					
Travel	\$12,000.00	1,042.80	\$9,543.54	\$2,456.46	79.5%
Reproduction & Printing	\$6,000.00	630.49	\$4,813.15	\$1,186.85	80.2%
Rent	\$45,126.00	3,791.65	\$45,124.40	\$1.60	100.0%
Insurance & Bond	\$8,500.00	-	\$7,638.00	\$862.00	89.9%
Utilities & Misc. Office	\$13,000.00	2,422.88	\$13,834.32	(\$834.32)	106.4%
Supplies	\$8,700.00	785.26	\$6,834.35	\$1,865.65	78.6%
Dues, Bks, Subscriptions	\$1,000.00	70.00	\$979.94	\$20.06	98.0%
Equipment	\$8,000.00	-	\$0.00	\$8,000.00	0.0%
Audit	\$17,000.00	-	\$16,000.00	\$1,000.00	94.1%
Professional Services	\$4,000.00	-	\$2,826.00	\$1,174.00	70.7%
CONSULTANT SERVICES					
Emergency Planning	\$0.00	-	\$0.00	\$0.00	0.0%
New Transp Study	\$40,000.00	-	\$0.00	\$40,000.00	0.0%
Reserve Fund	\$20,000.00	20,000.00	\$20,000.00	\$0.00	0.0%
Contingency	\$38,624.00	\$6,815.50	\$10,866.22	\$27,757.78	28.1%
SUBTOTAL - OPERATING	\$804,946.00	\$81,820.20	\$711,701.07	\$93,244.93	88.4%
PASS-THROUGH FUNDS					
EPA Sewer & Water Projects	\$96,040.00	-	\$96,040.00	\$0.00	100.0%
DEMHS FY2009 - et.al.	\$300,000.00	85,488.98	\$110,578.08	\$189,421.92	36.9%
Transportation - Greenway	\$17,380.97	-	\$17,380.97	\$0.00	100.0%
HHW Project	\$52,000.00	653.98	\$44,758.22	\$7,241.78	86.1%
DEMHS FY2008 - Equip.et.al.	\$784,234.00	14,063.04	\$784,255.48	(\$21.48)	100.0%
CERT - Town Equip.et.al.	\$4,000.00	1,100.00	\$3,473.00	\$527.00	86.8%
TOTAL	\$2,058,600.97	\$183,126.20	\$1,768,186.82	\$290,414.15	85.9%

Percent of Year Completed: 100.0%

Prepared: 7/20/2011

Balance Sheet

As of June 30, 2011

	<u>Jun 30, 11</u>
ASSETS	
Current Assets	
Checking/Savings	
1010-00 · Webster Checking	128,319
1020-00 · STIF # 566948	92,490
1040-00 · TD Bank/Americ- 1st Instance	1,948
1060-00 · Reich & Tang Account	0
1080-00 · STIF # 572240 - Reserve	290,072
Total Checking/Savings	<u>512,828</u>
Accounts Receivable	
1200 · Accounts Receivable	42,939
Total Accounts Receivable	<u>42,939</u>
Other Current Assets	
1250-00 · Ofc Emergency Mngmt. - Receivbl	-0
1290-00 · Household Hazardous Waste	-0
1800 · 1800 - Security Deposit	6,650
1900 · Fixed Assets	
1900-02 · Fixed Assets - Local	131,192
Total 1900 · Fixed Assets	<u>131,192</u>
Total Other Current Assets	<u>137,842</u>
Total Current Assets	<u>693,609</u>
TOTAL ASSETS	<u><u>693,609</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000-00 · Accounts payable	
2111-00 · 2111-00 Accrued Expenses	
2111-41 · FY2009 DEMHS Accrued Expenses	34,687
2111-39 · 2111-39 DEMHS FY08 Accrued Exp.	-0
2111-01 · 2111-01 Indirect Accrued Expens	250
Total 2111-00 · 2111-00 Accrued Expenses	<u>34,937</u>
2000-00 · Accounts payable - Other	-0
Total 2000-00 · Accounts payable	<u>34,936</u>
Total Accounts Payable	34,936
Other Current Liabilities	
2010-00 · 1st Instance fund/Conn DOT	26,469
Total Other Current Liabilities	<u>26,469</u>
Total Current Liabilities	<u>61,405</u>
Total Liabilities	61,405
Equity	
3000 · Opening Bal Equity	0
3010-00 · Fund balance - beginning	230,403
3020-00 · Investment in Fixed Assets	131,192
3900 · Retained Earnings	184,140
Net Income	86,469
Total Equity	<u>632,203</u>
TOTAL LIABILITIES & EQUITY	<u><u>693,609</u></u>

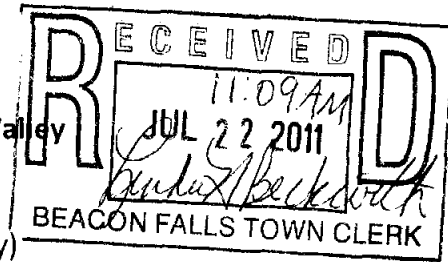
**AGENDA****Special Meeting**

Council of Governments of the Central Naugatuck Valley

COGCV Conference Room
 60 North Main Street - 3rd Floor
 (Waterbury Savings Bank Building — North Lobby)

Waterbury, CT

10:30 a.m., Wednesday, July 27, 2011



Please email lrizzo@cogcnv.org or call 203-757-0535 by Tuesday, July 26, 2011, concerning attendance. Telephone participation will be available for the meeting — see below for instructions.

1. Pledge of Allegiance, Roll Call, Public Comment
2. Administrative Items
 - a. Minutes of June 10, 2011 meeting (motion)
 - b. Financial Report (motion)
 - c. Correspondence
3. Transportation Planning
 - a. Memorandum of Understanding Concerning Transit-Oriented Development Pilot Projects (motion)
 - b. STP—Urban highway project process
 - c. Waterbury Rail Line improvements implementation (motion)
4. Emergency Planning
 - a. ESF Priorities for new DEMHS Region 5 Strategic Plan
5. Regional Business
 - a. Asphalt pavement recycling equipment
6. Other

Called by
 Robert A. Mezzo
 Chairman

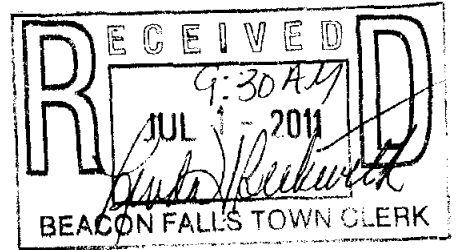
Dial-In Instructions:

Phone: 1-800-610-4500

Access Code: 5853719

Parking: On-site parking entrance is from Phoenix Ave., the first street (on right) intersecting N. Main St., north of the Waterbury Green. Directions to the office are on the COGCV website: www.cogcnv.org.

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MEETING CANCELLATION

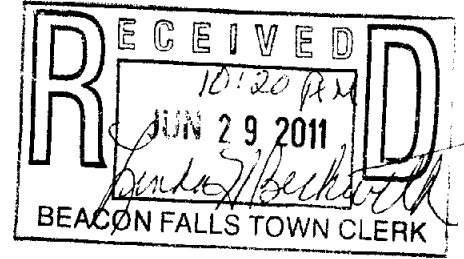
**Council of Governments of the Central Naugatuck Valley
July 8, 2011 Meeting**

The July 8, 2011 COGCV meeting is canceled. We will likely have a special meeting this summer to take action on several transportation projects and programs.

In the meantime, enjoy the summer and I look forward to seeing you at the next meeting.

**Robert Mezzo
Chairman**

T:\General\Meetings\FY 2012\COG 2011-07 Cancellation.Notice.wpd



MEETING CANCELLATION

**Regional Planning Commission
Council of Governments of the Central Naugatuck Valley**

The *July 5, 2011* meeting of the Regional Planning Commission has been canceled. If the need arises, we will hold a special meeting. The next scheduled meeting is *September 13*.

Martin Cobern
Chairman

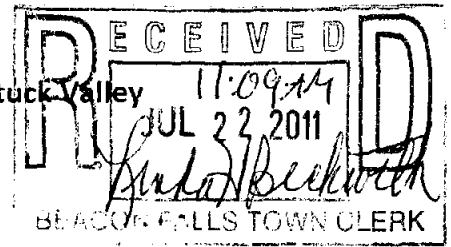


MINUTES

Council of Governments of the Central Naugatuck Valley

The Lodge Bar & Grill
 1455 Southford Road
 Southbury, CT 06488

12:00 Noon, Friday, June 10, 2011



COGCNV Members: Susan Cable, First Selectman, Karen Wilson, Alternate, Beacon Falls; Mike Devine, Alternate, Bethlehem; Tom Gormley, First Selectman, Middlebury; Bob Mezzo, Mayor, Naugatuck; Mary Ann Drayton-Rogers, First Selectman, Oxford; Bill Davis, First Selectman, Southbury; Ed Mone, First Selectman, Thomaston; Ray Primini, Town Council Chairman, Watertown.

Speakers and Guests: Fire Chief John Field, DEMHS Region 5 Chairman; Carla Iezzi, CTDOT.

Staff: Peter Dorpalen, Executive Director; Virginia Mason, Assistant Director; Joe Perrelli, Regional Planner; Glenda Prentiss, GIS Coordinator; Mark Berube, GIS Planning Assistant; Lauren Rizzo, Administrative Assistant.

1. Pledge of Allegiance, Roll Call, Public Comment

Vice Chairman Susan Cable called the meeting to order at 12:12 p.m. Those present recited the Pledge of Allegiance and the roll was called. There was no public comment.

2. Administrative Items

- a. *Minutes of May 13, 2011 Meeting* — On a motion by Tom Gormley, seconded by Bill Davis, with Mary Ann Drayton-Rogers abstaining, it was

VOTED: To approve the minutes of the May 13, 2011 COGCNV meeting.

- b. *Financial Report Including FY 2010-11 Budget Revisions*— Peter Dorpalen reported that as of May 31, 2011, COGCNV was 92% through the fiscal year and had expended 78% of its operating budget. Including pass-through funds, 85% of the total budget has been expended. On a motion by Ed Mone, seconded by Mary Ann Drayton-Rogers, it was unanimously

VOTED: To approve the financial report.

Peter Dorpalen reviewed FY2011 budget revisions, with explanations shown in Memorandum 051111F. On a motion by Ed Mone, seconded by Tom Gormley, it was unanimously

VOTED: To approve the revisions to the fiscal year 2010-11 budget, as presented in Memorandum 051111F.

- c. *Appointment of an Auditor* — Peter Dorpalen said the current auditor is CCR. They have been performing the COGCNV audit for some years. They are a large firm, sending in different teams every few years. There is no cost increase projected for the audit. A question arose as to the last time the audit had been put out to bid. Dorpalen believed it had been 5 or 6 years ago. The consensus was to look into putting the audit out to bid after this upcoming audit. On a motion by Ed Mone, seconded by Tom Gormley, it was unanimously

VOTED: To hire CCR as auditor for this fiscal year audit, but to put the work out to bid for the next fiscal audit period.

- d. *Correspondence* — Peter Dorpalen summarized recent correspondence:

May 17, 2011	Letter of support for Bethlehem's application to the Small Cities grant program for the North Purchase senior housing renovations
May 17, 2011	Letter of support for Naugatuck Valley Health District's application to HUD for a lead removal grant
May 18, 2011	Email to Bob Chatfield with national and state guidance on not using stop signs for speed control
May 23, 2011	Letter of support for Waterbury's Public Health Department's application to HUD for a Healthy Homes production program grant
May 25, 2011	Letter of congratulations to Mayor Bob Mezzo on his re-election
May 25, 2011	Memorandum from Glenda Prentiss with 2010 US Census population and housing profiles for each municipality
May 26, 2011	Email from the Partnership for Strong Communities thanking Virginia Mason and Lauren Rizzo for help in organizing the HOPE regional housing forum in Waterbury
June 2, 2011	Letter to DECD in support of Oxford's Small Cities application to complete renovations at the Crestview Ridge housing development
June 10, 2011	Email notification that Comcast will begin installation of internet and phone service on June 13, 2011

3. **Nominating Committee Report and Election of Officers**

Tom Gormley reported that the nominating committee, consisting of Terry Caldarone, Tom Gormley, and Bob Mezzo, proposes the following slate of officers and executive committee members for fiscal year 2011-12:

<u>Officers</u>	<u>FY 2011-12</u>
Chairman	Robert Mezzo
Vice Chairman	William Davis
Treasurer	Robert Chatfield
Secretary	Edmond Mone

Executive Committee: Susan A. Cable
Thomas Dunn
Michael Jarjura

On a motion by Mary Ann Drayton-Rogers, seconded by Tom Gormley, it was unanimously VOTED: To approve the nominating committee report and election of officers for fiscal year 2011-12.

4. **Administrative Actions**

a. *COGCNV Budget: FY2011-12* — On a motion by Bill Davis, seconded by Ed Mone, it was unanimously

VOTED: To approve the COGCNV FY2011-12 budget.

b. *COGCNV Work Program: FY2011-12* — Peter Dorpalen reviewed the COGCNV work program for fiscal year 2011-12. On a motion by Tom Gormley, seconded by Bill Davis, it was unanimously

VOTED: To approve the COGCNV work program for FY2011-12.

c. *COGCNV Bylaws Amendment – Article VIII - Regional Planning Commission* — Peter Dorpalen reviewed the bylaws amendment, as discussed at the May COGCNV meeting. On a motion by Mary Ann Drayton-Rogers, seconded by Ed Mone, it was unanimously

VOTED: To approve the COGCNV bylaws amendment – Article VIII - Regional Planning Commission.

d. *GIS Software Upgrade* — Glenda Prentiss requested an upgrade to the existing COGCNV GIS software that will provide more functionality and tools. On a motion by Bill Davis, seconded by Bob Mezzo, it was unanimously

VOTED: To approve a GIS software upgrade subject to funding being provided through the transportation planning program.

- e. *Capitol Region Purchasing Council* — Peter Dorpalen requested authorization to administer membership in the Capitol Region Purchasing Council for CNVR municipalities. With COGCVN administering, the annual municipal fee is reduced to \$500. Dorpalen stated that membership is open to all interested towns. Several COG members requested additional information. On a motion by Tom Gormley, seconded by Bill Davis, it was unanimously

VOTED: To have COGCVN administer the region's portion of the Capitol Region's Purchasing Council.

5. **Transportation Planning**

- a. *Transportation Planning Program (UPWP) Revisions* — Peter Dorpalen stated COGCVN would like to carry over a projected unexpended balance of \$66,000 from the FY2011 work program to the FY2012 work program. Most of the carryover (\$60,000) would go to congested intersection analyses, working with a traffic engineering consultant. The balance (\$6,000) to support in-house work. On a motion by Bill Davis, seconded by Mary Ann Drayton-Rogers, it was unanimously

VOTED: To add a motion for Transportation Planning Program (UPWP) revisions to the agenda.

On a motion by Bill Davis, seconded by Ed Mone, it was unanimously

VOTED: To approve and add a congested intersection analysis to the transportation work program for FY2012.

- b. *Transportation Improvement Program Amendments* — Joe Perrelli summarized the June 2012 amendments to the 2010-2013 Transportation Improvement Program listed in Memorandum 060311TIP.Rev. On a motion by Mary Ann Drayton-Rogers, seconded by Tom Gormley, it was unanimously

VOTED: To add Statewide – LED Relamping, Traffic Signals [Phase 1-Breakout] (Project No. 0170-3084) to the June TIP Amendment.

On a motion by Tom Gormley, seconded by Bill Davis it was unanimously

VOTED: To approve the June 2011 amendments to the 2010-2013 Transportation Improvement Program listed in Memorandum 060311TIP.Rev.

- c. *Local Road Accident Reduction Projects – Priority List* — Joe Perrelli explained that this program funds local safety projects. Projects were solicited from the towns, and one

response was received. On a motion by Tom Gormley, seconded by Bill Davis, it was unanimously

VOTED: To approve the Local Road Accident Reduction Program proposal, as presented in Memorandum 060811, for submittal to the Connecticut Department of Transportation for review and ranking for the Federal Fiscal Year 2011 Local Road Accident Reduction Program.

- d. *Urban Highway Program (STPU) – New Project Request and Ranking* — Peter Dorpalen stated a request for projects would be sent to the towns, to create a new priority list. Old projects will be reassessed and new projects may be added. COGCNV staff will meet with public works directors to discuss details and seek guidance.

6. Emergency Planning

- a. *DEMHS Region 5 Spending Plan* — Fire Chief John Field, DEMHS Region 5 REPT and Steering Committee Chairman, discussed the proposed 2010 DEMHS Region 5 budget to be voted on by the 43 chief elected officials at the REPT meeting on Monday. He summarized each of the items, the changes proposed, and the reasons for the Steering Committee's recommendations. He also highlighted some of the changes that will occur with emergency management with the recent legislative directives to merge DEMHS with the Department of Public Safety. Lauren Rizzo distributed proxy forms for Monday's meeting.
- b. *Cambro Equipment Memorandum of Understanding* — Virginia Mason said municipalities will not receive the CAMBRO shelter feeding systems if they have not returned the memorandum of understanding sent by Paul Estefan. Michael Devine described what the systems contain.

7. Regional Business

Susan Cable said Beacon Falls has been meeting with Benedetti Paving to discuss asphalt recycling paving equipment which may prove cost effective for the towns in the region.

8. Other

- a. *Upcoming Events*
 - i. *Regional Housing Forum Follow-Up* — Virginia Mason said a follow-up meeting to the Hope Regional Housing Forum will take place on June 28 in the COGCNV conference room.

9. **Adjournment**

At 1:28 p.m., on a motion by Bill Davis, seconded by Bob Mezzo, it was unanimously

VOTED: To adjourn the meeting.

Respectfully submitted by

Lauren Rizzo
Administrative Assistant
for
Robert Chatfield
Secretary

MONTHLY FINANCIAL REPORT
May-11

EXPENDITURES

Budget Item	Budget Through June 30, 2011	Expended During May-11	Expended Year-to Date	Unexpended Balance 5/31/2011	Percent Expended Yr-to-Date
SALARIES:					
FY 2010-2011	\$422,837.00	\$35,102.18	\$380,646.67	\$42,190.33	90.0%
FRINGE BENEFITS					
FICA Match	\$32,300.00	2,685.33	\$29,119.36	\$3,180.64	90.2%
Medical Insurance	\$92,700.00	4,920.10	\$76,170.94	\$16,529.06	82.2%
Retirement	\$27,000.00	2,700.15	\$34,641.47	(\$7,641.47)	128.3%
Unemployment	\$2,309.00	-	\$2,095.17	\$213.83	90.7%
Disability Insurance	\$4,300.00	397.62	\$4,305.92	(\$5.92)	100.1%
OTHER EXPENSES					
Travel	\$12,000.00	636.05	\$8,500.74	\$3,499.26	70.8%
Reproduction & Printing	\$6,000.00	995.07	\$4,182.66	\$1,817.34	69.7%
Rent	\$45,126.00	3,791.65	\$41,332.75	\$3,793.25	91.6%
Insurance & Bond	\$8,500.00	-	\$7,638.00	\$862.00	89.9%
Utilities & Misc. Office	\$13,000.00	1,621.06	\$11,411.44	\$1,588.56	87.8%
Supplies	\$8,700.00	343.22	\$6,049.09	\$2,650.91	69.5%
Dues, Bks, Subscriptions	\$1,000.00	52.00	\$909.94	\$90.06	91.0%
Equipment	\$8,000.00	-	\$0.00	\$8,000.00	0.0%
Audit	\$17,000.00	-	\$16,000.00	\$1,000.00	94.1%
Professional Services	\$4,000.00	378.00	\$2,826.00	\$1,174.00	70.7%
CONSULTANT SERVICES					
Emergency Planning	\$0.00	-	\$0.00	\$0.00	0.0%
New Transp Study	\$40,000.00	-	\$0.00	\$40,000.00	0.0%
Reserve Fund	\$20,000.00	-	\$0.00	\$20,000.00	0.0%
Contingency	\$40,174.00	\$0.00	\$4,050.72	\$36,123.28	10.1%
SUBTOTAL - OPERATING	\$804,946.00	\$53,622.43	\$629,880.87	\$175,065.13	78.3%
PASS-THROUGH FUNDS					
EPA Sewer & Water Projects	\$96,040.00	-	\$96,040.00	\$0.00	100.0%
DEMHS FY2009 - et.al.	\$300,000.00	25,089.10	\$25,089.10	\$274,910.90	8.4%
Transportation - Greenway	\$15,000.00	-	\$17,380.97	(\$2,380.97)	115.9%
HHW Project	\$52,000.00	16,123.75	\$44,104.24	\$7,895.76	84.8%
DEMHS FY2008 - Equip.et.al.	\$600,000.00	152,225.47	\$770,192.44	(\$170,192.44)	128.4%
CERT - Town Equip.et.al.	\$4,000.00	1,100.00	\$2,373.00	\$1,627.00	59.3%
TOTAL	\$1,871,986.00	\$248,160.75	\$1,585,060.62	\$286,925.38	84.7%

Percent of Year Completed: 91.8%

Prepared: 6/9/2011

10:49 AM

Council of Governments of the Central Naugatuck Valley

06/09/11

Balance Sheet

Accrual Basis

As of May 31, 2011

	<u>May 31, 11</u>
ASSETS	
Current Assets	
Checking/Savings	
1010-00 · Webster Checking	18,011
1020-00 · STIF # 566948	12,488
1040-00 · TD Bank/Americ- 1st Instance	1,948
1060-00 · Reich & Tang Account	0
1080-00 · STIF # 572240 - Reserve	270,025
Total Checking/Savings	<u>302,471</u>
Accounts Receivable	
1200 · Accounts Receivable	91,305
Total Accounts Receivable	<u>91,305</u>
Other Current Assets	
1250-00 · Ofc Emergency Mngmt. - Receivbl	-0
1290-00 · Household Hazardous Waste	15,458
1800 · 1800 - Security Deposit	6,650
1900 · Fixed Assets	
1900-02 · Fixed Assets - Local	131,192
Total 1900 · Fixed Assets	<u>131,192</u>
Total Other Current Assets	<u>153,300</u>
Total Current Assets	<u>547,076</u>
TOTAL ASSETS	<u>547,076</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000-00 · Accounts payable	
2111-00 · 2111-00 Accrued Expenses	
2111-39 · 2111-39 DEMHS FY08 Accrued Exp.	-0
Total 2111-00 · 2111-00 Accrued Expenses	-0
2000-00 · Accounts payable - Other	-0
Total 2000-00 · Accounts payable	<u>-0</u>
Total Accounts Payable	-0
Other Current Liabilities	
2010-00 · 1st Instance fund/Conn DOT	26,469
Total Other Current Liabilities	<u>26,469</u>
Total Current Liabilities	<u>26,468</u>
Total Liabilities	26,468
Equity	
3000 · Opening Bal Equity	0
3010-00 · Fund balance - beginning	230,403
3020-00 · Investment in Fixed Assets	131,192
3900 · Retained Earnings	184,140
Net Income	-25,127
Total Equity	<u>520,607</u>
TOTAL LIABILITIES & EQUITY	<u>547,076</u>

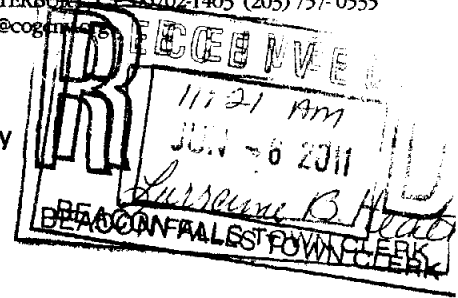


AGENDA

Council of Governments of the Central Naugatuck Valley

The Lodge Bar & Grill
 1455 Southford Road
 Southbury, CT 06488

12:00 Noon, Friday, June 10, 2011



Lunch is a choice of Chicken Marsala, Lemon Dill Salmon, or New York Strip Steak at \$25. Please email lrizzo@cogcnv.org or call 203-757-0535 by Wednesday, June 8, 2011, concerning attendance.

1. Pledge of Allegiance, Roll Call, Public Comment
2. Administrative Items
 - a. Minutes of May 13, 2011 meeting (motion)
 - b. Financial Report including FY2010-11 budget revisions (motion)
 - c. Appointment of an auditor (motion)
 - d. Correspondence
3. Nominating Committee Report and Election of Officers (motion)
4. Administrative Actions
 - a. COGCVN Budget: FY2011-12 (motion)
 - b. COGCVN Work Program: FY2011-12 (motion)
 - c. COGCVN Bylaws amendment – Article VIII. Regional Planning Commission (motion)
 - d. GIS software upgrade (motion)
 - e. Capital Region Purchasing Council (motion)
5. Transportation Planning
 - a. Transportation planning program (UPWP) revisions
 - b. Transportation Improvement Program Amendments (motion)
 - i. Waterbury - Homer St., Widening from Waterville St. to Nottingham Terrace (project no. 0151-0296)
 - c. Local Road Accident Reduction Projects – Priority List (motion)
6. Emergency Planning
 - a. DEMHS Region 5 Spending Plan
 - Fire Chief John Field, DEMHS Region 5 Chairman
 - b. Cambro Equipment Memorandum of Understanding (motion)
7. Regional Business
8. Other
 - a. Upcoming events
 - i. Regional Housing Forum follow-up

Called by
 Thomas G. Dunn, Chairman

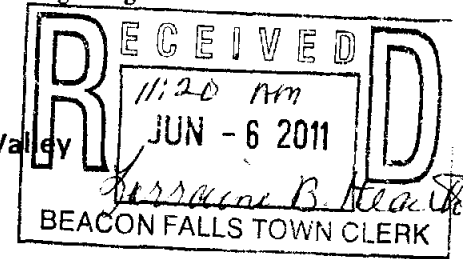


MINUTES

Council of Governments of the Central Naugatuck Valley

Brix Restaurant
1721 Highland Avenue
Cheshire, CT 06410

12:00 Noon, Friday, May 13, 2011



COGCVN Members: Susan Cable, First Selectman, Karen Wilson, Alternate, Beacon Falls; Jerry Sitko, Alternate, Cheshire; Tom Gormley, First Selectman, Middlebury; Bob Mezzo, Mayor, Naugatuck; Bob Chatfield, Mayor, Tom Galvin, Alternate, Prospect; Bill Davis, First Selectman, Southbury; Kathy McNamara, Alternate, Waterbury; Ray Primini, Town Council Chairman, Watertown; Tom Dunn, Mayor, Wolcott.

Speakers and Guests: Lou Mangini, Congresswoman Rosa DeLauro's Office; Carla Iezzi, CTDOT.

Staff: Peter Dorpalen, Executive Director; Virginia Mason, Assistant Director; Samuel Gold, Senior Planner; Joe Perrelli, Regional Planner; Glenda Prentiss, GIS Coordinator; Mark Berube, GIS Planning Assistant; Lauren Rizzo, Administrative Assistant.

1. Pledge of Allegiance, Roll Call, Public Comment

Chairman Tom Dunn called the meeting to order at 12:05 p.m. Those present recited the Pledge of Allegiance and the roll was called. There was no public comment.

2. Administrative Items

- a. *Minutes of the April 8, 2011 Meeting* — On a motion by Bob Chatfield, seconded by Tom Gormley, it was unanimously

VOTED: To approve the minutes of the April 8, 2011 COGCVN meeting.

- b. *Financial Report* — On a motion by Bob Chatfield, seconded by Tom Gormley, it was unanimously

VOTED: To approve the financial report.

- c. *Appointment of an Auditor* — On a motion by Bob Chatfield, seconded by Tom Gormley, it was unanimously

VOTED: To approve the appointment of an auditor.

- d. *Telephone and internet Service – Comcast Service Offer* — Peter Dorpalen outlined a telephone and internet offer from Comcast, noting that the price quote is markedly less than COGCVN's present AT&T telephone and DSL/internet service. On a motion by Susan Cable, seconded by Tom Gormley, it was unanimously

VOTED: To authorize Executive Director Peter Dorpalen to negotiate and enter into a contract with Comcast to provide COGCNV's telephone and internet service.

e. *Correspondence* — Peter Dorpalen summarized recent correspondence:

Regional Transportation Plan Written Comments

- May 4, 2011 Letter from Waterbury Development Corporation, Waterbury Regional Chamber, and Main Street Waterbury disagreeing with the plan's assessment of the proposed Waterbury transportation center
- May 6, 2011 Letter from Waterbury Mayor Michael Jarjura suggesting additional language in the transportation plan on the proposed Waterbury transportation center, and noting the City's position on the project as stated in its response to the final draft record of decision and business plan on the transportation center
- May 6, 2011 Email from CTDOT with Review Checklist for COGCNV's draft regional transportation plan
- May 9, 2011 Email from Eric Bachman of Naugatuck commenting on the need to move forward with upgrades for the final phase of I-84 in eastern Waterbury, the I-84/ Route 8 interchange, and I-84 west of Waterbury. He also presented recommendations for improving Route 8 in Naugatuck, Route 69 in Waterbury, Route 63 in Watertown and Naugatuck, and Rubber Ave in Naugatuck
- May 10, 2011 Letter from Peter Dorpalen to Waterbury Development Corporation, Waterbury Regional Chamber, and Main Street Waterbury stating that the transportation plan's conclusions on the transportation center come from the project's feasibility and environmental studies, coupled with the state and city's financial situation
- May 12, 2011 Email from Joe Perrelli to Eric Bachman responding to his comments

Other Correspondence

- March 31, 2011 Letters to public works directors from Joe Perrelli requesting road data for selected local road segments for a federal evaluation of roads in the US
- April 11, 2011 Transmittal of third quarter progress report for COGCNV's regional transportation planning program
- April 11, 2011 Email to area legislators in opposition to provisions in a hotel tax bill that would realign regional planning organizations based on yet-to-be formed economic development districts

April 11, 2011	Email to area legislators in opposition to a bill that would transfer the Mid-Connecticut Trash to Energy Facility to a yet-to-be-identified public entity by July 1, 2011
April 11, 2011	Email to area legislators in support of municipal recreational liability legislation
April 14, 2011	Letter to building owner Marvin Beinhorn extending the COGCVN building lease for an additional year
April 18, 2011	Memorandum requesting municipal proposals for the Local Road Accident Reduction Program (deadline is June 7, 2011)
April 25, 2011	Memorandum with priorities for the FTA section 5310 minibus grant program
May 1, 2011	News release for first annual NRG Naugatuck River cleanup
May 2, 2011	Letter to Care Environmental from Peter Dorpalen stating COGCVN's dissatisfaction with the handling of the April 16, 2011 hazardous waste collection
May 3, 2011	Email from CTDOT reporting that the State Bond Commission approved funding for the New Britain-Hartford Busway and a commuter rail and transportation study for the I-84 corridor between Waterbury and Hartford
May 9, 2011	Email from COGCVN and the Partnership for Strong Communities inviting local officials and housing groups to the HOPE Regional Housing Forum on May 26 at 9 am at the Waterbury City Hall
May 11, 2011	Email from FHWA-CT emphasizing the required completion of Highway Performance Monitoring System (HPMS) forms by each municipality and the possible reduction of federal highway funding to Connecticut
May 11, 2011	Email from the Greater Valley Chamber of Commerce requesting COGCVN support for a Naugatuck River Valley National Heritage Area Study bill, introduced by Rosa DeLauro and encompassing the fourteen municipalities along the Naugatuck River. The bill emphasizes the river's heritage as a center of brass, clock-making, and rubber

3. Appointment of a Nominating Committee

Chairman Tom Dunn opened the topic, and following discussion, on a motion by Bob Chatfield, seconded by Susan Cable, it was unanimously

VOTED: To appoint Bob Mezzo, Terry Caldarone, and Tom Gormley to the Nominating Committee.

4. **Draft FY2011-12 COGCNV Budget**

Tom Dunn stated the Executive Committee met concerning the FY2011-12 COGCNV Budget. Their recommendations are presented in Memorandum 050611. On a motion by Bob Chatfield, seconded by Tom Gormley, it was unanimously

VOTED: To present the draft FY2011-12 COGCNV budget at the next regularly scheduled COGCNV meeting.

5. **Transportation Planning**

a. *Long Range Regional Transportation Plan* — Peter Dorpalen, Samuel Gold, and Joe Perrelli provided a detailed overview of the Long Range Regional Transportation Plan. On a motion by Susan Cable, seconded by Bob Chatfield, it was unanimously

VOTED: To approve the Long Range Regional Transportation Plan.

b. *Air Quality Conformity Determinations* — Joe Perrelli explained that, with the endorsement of the Long Range Regional Transportation Plan, new resolutions confirming ozone and fine particulate matter (PM 2.5) conformity with the Clean Air Act need to be adopted. On a motion by Bob Chatfield, seconded by Tom Gormley, it was unanimously

VOTED: Resolution on Conformity with the Clean Air Act - Ozone

WHEREAS,

the Council of Governments of the Central Naugatuck Valley is required to submit an Air Quality Conformity Statement to the US Federal Highway Administration (FHWA) and to the US Environmental Protection Agency (EPA) in accordance with the final conformity rule promulgated by EPA (40 CFR 51 and 93) when adopting an annual Transportation Improvement Program or when effecting a significant revision of the Region's Transportation Plan; and

WHEREAS,

Title 42, Section 7506 (3) (A) states that conformity of transportation plans and programs will be demonstrated if:

1. the plans and programs are consistent with recent estimates of mobile source emissions;
2. the plans and programs provide for the expeditious implementation of certain transportation control measures;
3. the plans and programs contribute to annual emissions reductions consistent with the Clean Air Act of 1977, as amended; and

WHEREAS,

it is the opinion of the Council of Governments of the Central Naugatuck Valley that the plans and programs approved today, May 13, 2011 and submitted to FHWA and

EPA conform to the requirements of Title 42, Section 7506 (3) (A) as interpreted by EPA (40 CFR 51 and 93); and

WHEREAS,

the Connecticut portion of the New York - Northern New Jersey - Long Island Nonattainment area (Fairfield, New Haven and Middlesex counties) and the Greater Connecticut area (Hartford, New London, Tolland, Windham and Litchfield counties) have been designated as Moderate Nonattainment areas and the Connecticut Department of Transportation has jointly assessed the impact of all transportation plans and programs in these Nonattainment areas (Ozone Air Quality Conformity Report March 2011); and

WHEREAS,

the results of the required emissions analysis performed by the Connecticut Department of Transportation on the Long Range Regional Transportation Plan 2011-2040 and the Transportation Improvement Program: 2010-2013 show that the implementation of the projects contained therein will result in emissions of ozone in each analysis year that are less than the emissions of the baseline year as stated in the Connecticut Department of Transportation Ozone Air Quality Conformity Determination of the 2011 Regional Transportation Plans and the 2010-2013 Transportation Improvement Programs for the Connecticut portion of the New York - Northern New Jersey - Long Island, NY-NJ-CT Ozone Nonattainment Area and the Greater Connecticut Ozone Nonattainment Area.

Now, THEREFORE BE IT RESOLVED,

That the Council of Governments of the Central Naugatuck Valley finds that the Long Range Regional Transportation Plan 2011-2040 and the Transportation Improvement Program: 2010-2013 (TIP) conform to air quality requirements of the U.S. Environmental Protection Administration (40 CFR 51 and 93), related U.S. Department of Transportation guidelines (23 CFR 450) and with Title 42, Section 7506 (3) (A) and hereby approves the existing March 2011 Ozone Air Quality Conformity Determination.

VOTED: Resolution on Conformity with the Clean Air Act - PM 2.5

WHEREAS,

the Council of Governments of the Central Naugatuck Valley is required to submit an Air Quality Conformity Statement to the US Federal Highway Administration (FHWA) and to the US Environmental Protection Agency (EPA) in accordance with the final conformity rule promulgated by EPA (40 CFR 51 and 93) when adopting an annual Transportation Improvement Program or when effecting a significant revision of the Region's Transportation Plan; and

WHEREAS,

Title 42, Section 7506 (3) (A) states that conformity of transportation plans and programs will be demonstrated if:

1. the plans and programs are consistent with recent estimates of mobile source emissions;
2. the plans and programs provide for the expeditious implementation of certain transportation control measures;
3. the plans and programs contribute to annual emissions reductions consistent with the Clean Air Act of 1977, as amended; and

WHEREAS,

it is the opinion of the Council of Governments of the Central Naugatuck Valley that the plans and programs approved today, May 13, 2011 and submitted to FHWA and EPA conform to the requirements of Title 42, Section 7506 (3) (A) as interpreted by EPA (40 CFR 51 and 93); and

WHEREAS,

The New York - Northern New Jersey - Long Island, NY-NJ-CT area is designated a PM 2.5 Nonattainment area; and

WHEREAS,

The State of Connecticut has elected to jointly assess conformity in all PM 2.5 nonattainment areas in Connecticut (Fairfield County and New Haven County); and

WHEREAS,

The results of the required emissions analysis performed by the Connecticut Department of Transportation on the Long Range Regional Transportation Plan 2011-2040 and the Transportation Improvement Program: 2010-2013 show that the implementation of the projects contained therein will result in emissions of PM_{2.5} in each analysis year that are less than the emissions of the baseline year as stated in the Connecticut Department of Transportation PM 2.5 Air Quality Conformity Determination of the 2011 Regional Transportation Plans and the 2010-2013 Transportation Improvement Programs for the Connecticut portion of the NY-NJ-CT PM_{2.5} Nonattainment Area, March 2011.

Now, THEREFORE BE IT RESOLVED,

That the Council of Governments of the Central Naugatuck Valley finds that the Long Range Regional Transportation Plan 2011-2040 and the Transportation Improvement Program: 2010-2013 conform to air quality requirements of the U.S. Environmental Protection Administration (40 CFR 51 and 93), related U.S. Department of Transportation guidelines (23 CFR 450) and with Title 42, Section 7506 (3) (A) and hereby approves the existing March 2011 PM_{2.5} Conformity Determination contingent upon no major adverse comments were received during said period.

- c. *Certification of the Urban Transportation Planning Process* — Joe Perrelli said that each year the U.S. Department of Transportation requires COGCNV to certify that the terms and provisions of the March 16, 2007 Metropolitan Transportation Planning regulations are satisfied. In addition, COGCNV must demonstrate that the provisions relative to involvement of public and private providers of mass transit, Civil Rights, involvement of

minority business enterprises, special efforts for elderly and disabled persons, the Clean Air Act, 23 U.S.C. and 49 U.S.C. have also been satisfied. Joe stated that COGCNV has successfully met these requirements. On a motion by Bob Chatfield, seconded by Tom Gormley, it was unanimously

VOTED: The Council of Governments of the Central Naugatuck Valley, the designated Metropolitan Planning Organization for the Central Naugatuck Valley Region, hereby certifies that the metropolitan planning process has been conducted in accordance with the terms and provisions of the March 16, 2007 Metropolitan Transportation Planning regulations and that all applicable provisions relative to involvement of public and private providers of mass transit, Civil Rights, involvement of minority business enterprises, special efforts for elderly and handicapped persons, the Clean Air Act, 23 U.S.C. and 49 U.S.C. have been satisfied.

- d. *FTA Section 5310 Minibus Grant Priority List* — Virginia Mason said COGCNV received three applications for FY 2011. Ranking criteria are set by CTDOT and continue to include questions relating to the Locally Coordinated Public Transit Human Services Transportation Plan (LOCHSTP). Staff evaluated the applications based on CTDOT criteria, as described in the application, including a specific requirement of public notices. The criteria and point system are described in Memorandum 042511. Table 1 of Memorandum 042511 details the evaluation of the applications with the ranking results. On a motion by Bob Chatfield, seconded by Tom Gormley, it was unanimously

VOTED: To approve the FY 2011 Federal Transit Administration Section 5310 priority list as presented in Memorandum 042511.

- e. *Transportation Improvement Program Amendments* — Joe Perrelli summarized the May 2012 amendments to the 2010-2013 Transportation Improvement Program listed in Memorandum 050611TIP. On a motion by Bob Chatfield, seconded by Tom Gormley, it was unanimously

VOTED: To approve the May 2011 amendments to the 2010-2013 Transportation Improvement Program listed in Memorandum 050611TIP.

6. **Emergency Planning**

- a. *DEMHS Grant* — Virginia Mason said the steering committee met and adopted a spending plan, including three changes for the FY 09 grant that will be voted on at the REPT meeting in June. The 2010 plan will have more monies for RPOs, due to additional responsibilities. A memorandum detailing the 2010 spending plan will follow.

Also, Virginia Mason said FEMA will be sending out application toolkits to towns for the 2011 snow storms. These applications will be due in August.

On a motion by Bob Chatfield, seconded by Jerry Sitko, it was unanimously

VOTED: To authorize COGCNV to serve as fiduciary agent for Region 5 for the 2010 DEMHS grant, and to authorize its chair to enter in to any contracts and MOUs related to the grant.

b. *Traffic Diversion Plan Exercise: Hotwash Evaluation* — Virginia Mason said participating towns found the exercise useful. Additionally, a desire for web based training has been identified, and a web EOC training event will take place in June. Further details will follow.

7. Regional Business

There was no regional business.

8. Other

a. *RPC Operating Procedures* — Peter Dorpalen explained the proposed RPC operating procedures seek to balance the need for RPC review against the need for quick action and the incidence of many routine referrals. The importance of the RPC comes into play with proposals referred to COGCNV for review and comment or referred for support, where conformity with regional plans is uncertain or there is a perceived conflict. The proposed operating procedure changes would result in corresponding changes to the COGCNV bylaws. On a motion by Bob Chatfield, seconded by Susan Cable, it was unanimously

VOTED: To approve the changes to the RPC operating procedures and to consider the COGCNV bylaws changes (which require two meetings) at a future meeting.

b. *Bethlehem Small Cities Application - North Purchase Housing Rehabilitation* — Virginia Mason explained that Bethlehem is seeking endorsement of its small cities application. On a motion by Bob Chatfield, seconded by Bill Davis, it was unanimously

VOTED: To endorse Bethlehem's small cities application - North Purchase Housing Rehabilitation.

On a motion by Bob Chatfield, seconded by Susan Cable, it was unanimously

VOTED: To add Item 8b1. - Naugatuck Valley Health Department Lead Program and item 8b2. - Naugatuck River Valley National Heritage Area Study Bill to the agenda.

b1. *Naugatuck Valley Health Department Lead Program* — Virginia Mason said Naugatuck is seeking endorsement to continue this existing program. On a motion by Susan Cable, seconded by Tom Gormley, it was unanimously

VOTED: To endorse the Naugatuck Valley Health Department Lead Program.

- b2. *Naugatuck River Valley National Heritage Area Study Bill* — Peter Dorpalen said the Greater Valley Chamber of Commerce is requesting COGCNV support for a Naugatuck River Valley National Heritage Study bill, introduced by Congresswoman Rosa DeLauro and encompassing the 14 municipalities along the Naugatuck River. The bill emphasizes the river's heritage as a center of brass, clock-making, and rubber. On a motion by Susan Cable, seconded by Jerry Sitko, it was unanimously

VOTED: To support the Naugatuck River Valley National Heritage Area Study Bill.

c. *Upcoming Events*

- i. Five Town Naugatuck River Greenway Cleanup — Samuel Gold said this event will take place on May 14.
- ii. CRRA Electronics Recycling Event — Samuel Gold said the event will take place on May 21 at the Watertown CRRA facility. It will also include paper shredding.
- iii. Regional Housing Forum — Virginia Mason said the May 26 forum in Waterbury is being sponsored with the Partnership for Strong Communities. It is the first of several housing forums to be held around the state.

9. **Adjournment**

At 12:44 p.m., on a motion by Bob Mezzo, seconded by Tom Gormley, it was unanimously

VOTED: To adjourn the meeting.

Respectfully submitted by
Lauren Rizzo
Administrative Assistant

for

Robert Chatfield
Secretary

MONTHLY FINANCIAL REPORT
Apr-11

EXPENDITURES

Budget Item	Budget Through June 30, 2011	Expended During Apr-11	Expended Year-to Date	Unexpended Balance 4/30/2011	Percent Expended Yr-to-Date
SALARIES:					
FY 2010-2011	\$422,837.00	\$35,013.50	\$345,544.49	\$77,292.51	81.7%
FRINGE BENEFITS					
FICA Match	\$32,300.00	2,678.53	\$26,434.03	\$5,865.97	81.8%
Medical Insurance	\$92,700.00	4,920.10	\$71,250.84	\$21,449.16	76.9%
Retirement	\$27,000.00	2,700.15	\$31,941.32	(\$4,941.32)	118.3%
Unemployment	\$2,309.00	-	\$2,095.17	\$213.83	90.7%
Disability Insurance	\$4,300.00	397.62	\$3,908.30	\$391.70	90.9%
OTHER EXPENSES					
Travel	\$12,000.00	1,940.50	\$7,864.69	\$4,135.31	65.5%
Reproduction & Printing	\$6,000.00	-	\$3,187.59	\$2,812.41	53.1%
Rent	\$45,126.00	3,754.11	\$37,541.10	\$7,584.90	83.2%
Insurance & Bond	\$8,500.00	-	\$7,638.00	\$862.00	89.9%
Utilities & Misc. Office	\$13,000.00	711.13	\$9,790.38	\$3,209.62	75.3%
Supplies	\$8,700.00	314.30	\$5,705.87	\$2,994.13	65.6%
Dues, Bks, Subscriptions	\$1,000.00	-	\$857.94	\$142.06	85.8%
Equipment	\$8,000.00	-	\$0.00	\$8,000.00	0.0%
Audit	\$17,000.00	-	\$16,000.00	\$1,000.00	94.1%
Professional Services	\$4,000.00	-	\$2,448.00	\$1,552.00	61.2%
CONSULTANT SERVICES					
Emergency Planning	\$0.00	-	\$0.00	\$0.00	0.0%
New Transp Study	\$40,000.00	-	\$0.00	\$40,000.00	0.0%
Reserve Fund	\$20,000.00	-	\$0.00	\$20,000.00	0.0%
Contingency	\$40,174.00	\$0.00	\$4,050.72	\$36,123.28	10.1%
SUBTOTAL - OPERATING	\$804,946.00	\$52,429.94	\$576,258.44	\$228,687.56	71.6%
PASS-THROUGH FUNDS					
EPA Sewer & Water Projects	\$96,040.00	-	\$96,040.00	\$0.00	100.0%
DEMHS FY2009 - et.al.	\$300,000.00	-	\$0.00	\$300,000.00	0.0%
Transportation - Greenway	\$15,000.00	5,147.48	\$17,380.97	(\$2,380.97)	115.9%
HHW Project	\$52,000.00	109.48	\$27,980.49	\$24,019.51	53.8%
DEMHS FY2008 - Equip.et.al.	\$600,000.00	106,268.42	\$617,966.97	(\$17,966.97)	103.0%
CERT - Town Equip.et.al.	\$4,000.00	-	\$1,273.00	\$2,727.00	31.8%
TOTAL	\$1,871,986.00	\$163,955.32	\$1,336,899.87	\$535,086.13	71.4%

Percent of Year Completed: 83.2%

Prepared: 5/11/2011

10:46 AM

Council of Governments of the Central Naugatuck Valley

/11/11

Balance Sheet

accrual Basis

As of April 30, 2011

	<u>Apr 30, 11</u>
ASSETS	
Current Assets	
Checking/Savings	
1010-00 · Webster Checking	6,056
1020-00 · STIF # 566948	62,463
1040-00 · TD Bank/Americ- 1st Instance	1,948
1060-00 · Reich & Tang Account	0
1080-00 · STIF # 572240 - Reserve	269,928
Total Checking/Savings	<u>340,395</u>
Accounts Receivable	
1200 · Accounts Receivable	104,772
Total Accounts Receivable	<u>104,772</u>
Other Current Assets	
1250-00 · Ofc Emergency Mngmt. - Receivbl	-0
1290-00 · Household Hazardous Waste	-0
1800 · 1800 - Security Deposit	6,650
1900 · Fixed Assets	
1900-02 · Fixed Assets - Local	131,192
Total 1900 · Fixed Assets	<u>131,192</u>
Total Other Current Assets	<u>137,842</u>
Total Current Assets	<u>583,008</u>
TOTAL ASSETS	<u>583,008</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000-00 · Accounts payable	
2111-00 · 2111-00 Accrued Expenses	
2111-41 · FY2009 DEMHS Accrued Expenses	3,974
2111-39 · 2111-39 DEMHS FY08 Accrued Exp.	-0
Total 2111-00 · 2111-00 Accrued Expenses	<u>3,974</u>
2000-00 · Accounts payable - Other	-0
Total 2000-00 · Accounts payable	<u>3,973</u>
Total Accounts Payable	3,973
Other Current Liabilities	
2010-00 · 1st Instance fund/Conn DOT	26,469
Total Other Current Liabilities	<u>26,469</u>
Total Current Liabilities	<u>30,442</u>
Total Liabilities	30,442
Equity	
3000 · Opening Bal Equity	0
3010-00 · Fund balance - beginning	230,403
3020-00 · Investment in Fixed Assets	131,192
3900 · Retained Earnings	184,140
Net Income	6,831
Total Equity	<u>552,566</u>
TOTAL LIABILITIES & EQUITY	<u>583,008</u>

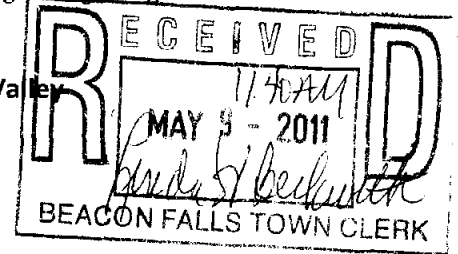


AGENDA

Council of Governments of the Central Naugatuck Valley

Brix Restaurant
 1721 Highland Avenue
 Cheshire, CT

12:00 Noon, Friday, May 13, 2011



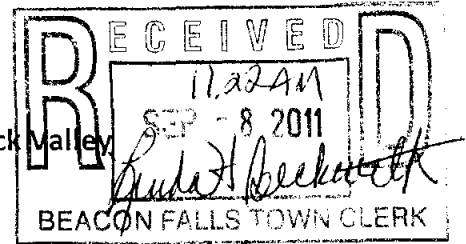
Lunch is a choice of Grilled Chicken with Pesto, Grilled New York Sirloin, or Grilled Salmon at \$25. Please email lrizzo@cogcnv.org or call 203-757-0535 by Wednesday, May 11, 2011, concerning attendance.

1. Pledge of Allegiance, Roll Call, Public Comment
2. Administrative Items
 - a. Minutes of April 8, 2011 meeting (motion)
 - b. Financial Report (motion)
 - c. Appointment of an auditor
 - d. Telephone and internet service – Comcast service offer
 - e. Correspondence
3. Appointment of a Nominating Committee
4. Draft FY2011-12 COGCV Budget – Discussion
5. Transportation Planning
 - a. *Long Range Regional Transportation Plan* – Discussion and action (motion)
 To view plan: <http://cogcnv.org/draftLRTP.html>
 - b. Air quality conformity determinations (motion)
 - c. Certification of the Urban Transportation Planning Process (motion)
 - d. FTA Section 5310 Minibus Grant Priority List (motion)
 - e. Transportation Improvement Program Amendments (motion)
 - i. Statewide – Repair or Replace Deteriorated Overhead Sign Supports on NHS Routes
6. Emergency Planning
 - a. DEMHS grant (motion)
 - b. Traffic Diversion Plan Exercise: Hotwash evaluation
7. Regional Business
8. Other
 - a. RPC Operating Procedures
 - b. Bethlehem Small Cities Application - North Purchase Housing Rehabilitation (motion)
 - c. Upcoming events
 - i. Five Town Naugatuck River Greenway Cleanup – May 14, 2011
 - ii. CRRRA Electronics Recycling Event – May 21, 2011
 - iii. Regional Housing Forum – May 26, 2011

Called by
 Thomas G. Dunn
 Chairman



MINUTES
Regional Planning Commission
of the Council of Governments of the Central Naugatuck Valley
 COGCV Conference Room
 60 North Main Street – 3rd Floor
 (Waterbury Savings Bank Building – North Lobby)
 Waterbury, CT
 1:30 P.M. Wednesday, May 11, 2011



Attendance: Rich Minnick, Beacon Falls; Martin Cobern, Cheshire; Ken Long, Middlebury; Herman Schuler, Oxford; Harmon Andrews, Southbury; Robert Flanagan, Thomaston; Geoffrey Green, Waterbury; Rosalie Loughran, Ruth Mulcahy, Watertown; Val Bernardoni, Wolcott. Staff: Peter Dorpalen, Executive Director; Virginia Mason, Assistant Director, Samuel Gold, Senior Planner, Joe Perrelli, Regional Planner.

1. Pledge of Allegiance, Roll Call, Introductions

The meeting opened at 1:30 P.M. with the reciting of the Pledge of Allegiance. RPC representatives, presenters, and staff introduced themselves.

2. Administrative Items

- a. *Approval of March 1, 2011 Minutes* — On a motion by Harmon Andrews, seconded by Ruth Mulcahy, it was unanimously

VOTED: To approve the minutes of the March 1, 2011 meeting.

- b. *Appointment of a Nominating Committee* — On a motion by Ruth Mulcahy, seconded by Robert Flanagan, it was unanimously

VOTED: To appoint Martin Cobern, Herman Schuler, and Robert Flanagan to the RPC Nominating Committee.

- c. *Correspondence* — Peter Dorpalen summarized recent correspondence and written comments on the Regional Transportation Plan.

Regional Transportation Plan Written Comments

May 4, 2011 Letter from Waterbury Development Corporation, Waterbury Regional Chamber, and Main Street Waterbury disagreeing with the plan's assessment of the proposed Waterbury transportation center

May 6, 2011 Letter from Waterbury Mayor Michael Jarjura suggesting additional language in the plan on the proposed Waterbury transportation center, and noting the City's position on the project as stated in its response to the final draft record of decision and business plan on the transportation center

- May 6, 2011 Email from CTDOT with Review Checklist of COGCNV's draft regional transportation plan
- May 9, 2011 Email from Eric Bachman of Naugatuck commenting on the need to move forward with upgrades for the final phase of I-84 in eastern Waterbury, the I-84/ Route 8 interchange, and I-84 west of Waterbury. He also presented recommendations for improving Route 8 in Naugatuck, Route 69 in Waterbury, Route 63 in Watertown and Naugatuck, and Rubber Ave in Naugatuck
- May 10, 2011 Letter from Peter Dorpalen to Waterbury Development Corporation, Waterbury Regional Chamber, and Main Street Waterbury stating that the transportation plan's conclusions on the transportation center come from the project's feasibility and environmental studies, coupled with the state and city's financial situation
- May 11, 2011 Letter from Joe Perrelli to Eric Bachman responding to his comments

Other Correspondence

- March 21, 2011 Memorandum from Mark Berube to CTDOT on the use of commuter parking lots in 2010
- March 25, 2011 Email from Sam Gold reporting that CTDOT will support evening bus service for the Waterbury service area
- March 25, 2011 Email to COG, RPC, and municipal planners with preliminary data and findings from the 2010 US Census
- April 8, 2011 Memorandum to local officials and groups on the availability of the draft regional transportation plan and May 3 public hearing
- April 11, 2011 Email to area legislators in opposition to a bill that would transfer the Mid-Connecticut Trash to Energy Facility to a yet-to-be-identified public entity by July 1, 2011
- April 11, 2011 Email to area legislators in opposition to provisions in a hotel tax bill that would realign regional planning organizations based on yet-to-be formed economic development districts
- April 11, 2011 Email to area legislators in support of municipal recreational liability legislation

April 11, 2011	Transmittal of third quarter progress report for COGCNV's regional transportation planning program
May 1, 2011	News release for first annual NRG Naugatuck River cleanup
May 3, 2011	Email from CTDOT reporting that the State Bond Commission approved funding for the New Britain-Hartford Busway and a commuter rail and transportation study for the I-84 corridor between Waterbury and Hartford
May 9, 2011	Email from COGCNV and the Partnership for Strong Communities inviting local officials and housing groups to the HOPE Regional Housing Forum on May 26 at 9 am at Waterbury City Hall

3. Transportation Planning

Regional Transportation Plan – Recommendation to COG – Peter Dorpalen gave an overview of the completed draft Long Range Regional Transportation Plan and comments received by the mail and at the public hearing held on May 3, 2011 at the Middlebury Public Library. Dorpalen recognized GIS Coordinator Glenda Prentiss for her work formatting and laying out the document graphics and text. Harmon Andrews complimented COGCNV staff on their work on the Plan. On a motion by Martin Cobern, seconded by Herman Schuler, it was unanimously

VOTED: To recommend the draft Regional Transportation Plan to COGCNV.

4. Regional Planning Commission Operating Procedures

Peter Dorpalen summarized the proposed update to the operating procedures for the RPC including changes to COGCNV bylaws relating to the RPC. Land use referrals will be noted explicitly as staff recommendations. The RPC is identified as serving as the region's transportation planning committee. On a motion by Harmon Andrews, seconded by Ruth Mulcahy, it was unanimously

VOTED: To recommend the draft Regional Planning Commission operating procedures and bylaw amendments to the COGCNV.

5. Points of Interest / Local Activities

Waterbury — Jeff Green reported that:

- The City adopted new zoning regulations based on the 2005 city plan of conservation and development.
- The Waterbury Housing Assistance Program has been resurrected. It is in ownership of several properties and has some funding that the City is looking to spend.
- Cherry Street Industrial Park deconstruction project is moving forward. Some of the

materials will be reused.

- The Harper Leader property on South Main Street and the PAL Park in the north end both are moving forward towards demolition.
- The Chase Avenue widening project and some of the homes that were taken are being demolished.
- Cooke Street sidewalk project has started.
- The Rev. Reed School construction project has begun in the North End.
- The façade improvement program has started up again in downtown and has branched out into the Brooklyn neighborhood.

Watertown — Rosalie Loughran reported that:

- The charter revision commission is wrapping up five months of work. A draft will be ready for the town council by June. The last charter revision was since 1984.
- A walking trail has been completed around Echo Lake by a developer.

Ruth Mulcahy reported that:

- Planning and zoning has been very busy. The commission is considering an amendment to the zoning regulations to allow a developer to build 62 homes where only 30 are now allowed.
- An application for a Hyundai dealership at the site of the old State Dairy is under review with the wetlands commission. The State Dairy site has been vacant for at least 40 years.
- Two areas have been identified for incentive housing zones.
- A commercial project is in the preliminary process on Main St.
- Four new businesses are seeking permits to open in town.
- A number of first cuts and subdivisions are in process and the lots created are selling.

Southbury — Harmon Andrews reported that:

- Route 188 in the vicinity of I-84, Exit 16, needs to be widened in order for the area to develop but neither the town nor state has the money.
- Southbury is still looking for guidance on columbariums.

Beacon Falls — Rich Minnich reported that:

- The Region 16 school budget was approved.
- Town budget is still in the planning stage. It was rejected once.
- A new plan of conservation and development is being worked on.
- The inland wetlands commission is updating its regulations. A public hearing is expected in June.
- Completed the river race.

Oxford — Herman Schuler reported that:

- Had difficulty with STC certificate around I-84, Exit 16 that requires widening of the intersection.

- Approved a 10,000 sq. ft. addition to the brewery in town.
- Approved a 30,000 sq. ft. in Fox Hollow machining company.
- Started construction of the 800 feet of road that straightens out Jacks Hill Road from the golf community to Christian Street.
- Grayhill Road reconstruction of one mile was approved by town Finance Board.
- Airport project may start in June.
- Technology Park is in limbo because of the death of a principal in the project.

Thomaston — Robert Flanagan reported that:

- Planning and Zoning Commission is reviewing home occupation regulations.

Middlebury — Ken Long reported that:

- The first six houses in Triangle Hills have been demolished.
- Long Meadow Bridge is close until the reconstruction project is completed.

6. Other

- a. Bus Route Study and Route Proposals — Sam Gold reported that the Regional Bus Ridership Study is almost complete and will be presented at the next RPC meeting.
- b. Regional Gridlock II Functional Exercise — Virginia Mason reported on the April exercise. The exercise was successful in testing the new traffic diversion plan and emergency responses to the hypothetical shut-down of the I-84 and Route 8 interchange in Waterbury
- c. Virginia Mason reported that on May 26, 8:30 to 10 AM, at Waterbury City Hall, the Partnership for Strong Communities and COGCNV is sponsoring workforce housing event.
- d. Virginia Mason reported that on May 14 at 8:30 AM the Connecticut Land Use Academy is holding a one day introduction to land use course at the University of Connecticut in Storrs.
- e. Sam Gold reported that on May 14 from 8:30 to 11:30 AM the COGCNV and towns are sponsoring a Naugatuck River Greenway River Cleanup of the Naugatuck River and Steele Brook. There will be locations in each of the five CNVR towns along the Naugatuck. Frankie's on Chase Ave. has donated lunch to all the volunteers.
- f. Sam Gold reported that on May 21 CRRA will be holding an electronics and paper shredding event in Watertown at their facility. The event is free and open to residents of CRRA municipalities.

7. **Adjournment** — At 2:03 p.m. on a motion by Ruth Mulcahy, seconded by Harmon Andrews, it was unanimously

VOTED: To adjourn the meeting.

Respectfully submitted by
Samuel Gold, AICP
Senior Planner

for

Ken Long
RPC Secretary

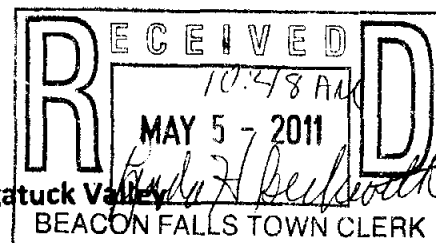
COUNCIL OF GOVERNMENTS



CENTRAL NAUGATUCK VALLEY

60 NORTH MAIN STREET • 3RD FLOOR • WATERBURY, CT 06702-1403 (203) 757-0535
 Web Site: www.cogcnv.org E-Mail: cogcnv@cogcnv.org

AGENDA
Special Meeting
Regional Planning Commission
of the Council of Governments of the Central Naugatuck Valley
 COGCNV Conference Room
 60 North Main Street – 3rd Floor
 (Waterbury Savings Bank Building – North Lobby)
 Waterbury, CT
 1:30 p.m. Wednesday, May 11, 2011

**REGIONAL PLANNING COMMISSION MEETING**

1. Pledge of Allegiance, Roll Call, Introductions
2. Administrative Items
 - Approval of March 1, 2011 Minutes
 - Appointment of Nominating Committee
 - Correspondence
3. Regional Transportation Plan - Recommendation to COGCNV
 (The revised draft is online at <http://cogcnv.org/draftLRTP.html>)
4. Regional Planning Commission Operating Procedures
5. Points of Interest/Local Activities
6. Other
 - Bus route study and service proposals
 - Regional Gridlock II Exercise
7. Adjournment

Called by

Martin Cobern
 Chairman

Dial-in Instructions:

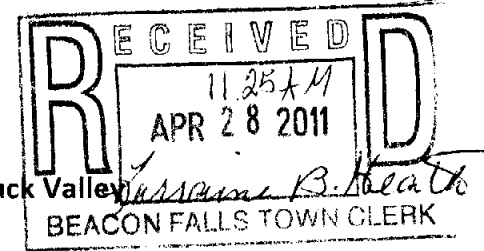
Phone: 1-888-834-2663
 Pass Code: 92633456#

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AGENDA

**Regional Planning Commission
 of the Council of Governments of the Central Naugatuck Valley**
 Middlebury Public Library – Meeting Room
 Rte 188 — East of the Town Hall at Crest Road
 Middlebury, CT
 7:00 p.m. Tuesday, May 3, 2011

**PUBLIC HEARING — REGIONAL TRANSPORTATION PLAN**

1. introductions
2. Regional Transportation Plan Presentation
3. Public Discussion and Comments

REGIONAL PLANNING COMMISSION MEETING

1. Pledge of Allegiance, Roll Call, Introductions
2. Administrative Items
 - Approval of March 1, 2011 Minutes
 - Correspondence
3. Regional Transportation Plan - Recommendation to COGCV
 (The revised draft is online at <http://cogcnv.org/draftLRTP.html>)
4. Regional Planning Commission Operating Procedures
5. Points of Interest/Local Activities
6. Other
 - Bus route study and service proposals
 - Regional Gridlock II Exercise
7. Adjournment

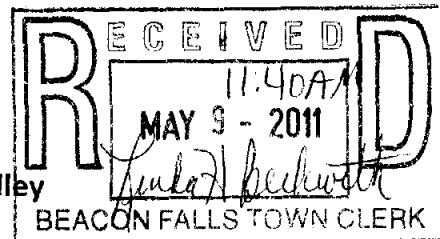
Called by

Martin Cobern
 Chairman

Directions: From Hartford: I-84-to Exit 17. Continue on Rt 64 bear left onto Tucker Hill Road (left oblique turn opposite L's Restaurant). Continue past Fire Station 4/10 miles to Library on right-30 Crest Road.

From Danbury: I-84 to Exit 16. Right onto Route 188. 2.4 miles to stop sign. Right on Rt 64 for 3/10 miles. Turn right at traffic light (back onto Rt 188). Go past Town Hall and Shepardson Building to Library on left- 30 Crest Road.

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**MINUTES****Council of Governments of the Central Naugatuck Valley**

Full Harvest Bar & Grill

57 South Main Street

Beacon Falls, CT 06403

Friday, April 8, 2011, 12 noon

COGCV Members: Susan Cable, First Selectman, Beacon Falls; Tom Gormley, First Selectman, Middlebury; Bob Mezzo, Mayor, Naugatuck; Mary Ann Drayton-Rogers, First Selectman, Oxford; Bob Chatfield, Mayor, Tom Galvin, Alternate, Prospect; Bill Davis, First Selectman, Southbury; Ed Mone, First Selectman, Thomaston; Kathy McNamara, Alternate, Waterbury; Tom Dunn, Mayor, Wolcott.

Speakers and Guests: Linda Roberts, Executive Director, Michael Perrone, Analyst, CT Siting Council; Natalie Dos Santos, Senior Director, American Red Cross; Lou Mangini, Congresswoman Rosa DeLauro's Office; Chief Richard Guisti, Middlebury Police Department; Lt. Robert Maxell, Sgt. Desmond, Waterbury Police Department; Sgt. Dave Bromley, Watertown Police Department; Chief Neil Dryfe, Cheshire Police Department; Dominick Sorrentino, Selectman, Michael Krenesky, Selectman, Beacon Falls; Paul Nonnenmacher, CRRA.

Staff: Peter Dorpalen, Executive Director; Virginia Mason, Assistant Director; Samuel Gold, Senior Planner; Joe Perrelli, Regional Planner; Mark Berube, GIS Planning Assistant; Lauren Rizzo, Administrative Assistant.

1. Pledge of Allegiance, Roll Call, Public Comment

Chairman Tom Dunn called the meeting to order at 12:07 p.m. Those present recited the Pledge of Allegiance and the roll was called. There was no public comment.

2. Administrative Items

- a. *Minutes of the March 11, 2011 Meeting* — On a motion by Ed Mone, seconded by Mary Ann Drayton-Rogers, it was unanimously

VOTED: To approve the minutes of the March 11, 2011 COGCV meeting.

- b. *Financial Report* — Peter Dorpalen reported that as of March 31, 2011, COGCV was 75% through the fiscal year and had expended 65% of its operating budget. Including pass-through funds, 62% of the total budget has been expended. On a motion by Bob Chatfield, seconded by Tom Gormley, it was unanimously

VOTED: To approve the financial report.

- c. *Correspondence* — Peter Dorpalen summarized recent correspondence:

- March 15, 2011 Letter to North East Transportation stating that COGCNV voted to support extending bus service to Rte 63 and Park Rd in Middlebury, but noting that there are operational issues that will have to be overcome
- March 15, 2011 Letter to Thomaston First Selectman in support of Thomaston's Small Cities Block Grant application to fund housing rehabilitation
- March 21, 2011 Letter from Joe Perrelli transmitting a CD with the COGCNV-approved I-84 traffic diversion plan to local emergency management officials
- March 21, 2011 Memorandum from Mark Berube to CTDOT on the use of commuter parking lots in 2010
- March 25, 2011 Email from Sam Gold reporting that CTDOT will support evening bus service for the Waterbury service area
- March 25, 2011 Email to COG, RPC, and municipal planners with preliminary data and findings from the 2010 US Census
- March 31, 2011 Letters to public works directors from Joe Perrelli requesting road data for selected local road segments for a federal evaluation of roads in the US.

3. Transportation Improvement Program Amendments

Joe Perrelli summarized the April 2011 amendments to the 2010-2013 Transportation Improvement Program, as outlined in Memorandum 040111TIP-REVISED. On a motion by Bob Chatfield, seconded by Ed Mone, it was unanimously

VOTED: To approve the April 2011 amendments to the 2010-2013 Transportation Improvement Program listed in Memorandum 040111TIP-REVISED.

4. Siting Cell Towers and Wind Generators

Linda Roberts, Executive Director of the CT Siting Council, gave a presentation that included the history of the Council, its make up, mission, jurisdiction, and responsibilities. She also spoke about the application process, decision-making criteria, and final reviews and decisions.

Tom Gormley, Tom Dunn, and Bob Chatfield commented on Siting Council procedures. Kathy McNamara had questions concerning economic impacts.

5. Emergency Planning

- a. *Emergency Shelters* — Natalie Dos Santos, Senior Director of Area 5 Emergency Services for the American Red Cross, discussed the four different sheltering options available for local governments to fulfill their legislated responsibility to protect the health, welfare, and safety of their residents. The Red Cross will assist with or manage sheltering options other than the independently managed model. She spoke about key shelter tasks, staff and facility needs, equipment needs; and she provided local contact information for the American Red Cross.
- b. *Rescheduled Traffic Diversion Plan Exercise* — Virginia Mason said the exercise will take place on April 15. Controller/Evaluators will arrive in each town's emergency operations center at approximately 8 a.m. The exercise should be complete by 11:30. A debriefing will follow at the Middlebury Fire House.
- c. *Airport Crash Plan* — In lieu of Tom Vannini, who was unable to attend, Virginia Mason asked the towns in attendance that will be affected by the airport crash plan to sign off on an agreement to put a section concerning it in their town plans, and ensure the town's emergency management people have a copy of it.

Additionally, Virginia has a list of towns that are not participating in the emergency planning program grant. Towns may contact her or Tom Vannini to get started on obtaining funds from the grant.

6. Regional Business

- a. *Police Communications* — Chief Richard Guisti of the Middlebury Police Department spoke about regionalization and consolidation of 911 systems. The state recently passed legislation to reduce the number of public safety call centers (police, fire, and ambulance) from 109 to no more than 60. A study by a state hired consultant is currently being conducted in order to determine how best to consolidate. Chief Guisti discussed some questions and concerns that have been raised by police officers and dispatchers concerning the consolidation.
- b. *Regional Planning Legislation* — Peter Dorpalen discussed a provision within House Bill 5782, an Act Concerning the Hotel Tax, that would redraw the boundaries of regional planning organizations (RPOs) such as COGCNV to match designated economic development districts. The legislation would consolidate the existing fifteen RPOs into eight regions along the lines of the yet-to-be formed EDDs. Presently, OPM is conducting a statewide RPO boundary study (as directed by the state legislature). The proposed bill would circumvent this careful, comprehensive analysis of regional planning boundaries. Mr. Dorpalen said the RPO legislation within the bill is not well thought out, and legislation of this significance should not be buried within a hotel tax bill.

During a discussion by COG members on the bill, Bob Mezzo stated that the proposed consolidation would benefit Naugatuck.

Following discussion, on a motion by Tom Gormley, seconded by Ed Mone, with Bob Mezzo, opposing, it was

VOTED: To oppose the provision regarding RPO redesignation as proposed within House Bill 5782, An Act Concerning the Hotel Tax. COGCNV does support the statewide RPO boundary study being conducted by OPM and encourages transparency and municipal input for the process.

- c. *Municipal Recreational Liability Legislation* — Peter Dorpalen said the legislation seems to be moving forward, having gone through three different committees, and may go to the floor for a vote.

7. Other

- a. *Regional Transportation Plan* — Peter Dorpalen stated that the Regional Transportation Plan is a key document covering, over the long term, highway and transit issues and needs. Meetings have been held with the RPC, public works directors, and town planners. A 30 day public review process is now starting. A revised plan for COGCNV review and action is anticipated for the next meeting.
- b. *Annual Report* — Joe Perrelli said the 2010 COGCNV Annual Report has been finalized and is in the process of being mailed.
- c. *Watertown Small Cities Application* — Virginia Mason said Watertown has requested COGCNV endorsement of its grant request to continue its rehabilitation program. On a motion by Tom Gormley, seconded by Bob Mezzo, it was unanimously

VOTED: To endorse Watertown's grant request to continue its rehabilitation program.

- d. *Naugatuck River Clean-Up* — Sam Gold said a regional Naugatuck River clean-up day will take place on May 14.
- e. *CRRA Mid-Connecticut Project* — Paul Nonnenmacher of CRRA said Senate Bill 1167 would take the mid-Connecticut trash-to-energy plant from CRRA and assign it to an unspecified public entity. On a motion by Bill Davis, seconded by Susan Cable, it was unanimously

VOTED: To write a letter to the state legislature opposing Senate Bill 1167 that would remove management of the mid-Connecticut trash-to-energy plant from CRRA and assign it to an unspecified public entity.

- f. *Middlebury Enterprise Zone* — Tom Gormley said Middlebury is trying to move forward on an enterprise zone that would benefit Oxford, Southbury, and Middlebury. He asks for general support of the endeavor, which he believes will benefit the entire region.

8. **Adjournment**

At 1:42 p.m., on a motion by Bill Davis, seconded by Ed Mone, it was unanimously

VOTED: To adjourn the meeting.

Respectfully submitted by
Lauren Rizzo
Administrative Assistant

for

Robert Chatfield
Secretary

MONTHLY FINANCIAL REPORT
Mar-11

EXPENDITURES

Budget Item	Budget Through June 30, 2011	Expended During Mar-11	Expended Year-to Date	Unexpended Balance 3/31/2011	Percent Expended Yr-to-Date
SALARIES:					
FY 2010-2011	\$422,837.00	\$35,634.26	\$310,530.99	\$112,306.01	73.4%
FRINGE BENEFITS					
FICA Match	\$32,300.00	2,726.02	\$23,755.50	\$8,544.50	73.5%
Medical Insurance	\$92,700.00	4,920.10	\$66,330.74	\$26,369.26	71.6%
Retirement	\$27,000.00	2,700.15	\$29,241.17	(\$2,241.17)	108.3%
Unemployment	\$2,309.00	1,847.32	\$2,095.17	\$213.83	90.7%
Disability Insurance	\$4,300.00	397.62	\$3,510.68	\$789.32	81.6%
OTHER EXPENSES					
Travel	\$12,000.00	986.12	\$5,924.19	\$6,075.81	49.4%
Reproduction & Printing	\$6,000.00	861.85	\$3,187.59	\$2,812.41	53.1%
Rent	\$45,126.00	3,754.11	\$33,786.99	\$11,339.01	74.9%
Insurance & Bond	\$8,500.00	-	\$7,638.00	\$862.00	89.9%
Utilities & Misc. Office	\$13,000.00	1,027.68	\$9,079.25	\$3,920.75	69.8%
Supplies	\$8,700.00	823.71	\$5,391.57	\$3,308.43	62.0%
Dues, Bks, Subscriptions	\$1,000.00	55.00	\$857.94	\$142.06	85.8%
Equipment	\$8,000.00	-	\$0.00	\$8,000.00	0.0%
Audit	\$17,000.00	-	\$16,000.00	\$1,000.00	94.1%
Professional Services	\$4,000.00	(306.00)	\$2,448.00	\$1,552.00	61.2%
CONSULTANT SERVICES					
Emergency Planning	\$0.00	-	\$0.00	\$0.00	0.0%
New Transp Study	\$40,000.00	-	\$0.00	\$40,000.00	0.0%
Reserve Fund	\$20,000.00	-	\$0.00	\$20,000.00	0.0%
Contingency	\$40,174.00	\$1,520.00	\$4,050.72	\$36,123.28	10.1%
SUBTOTAL - OPERATING	\$804,946.00	\$56,947.94	\$523,828.50	\$281,117.50	65.1%
PASS-THROUGH FUNDS					
EPA Sewer & Water Projects	\$96,040.00	-	\$96,040.00	\$0.00	100.0%
DEMHS FY2009 - et.al.	\$300,000.00	-	\$0.00	\$300,000.00	0.0%
Transportation - Greenway	\$15,000.00	-	\$12,233.49	\$2,766.51	81.6%
HHW Project	\$52,000.00	190.00	\$27,871.01	\$24,128.99	0.0%
DEMHS FY2008 - Equip.et.al.	\$600,000.00	262,530.71	\$495,218.04	\$104,781.96	0.0%
CERT - Town Equip.et.al.	\$4,000.00	498.00	\$1,273.00	\$2,727.00	0.0%
TOTAL	\$1,871,986.00	\$320,166.65	\$1,156,464.04	\$715,521.96	61.8%

Percent of Year Completed: 75.0%

Prepared: 4/8/2011

MAY - 9 2011

4:29 PM

Council of Governments of the Central Naugatuck Valley

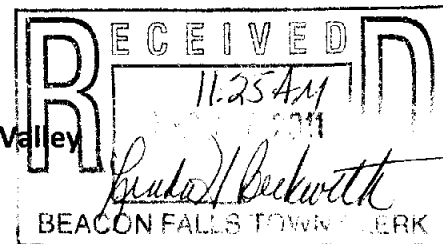
'07/11
Accrual Basis

Balance Sheet

As of March 31, 2011

	<u>Mar 31, 11</u>
ASSETS	
Current Assets	
Checking/Savings	
1010-00 · Webster Checking	63,832
1020-00 · STIF # 566948	82,448
1040-00 · TD Bank/Americ- 1st Instance	1,948
1060-00 · Reich & Tang Account	0
1080-00 · STIF # 572240 - Reserve	269,878
Total Checking/Savings	<u>418,106</u>
Accounts Receivable	
1200 · Accounts Receivable	63,990
Total Accounts Receivable	<u>63,990</u>
Other Current Assets	
1250-00 · Ofc Emergency Mngmt. - Receivbl	-0
1290-00 · Household Hazardous Waste	-0
1800 · 1800 - Security Deposit	6,650
1900 · Fixed Assets	
1900-02 · Fixed Assets - Local	131,192
Total 1900 · Fixed Assets	<u>131,192</u>
Total Other Current Assets	<u>137,842</u>
Total Current Assets	<u>619,938</u>
TOTAL ASSETS	<u><u>619,938</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000-00 · Accounts payable	
2111-00 · 2111-00 Accrued Expenses	
2111-39 · 2111-39 DEMHS FY08 Accrued Exp.	-0
Total 2111-00 · 2111-00 Accrued Expenses	-0
2000-00 · Accounts payable - Other	-0
Total 2000-00 · Accounts payable	<u>-0</u>
Total Accounts Payable	-0
Other Current Liabilities	
2010-00 · 1st Instance fund/Conn DOT	26,469
Total Other Current Liabilities	<u>26,469</u>
Total Current Liabilities	<u>26,468</u>
Total Liabilities	26,468
Equity	
3000 · Opening Bal Equity	0
3010-00 · Fund balance - beginning	230,403
3020-00 · Investment in Fixed Assets	131,192
3900 · Retained Earnings	184,140
Net Income	47,735
Total Equity	<u>593,469</u>
TOTAL LIABILITIES & EQUITY	<u><u>619,938</u></u>

MAY - 9 2011

**AGENDA****Council of Governments of the Central Naugatuck Valley**

Full Harvest Bar & Grill

57 South Main Street

Beacon Falls, CT 06403

12:00 Noon, Friday, April 8, 2011

Lunch is a choice of Broiled Salmon, Chicken Portabella, or Petite Filet. Please email lrizzo@cogcnv.org or call 203-757-0535 by Wednesday, April 6, 2011, concerning attendance.

1. Pledge of Allegiance, Roll Call, Public Comment
2. Administrative Items
 - a. Minutes of March 11, 2011 meeting (motion)
 - b. Financial Report (motion)
 - c. Correspondence
3. Transportation Improvement Program Amendments (motion)
 - i. Statewide - Installation of Rumble Strips - NHS Expressways
 - ii. Naugatuck - Naugatuck River Pedestrian & Bicycle Greenway
4. Siting Cell Towers and Wind Generators
 - Linda Roberts, Director, CT Siting Council
5. Emergency Planning
 - a. Emergency shelters
 - Natalie Dos Santos, Senior Director, Emergency Services – Area 5, American Red Cross
 - b. Rescheduled Traffic Diversion Plan Exercise – April 15
 - c. Airport Crash Plan – Tom Vannini, DEMHS Region 5 Coordinator
6. Regional Business
 - a. Police communications – Chief Richard Guisti, Middlebury Police Department
 - b. Regional planning legislation
7. Other
 - a. Regional Transportation Plan

Called by
 Thomas G. Dunn
 Chairman

Note: First Selectman Susan Cable invites all to the 11:00 AM Rededication of the Depot Street Bridge in downtown Beacon Falls on Main Street (prior to the COGCNV meeting)

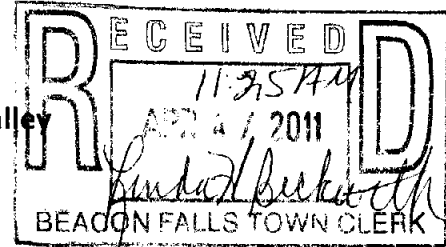


MINUTES

Council of Governments of the Central Naugatuck Valley

Middlebury Fire House
65 Tucker Hill Road
Middlebury, CT 06762

Friday, March 11, 2011, 12 noon



COGCV Members: Jeff Hamel, First Selectman, Bethlehem; Tom Gormley, First Selectman, Joe Salvini, Alternate, Middlebury; Bob Mezzo, Mayor, Naugatuck; Mary Ann Drayton-Rogers, First Selectman, Oxford; Tom Galvin, Alternate, Prospect; Bill Davis, First Selectman, Southbury; Ed Mone, First Selectman, Thomaston; Terry Caldarone, Alternate, Waterbury; Roy Cavanaugh, Alternate, Watertown; Tom Dunn, Mayor, Wolcott; Barbara Perkinson, Alternate, Woodbury.

Speakers and Guests: Kevin Lembo, State Comptroller; Michelle Gilman, Assistant State Comptroller; Joe Calabrese, Administrative Assistant, Oxford; Carla Iezzi, CTDOT; Paul Nonnenmacher, CRRA.

Staff: Peter Dorpalen, Executive Director; Virginia Mason, Assistant Director; Samuel Gold, Senior Planner; Glenda Prentiss, GIS Coordinator; Joe Perrelli, Regional Planner; Lauren Rizzo, Administrative Assistant, Mark Berube, GIS Planning Assistant.

1. **Pledge of Allegiance, Roll Call, Public Comment**

Chairman Tom Dunn called the meeting to order at 12:10 p.m. Those present recited the Pledge of Allegiance and the roll was called. There was no public comment.

2. **Administrative Items**

- a. *Minutes of the February 11, 2011 Meeting* — On a motion by Bill Davis, seconded by Mary Ann Drayton-Rogers, it was unanimously

VOTED: To approve the minutes of the February 11, 2011 COGCV meeting.

- b. *Financial Report* — Peter Dorpalen reported that as of February 28, 2011, COGCV was 67% through the fiscal year and had expended 58% of its operating budget. Including pass-through funds, 45% of the total budget has been expended. On a motion by Mary Ann Drayton-Rogers, seconded by Jeff Hamel, it was unanimously

VOTED: To approve the financial report.

- c. *Correspondence* — Peter Dorpalen summarized recent correspondence:

February 14, 2011 Testimony submitted by Peter Dorpalen to the Legislature's Planning and Development Committee in support of three municipal recreational liability bills

- February 18, 2011 Letter from Sam Gold to the CT Commuter Rail Council outlining issues with the Waterbury rail line passenger service
- February 18, 2011 Letter from Joe Perrelli to emergency management officials transmitting a CD with the Traffic Diversion Plan for I-84, Rte 8, and Rte 7.
- March 3, 2011 Email to mayors and first selectmen along the Waterbury rail line on a new Transit-Oriented Development (TOD) Pilot Program to be announced this spring.

3. Traffic Diversion Plan Exercise – Hot Wash

Postponed until April 15.

4. Transportation Activities

- a. *Transportation Improvement Program Amendments* – Joe Perrelli summarized the March 2011 amendments to the 2010-2013 Transportation Improvement Program, as outlined in Memorandum 030411TIP. On a motion by Tom Gormley, seconded by Jeff Hamel, it was unanimously

VOTED: To approve the March 2011 amendments to the 2010-2013 Transportation Improvement Program listed in Memorandum 030411TIP.

- b. *Air Quality Conformity Determination – New Haven, Route 34* – Joe Perrelli said the State completed a new air conformity model for the Route 34 project in New Haven. It was necessary to update the particulate matter analysis and the ozone conformity analysis. This information is also used in the Long Range Regional Transportation Plan 2007-2035. On a motion by Tom Gormley, seconded by Bill Davis, it was unanimously

VOTED: Resolution on Conformity with the Clean Air Act - PM 2.5

WHEREAS,

the Council of Governments of the Central Naugatuck Valley is required to submit an Air Quality Conformity Statement to the US Federal Highway Administration (FHWA) and to the US Environmental Protection Agency (EPA) in accordance with the final conformity rule promulgated by EPA (40 CFR 51 and 93) when adopting an annual Transportation Improvement Program or when effecting a significant revision of the Region’s Transportation Plan; and

WHEREAS,

Title 42, Section 7506 (3) (A) states that conformity of transportation plans and programs will be demonstrated if:

1. the plans and programs are consistent with recent estimates of mobile source emissions;
2. the plans and programs provide for the expeditious implementation of certain transportation control measures;
3. the plans and programs contribute to annual emissions reductions consistent with the Clean Air Act of 1977, as amended; and

WHEREAS,

It is the opinion of the Council of Governments of the Central Naugatuck Valley that the plans and programs approved in March 2011 and submitted to FHWA and EPA conform to the requirements of Title 42, Section 7506 (3) (A) as interpreted by EPA (40 CFR 51 and 93); and

WHEREAS,

The New York – Northern New Jersey – Long Island, NY-NJ-CT area is designated a PM 2.5 Nonattainment area; and

WHEREAS,

The State of Connecticut has elected to jointly assess conformity in all PM 2.5 nonattainment areas in Connecticut (Fairfield County and New Haven County); and

WHEREAS,

The results of the required emissions analysis performed by the Connecticut Department of Transportation on the *Long Range Regional Transportation Plan 2007-2035* and the *Transportation Improvement Program: 2010-2013* show that the implementation of the projects contained therein will result in emissions of PM 2.5 in each analysis year that are less than the emissions of the baseline year as stated in the *Connecticut Department of Transportation PM 2.5 Air Quality Conformity Determination of the 2007 Regional Transportation Plans and the 2010-2013 Transportation Improvement Programs for the Connecticut portion of the NY-NJ-CT PM 2.5 Nonattainment Area, January 2011*.

Now, THEREFORE BE IT RESOLVED,

That the Council of Governments of the Central Naugatuck Valley finds that the *Long Range Regional Transportation Plan 2007-2035* and the *Transportation Improvement Program: 2010-2013* conform to air quality requirements of the U.S. Environmental Protection Administration (40 CFR 51 and 93), related U.S. Department of Transportation guidelines (23 CFR 450) and with Title 42, Section 7506 (3) (A) and hereby approves the existing January 2011 PM2.5 Conformity Determination contingent upon no major adverse comments were received during said period.

VOTED: Resolution on Conformity with the Clean Air Act - Ozone

APR - 4 2011

WHEREAS,

the Council of Governments of the Central Naugatuck Valley is required to submit an Air Quality Conformity Statement to the US Federal Highway Administration (FHWA) and to the US Environmental Protection Agency (EPA) in accordance with the final conformity rule promulgated by EPA (40 CFR 51 and 93) when adopting an annual Transportation Improvement Program or when effecting a significant revision of the Region's Transportation Plan; and

WHEREAS,

Title 42, Section 7506 (3) (A) states that conformity of transportation plans and programs will be demonstrated if:

1. the plans and programs are consistent with recent estimates of mobile source emissions;
2. the plans and programs provide for the expeditious implementation of certain transportation control measures;
3. the plans and programs contribute to annual emissions reductions consistent with the Clean Air Act of 1977, as amended; and

WHEREAS,

it is the opinion of the Council of Governments of the Central Naugatuck Valley that the plans and programs approved in March 2011 and submitted to FHWA and EPA conform to the requirements of Title 42, Section 7506 (3) (A) as interpreted by EPA (40 CFR 51 and 93); and

WHEREAS,

the Connecticut portion of the New York - Northern New Jersey - Long Island Nonattainment area (Fairfield, New Haven and Middlesex counties) and the Greater Connecticut area (Hartford, New London, Tolland, Windham and Litchfield counties) have been designated as Moderate Nonattainment areas and the Connecticut Department of Transportation has jointly assessed the impact of all transportation plans and programs in these Nonattainment areas (Ozone Air Quality Conformity Report January 2011); and

WHEREAS,

the results of the required emissions analysis performed by the Connecticut Department of Transportation on the *Long Range Regional Transportation Plan 2007-2035* and the *Transportation Improvement Program: 2010-2013* show that the implementation of the projects contained therein will result in emissions of ozone in each analysis year that are less than the emissions of the baseline year as stated in the *Connecticut Department of Transportation Ozone Air Quality Conformity Determination of the 2007 Regional Transportation Plans and the 2010-2013 Transportation Improvement Programs for the Connecticut portion of the New York - Northern New Jersey - Long Island, NY-NJ-CT Ozone Nonattainment Area and the Greater Connecticut Ozone Nonattainment Area*.

Now, THEREFORE BE IT RESOLVED,

That the Council of Governments of the Central Naugatuck Valley finds that the *Long Range Regional Transportation Plan 2007-2035* and the *Transportation Improvement Program: 2010-2013 (TIP)* conform to air quality requirements of the U.S. Environmental Protection Administration (40 CFR 51 and 93), related U.S. Department of Transportation guidelines (23 CFR 450) and with Title 42, Section 7506 (3) (A) and hereby approves the existing January 2011 Ozone Air Quality Conformity Determination contingent upon no major adverse comments were received during said period.

5. **Goals and Initiatives for Municipalities**

Kevin Lembo, Connecticut State Comptroller, spoke about the State's pharmaceutical initiative, which authorizes the Office of the State Comptroller (OSC) to administer a joint prescription program called the CT Prescription Partnership. The partnership enables towns and cities to join the state's self-insured pharmacy benefit program and achieve savings by harnessing the state's purchasing power.

Comptroller Lembo also discussed the Electronic Fund Transfer (EFT) initiative as an effective and efficient payment method to ensure state funds are promptly and directly deposited into a municipal checking or savings account to avoid mailing and handling delays.

Also, in 2005, in order to guarantee that businesses pay their quarterly taxes, the federal government passed a law that will require the state and large municipalities to withhold 3% of vendor payments. Comptroller Lembo stated that he objects to this, as some vendors, for a variety of reasons, may not owe taxes, and would need to wait until the end of the year to get the money back. Also, some vendors may build an extra 3% into their bids to cover the withholding. Mr. Lembo said he contacted the delegation concerning this and has received positive feedback. He invited COGCNV members to also contact their delegation.

6. **Airport Crash Plan**

In lieu of Tom Vannini, who was unable to attend, Virginia Mason said the Waterbury-Oxford Airport plane crash plan needs to be signed off on by the towns affected by it. Details will follow.

7. **Regional Business**

Tom Dunn reported on the meeting that Susan Cable and he had with Governor Malloy. Budget and revenue issues were topics of discussion.

Sam Gold said he has been working with the City of Waterbury and Naugatuck Valley Community College on a proposal for evening bus service in Waterbury. Surveys done by the college and bus company have shown a strong demand for evening bus service. As full state funding is unlikely at this point, other sources of raising monies for evening bus service are being explored.

Sam reported the Naugatuck River Regional Greenway Committee is organizing a five town Naugatuck River Greenway clean up day scheduled for Saturday, May 14.

Virginia Mason was contacted by Lou Mangini of Congresswoman Rosa DeLauro's office who said he is working with FEMA concerning disaster funds for the snow and storm cost roof collapses. There will be funds in excess of damage payments available to towns with pre-disaster mitigation plans, as all CNVR towns have.

8. Other

Virginia Mason said COGCNV received a request for endorsement from Thomaston for its small cities grant, and a request from Oxford for endorsement of its STEAP application. On a motion by Terry Caldarone, seconded by Bob Mezzo, it was unanimously

VOTED: To write COGCNV letters of support for Thomaston's small cities grant and Oxford's STEAP application.

Peter Dorpalen noted that the 2010 census figures were recently released. The region as a whole is growing faster than it did a decade ago, and at a faster rate than the state. Suburban towns are growing at a slower rate than they did in the past, while Waterbury, which lost population in the 1990's, has now gained population. Oxford is the fastest growing community, followed by Middlebury and Beacon Falls. Staff will provide further information in the weeks to come.

Tom Gormley reported that he and other officials met with legislators recently about developing an enterprise zone for Oxford, Southbury, and Middlebury.

Mr. Gormley also said Middlebury is in the process of trying to develop the former Timex headquarters building and is looking for COGCNV support to have bus service brought to the site. On a motion by Jeff Hamel, seconded by Ed Mone, it was unanimously

VOTED: To add to the agenda Middlebury's request for a COGCNV letter of support for bus service to the old Timex building.

Peter Dorpalen suggested that the proposal be analyzed to determine the feasibility of service to the site. Sam Gold offered to work with the bus company to assess options and feasibility.

On a motion by Bob Mezzo, seconded by Ed Mone, it was unanimously

VOTED: To write a COGCNV letter of support for bus service to the former Timex facility.

Sam Gold said electronics recycling events are scheduled for May and September. He mentioned that since town-by-town recycling has now been implemented, these events may not be relevant in the future.

Ed Mone spoke about elimination of the Manufacturing, Machinery & Equipment (MME) program. He testified in Hartford about the impact this would have on Thomaston. He suggested that other towns affected by the MM&E contact their state representatives.

9. **Adjournment**

At 1 p.m., on a motion by Mary Ann Drayton-Rogers, seconded by Tom Gormley, it was unanimously

VOTED: To adjourn the meeting.

Respectfully submitted by
Lauren Rizzo
Administrative Assistant

for

Robert Chatfield
Secretary

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APR -4 2011

MONTHLY FINANCIAL REPORT
Feb-11

EXPENDITURES

Budget Item	Budget Through June 30, 2011	Expended During Feb-11	Expended Year-to Date	Unexpended Balance 2/28/2011	Percent Expended Yr-to-Date
SALARIES:					
FY 2010-2011	\$422,837.00	\$34,747.46	\$274,896.73	\$147,940.27	65.0%
FRINGE BENEFITS					
FICA Match	\$32,300.00	2,658.18	\$21,029.48	\$11,270.52	65.1%
Medical Insurance	\$92,700.00	4,920.10	\$61,410.64	\$31,289.36	66.2%
Retirement	\$27,000.00	2,700.15	\$26,541.02	\$458.98	98.3%
Unemployment	\$2,309.00	-	\$247.85	\$2,061.15	10.7%
Disability Insurance	\$4,300.00	397.62	\$3,113.06	\$1,186.94	72.4%
OTHER EXPENSES					
Travel	\$12,000.00	605.44	\$4,938.07	\$7,061.93	41.2%
Reproduction & Printing	\$6,000.00	155.97	\$2,325.74	\$3,674.26	38.8%
Rent	\$45,126.00	3,754.11	\$30,032.88	\$15,093.12	66.6%
Insurance & Bond	\$8,500.00	-	\$7,638.00	\$862.00	89.9%
Utilities & Misc. Office	\$13,000.00	1,374.48	\$8,051.57	\$4,948.43	61.9%
Supplies	\$8,700.00	179.07	\$4,567.86	\$4,132.14	52.5%
Dues, Bks, Subscriptions	\$1,000.00	-	\$802.94	\$197.06	80.3%
Equipment	\$8,000.00	-	\$0.00	\$8,000.00	0.0%
Audit	\$17,000.00	-	\$16,000.00	\$1,000.00	94.1%
Professional Services	\$4,000.00	-	\$2,754.00	\$1,246.00	68.9%
CONSULTANT SERVICES					
Emergency Planning	\$0.00	-	\$0.00	\$0.00	0.0%
New Transp Study	\$40,000.00	-	\$0.00	\$40,000.00	0.0%
Reserve Fund	\$20,000.00	-	\$0.00	\$20,000.00	0.0%
Contingency	\$40,174.00	\$106.40	\$2,530.72	\$37,643.28	6.3%
SUBTOTAL - OPERATING	\$804,946.00	\$51,598.98	\$466,880.56	\$338,065.44	58.0%
PASS-THROUGH FUNDS					
EPA Sewer & Water Projects	\$96,040.00	-	\$96,040.00	\$0.00	100.0%
DEMHS FY2009 - et.al.	\$300,000.00	\$0.00	\$0.00	\$300,000.00	0.0%
Transportation - Greenway	\$15,000.00	\$6,829.00	\$12,233.49	\$2,766.51	81.6%
HHW Project	\$52,000.00	-	\$27,681.01	\$24,318.99	0.0%
DEMHS FY2008 - Equip.et.al.	\$600,000.00	21,919.78	\$232,687.33	\$367,312.67	0.0%
CERT - Town Equip.et.al.	\$4,000.00	-	\$775.00	\$3,225.00	0.0%
TOTAL	\$1,871,986.00	\$80,347.76	\$836,297.39	\$1,035,688.61	44.7%

Percent of Year Completed: 66.48%

Prepared: 3/9/2011

2:31 PM

03/09/11

crual Basis

Council of Governments of the Central Naugatuck Valley

Balance Sheet

As of February 28, 2011

	<u>Feb 28, 11</u>
ASSETS	
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1010-00 · Webster Checking	8,722
1020-00 · STIF # 566948	82,448
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Total Current Assets	<u>598,300</u>
TOTAL ASSETS	<u><u>598,300</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000-00 · Accounts payable	
2111-00 · 2111-00 Accrued Expenses	
2111-39 · 2111-39 DEMHS FY08 Accrued Exp.	-0
Total 2111-00 · 2111-00 Accrued Expenses	-0
2000-00 · Accounts payable - Other	-0
Total 2000-00 · Accounts payable	<u>-0</u>
Total Accounts Payable	-0
Other Current Liabilities	
2010-00 · 1st Instance fund/Conn DOT	26,467
Total Other Current Liabilities	<u>26,467</u>
Total Current Liabilities	<u>26,466</u>
Total Liabilities	26,466
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3000 · Opening Bal Equity	0
3010-00 · Fund balance - beginning	230,403
3020-00 · Investment in Fixed Assets	131,192
3900 · Retained Earnings	184,140
Net Income	26,099
Total Equity	<u>571,834</u>
TOTAL LIABILITIES & EQUITY	<u><u>598,300</u></u>

**AGENDA**

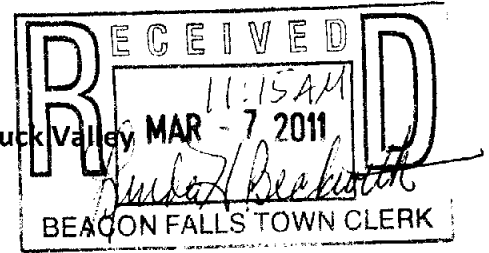
Council of Governments of the Central Naugatuck Valley

Middlebury Firehouse

65 Tucker Hill Road

Middlebury, CT 06762

12:00 Noon, Friday, March 11, 2011

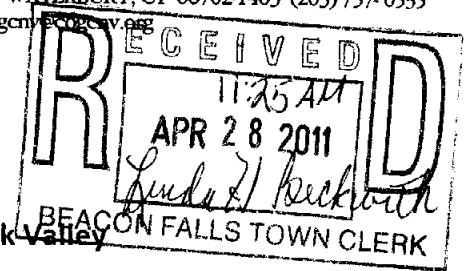


Lunch is an assortment of Nardelli's grinders, wraps, and salads at \$15. Please email lrizzo@cogcnv.org or call 203-757-0535 by Wednesday, March 9, 2011, concerning attendance.

1. Pledge of Allegiance, Roll Call, Public Comment
2. Administrative Items
 - a. Minutes of February 11, 2011 meeting (motion)
 - b. Financial Report (motion)
 - c. Correspondence
3. Traffic Diversion Plan Exercise – Hot Wash
4. Transportation Actions
 - a. Transportation Improvement Program Amendments (motion)
 - i. Statewide – Highway Bridge Prgm. Consultant Engineering, List 22-24 Bridges, 10-Yr Project AC Entry
 - ii. Statewide – Highway sign inventory
 - iii. Wolcott – Rehabilitate Route 322 culvert at Lindley Brook
 - b. Air quality conformity determination - New Haven, Route 34 (motion)
5. KEVIN LEMBO, STATE COMPTROLLER – GOALS AND INITIATIVES FOR MUNICIPALITIES
6. Airport Crash Plan – Tom Vannini, DEMHS Region 5 Coordinator
7. Regional Business
8. Other

Called by
 Thomas G. Dunn
 Chairman

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MINUTES
Regional Planning Commission
of the Council of Governments of the Central Naugatuck Valley

COGCV Conference Room
60 North Main Street – 3rd Floor
(Waterbury Savings Bank Building – North Lobby)
Waterbury, CT
7:00 P.M. Tuesday, March 1, 2011

Attendance: Michael Opuszynski, Beacon Falls; Ken Long, Middlebury; Joseph McEvoy, Naugatuck; Harold Cosgrove, Oxford; Nancy Clark, Harmon Andrews; Southbury; Robert Flanagan, Thomaston; James Sequin, Waterbury; Rosalie Loughran, Watertown. **Staff:** Peter Dorpalen, Executive Director; Virginia Mason, Assistant Director; Samuel Gold, Senior Planner; Joe Perrelli, Regional Planner.

1. Pledge of Allegiance, Roll Call, Introductions

The meeting opened at 7:06 P.M. with the reciting of the Pledge of Allegiance. RPC representatives, presenters, and staff introduced themselves.

2. Administrative Items

- a. *Approval of September 14, 2010 Minutes* — On a motion by Robert Flanagan, seconded by Nancy Clark, it was unanimously

VOTED: To approve the minutes of the September 14, 2010 meeting.

- b. *Correspondence* — Peter Dorpalen summarized recent correspondence:

November 23, 2010	Letter to the CT Siting Council requesting that a public hearing be held in Prospect relative to the BNE Energy's proposed 3.2 MW wind generation project in Prospect
December 16, 2010	Letters to state legislative delegation presenting COGCV's three key legislative priorities: (1.) Fully fund the statutory aid programs to municipalities; (2.) Provide relief from the expensive, unfunded state mandates placed on municipalities; (3.) Protect municipalities from liability from recreational use of municipal land
January 31, 2011	Testimony presented by Peter Dorpalen to the Legislative Environmental Committee in support of an Act concerning municipal liability on certain open space lands, legislation to protect municipalities from liability from recreational use of municipal land
February 2, 2011	Memorandum from Sam Gold to the Legislative Transportation Committee on a Waterbury Evening Bus Service Proposal
February 16, 2011	Letter from Sam Gold to the CT Rail Commuter Council on issues with the Waterbury rail line
February 18, 2011	Letter from Joe Perrelli transmitting the traffic diversion plan for I-84, Route 8, and Route 7 to municipal emergency management officials in DEMHS Region 5

3. Transportation Planning

- a. Regional Transportation Plan Update – An overview of the draft Long Range Transportation Plan was presented by COGCVN staff. The draft plan can be found on the COGCVN website www.cogcgvn.org/draftLRTP.html. Questions and discussion followed the presentation concerning taxi service and transportation issues related to the growing elderly population in the region.
- b. *Traffic Diversion Plan for I-84, Route 8, and Route 7* – Joe Perrelli discussed the plan, designed to divert traffic onto arterial routes when a major incident closes down part of an expressway. The plan covers Route 8 from Beacon Falls to Torrington, I-84 from the New York state line to Cheshire, and the expressway portion of Route 7. The objective is to shorten response times and achieve lane clearance with the greatest possible speed, efficiency, and coordination. The plan can be found on the COGCVN website www.cogcgvn.org/diversionplan.html.

Virginia Mason added that a functional exercise to try out the plans in the Central Naugatuck Valley is scheduled for March 15.

- c. *Evening Bus Service* – Sam Gold said he has been working with the City of Waterbury and Naugatuck Valley Community College on a proposal for evening bus service in Waterbury. NVCC is adding evening classes to accommodate increased demand, and surveys have shown a strong need for evening bus service among students. This service was planned for funding in 2008, but was later rescinded by the governor in order to cut costs. As full state funding is unlikely at this point, other sources of raising monies for evening bus service are being explored. There was an article in the Republican-American about the evening bus service.

4. Regional Planning Commission Operating Procedures

Peter Dorpalen discussed the draft RPC operating procedures. While drafting the new document, other RPOs were polled to compare their procedures for handling referrals. Some RPAs will review every referral that comes in, while others turn them over to their respective COG. Jim Sequin recommended that staff reports in response to referrals be clearly labeled as “Staff” reports. Reports that are said to come from the RPC should be approved by at least 50% of the members.

Staff will get an advisory opinion from the FOI commission and a land use attorney on reporting requirements if RPC members want to discuss a referral via email or telephone.

Staff will continue using the new process that was developed and see how it works out.

Virginia Mason reported there will be a workshop on March 24 on the new *State Plan of Conservation and Development* at Veterans Memorial Hall in Waterbury City Hall.

5. Points of Interest / Local Activities

Waterbury — James Sequin reported that:

- Waterbury's land use regulations are being revised. The zoning regulations should be adopted at the end of March. Mr. Sequin asked the other RPC members about the public hearing notice requirements in their towns, since Waterbury is interested in updating its requirements. Most reported using 500 feet as the requirement for notifying abutters and having the applicant present certified return receipts as proof of mailing.

Naugatuck — Joe McEvoy reported that:

- The borough is looking to revise its charter.
- The former Peter Paul factory is almost completely demolished. No one seems to know what will occupy that space.
- Walmart on New Haven Road will be expanding to become a Super Walmart. Accidents on Route 63 are already a serious issue from the Route 8 NB offramp out to the Bethany town line. Increased traffic on New Haven Road will only add to the problem.

Southbury — Nancy Clark and Harmon Andrews reported that:

- The town is updating its plan of conservation and development. Planimetrics was selected to work on the plan, which is expected to be complete in 2012.
- A subcommittee was created to draft outdoor lighting regulations. The regulations are now in draft form. There will be a public hearing, and the regulations should be adopted by the end of March.
- Borders is leaving town. The store is an anchor in the Southbury Plaza.
- There was a fire in town at a commercial plaza on Main Street South, which has led to concerns about whether buildings have sufficient protections to control the spread of fires. The plaza's owner brought in trailers to keep businesses running in the interim.
- Southbury Training School applied for a conservation easement for 900 of 1,400 acres so it can remain in agricultural use. The State should have a plan in place for the 14 buildings at the school. STS is the largest land area in all of Southbury. The State provided funding to Heritage Water Company to provide sewer service to STS.
- The EDC stepped up and explored all vacancies in town. They are looking to get business moving again.
- A local church has started building a columbarium. They feel that it is allowed under regulations as a "wall." Mr. Andrews asked if any towns had experience with drafting regulations for columbaria.

Oxford — Herman Schuler reported that:

- There have been a number of accidents on Route 67.
- The Planning & Zoning Commission will be discussing legal challenges in town, regarding a propane tank proposal, a Sec. 830(g) affordable housing proposal, manufactured homes near the airport, and the development of a medical building.

Thomaston — Robert Flanagan reported that:

- Budget season has been especially difficult.
- Things have been quiet in terms of land use.
- The Opera House has closed down.

Watertown — Rosalie Loughran reported that:

- The town has formed a Charter Revision Commission. This is the first update since 1984. There was controversy at the public hearing around having planning & zoning board members elected. They are currently appointed.
- The proposed medical building on Buckingham Street (Route 262) is not moving forward.
- The town is planning for another tough budget season.

Middlebury — Ken Long reported that:

- The bridge project on Long Meadow Road is expected to be complete in April. Construction was on hold through the winter.
- The Route 188 commercial district near I-84, Exit 16 is all set. The project is ready-to-go with all of the approvals in place. It will include a gas station and car wash.
- The plan of conservation and development is being reviewed by the Miller, Turner Group. They are mainly looking at regulations for commercial areas. Some planning and zoning board members are concerned about a proposal for a mixed-use zone in town.
- The town is undergoing its revaluation now.
- The voluntary acquisition of properties in the Triangle Hills neighborhood has begun.
- Long Meadow Pond has seen a buildup of gases over the winter, because of ice. Residents in the area have complained about the smell. CT DEP came and examined the pond. They reported that the odor (H₂S) is caused by decaying vegetation trapped under the ice. This problem occurs in other wetlands around town.

6. Other

- a. Sustainable Communities — Virginia Mason reported that staff applied for the grant in cooperation with the City of Waterbury, but didn't get it.
- b. Regional Gridlock II Exercise — Virginia Mason reported that the functional exercise will be held next Friday. CNVR towns will open up their emergency operations centers (EOC) to confront a regional gridlock problem. They will all gather to go through a "hot wash" prior to the COGCNV meeting at Middlebury Firehouse.
- c. CT Community Foundation and Rivers Alliance — Sam Gold reported on the Naugatuck River forum held by the CCF and Rivers Alliance last Thursday. At the forum, he presented the greenway proposals along the corridor.

7. **Adjournment** — At 9:03 p.m. on a motion by Harmon Andrews, seconded by Joe McEvoy, it was unanimously

VOTED: To adjourn the meeting.

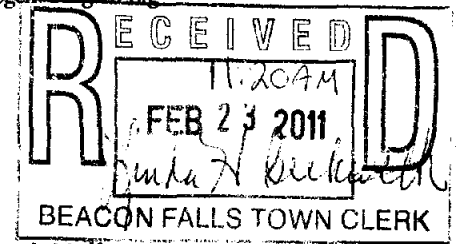
Respectfully submitted by
Joe Perrelli
Regional Planner

for

Ken Long
RPC Secretary

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APR 28 2011



AGENDA

**Regional Planning Commission
 of the Council of Governments of the Central Naugatuck Valley**

COGCNV Conference Room
 60 North Main Street – 3rd Floor
 (Waterbury Savings Bank Building – North Lobby)
 Waterbury, CT
 7:00 P.M. Tuesday, March 1, 2011

Please email lrizzo@cogcnv.org or call 203 757-0535 by Monday, February 28, concerning attendance.

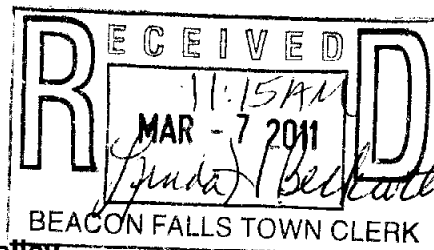
1. Pledge of Allegiance, Roll Call, Introductions
2. Administrative Items
 - Approval of September 14, 2010 Minutes
 - Correspondence
3. Transportation Planning
 - Regional Transportation Plan Update
 - Traffic Diversion Plan for I-84, Route 8, and Route 7
4. Regional Planning Commission Operating Procedures
5. Points of Interest/Local Activities
6. Other
 - Sustainable Communities
 - Regional Gridlock II Exercise
7. Adjournment

Called by

Martin Cobern
 Chairman

Parking: On-site parking entrance is from Phoenix Ave., the first street (on right) intersecting N. Main St. north of the Waterbury Green. Directions to the office are on the COGCNV website: www.cogcnv.org.

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MINUTES

Council of Governments of the Central Naugatuck Valley

Bin 300 World Bistro

300 Wolcott Road

Wolcott, CT 06716

Friday, February 11, 2011, 12 noon

COGCVN Members: Karen Wilson, Alternate, Beacon Falls; Jeff Hamel, First Selectman, Bethlehem; Joseph Salvini, Alternate, Middlebury; Bob Mezzo, Mayor, Naugatuck; Mary Ann Drayton-Rogers, First Selectman, Oxford; Bob Chatfield, Mayor, Tom Galvin, Alternate, Prospect; Bill Davis, First Selectman, Southbury; Roy Cavanaugh, Alternate, Watertown; Tom Dunn, Mayor, Wolcott; Barbara Perkinson, Alternate, Woodbury.

Speakers and Guests: David Fink, Policy and Communications Director, Partnership for Strong Communities; James Belden, Executive Director, Pomperaug River Watershed Coalition; Lou Mangini, Congressional Aide, Congresswoman Rosa DeLauro's Office; State Senator Rob Kane.

Staff: Peter Dorpalen, Executive Director; Virginia Mason, Assistant Director; Samuel Gold, Senior Planner; Joe Perrelli, Regional Planner; Glenda Prentiss, GIS Coordinator; Mark Berube, GIS Planning Assistant, Lauren Rizzo, Administrative Assistant.

1. Pledge of Allegiance, Roll Call, Public Comment

Chairman Tom Dunn called the meeting to order at 12:10 p.m. Those present recited the Pledge of Allegiance and the roll was called. There was no public comment.

2. Administrative Items

- a. *Minutes of the December 10, 2010 Meeting* — On a motion by Bob Chatfield, seconded by Mary Ann Drayton-Rogers, it was unanimously

VOTED: To approve the minutes of the December 10, 2010 COGCVN meeting.

- b. *Financial Report* — Peter Dorpalen reported that as of January 31, 2011, COGCVN was 59% through the fiscal year and had expended 52% of its operating budget. Including pass-through funds, 40% of the total budget has been expended. On a motion by Bob Chatfield, seconded by Bill Davis, it was unanimously

VOTED: To approve the financial report.

- c. *Correspondence* — Peter Dorpalen summarized recent correspondence:

January 28, 2011 Memorandum from Virginia Mason on the March 11, 2011 functional exercise on the I-84 and Rte 8 traffic diversion plan

5. Regional Housing Forum

David Fink said the Partnership for Strong Communities received a grant in conjunction with the Connecticut Association of Realtors that will allow them to hold housing and housing market forums in each of the 15 state regions. These forums will allow home builders, realtors, planners, and municipal officials to discuss housing options with input from regional economists and other experts.

The goal is to offer information, contacts, and other resources to municipalities that want to create additional housing options for their residents, and to come to a common understanding of what workforce housing is and isn't. Mr. Fink would like feedback from the chief elected officials as to preferred time of day for these forums.

On a motion by Bob Chatfield, seconded by Bill Davis, it was unanimously

VOTED: To add Item 5a – Drought Issues and speaker James Belden to the agenda

5a. Drought Issues

James Belden of the Pomperaug River Watershed Coalition spoke about the Coalition's drought related work. Prioritizing water needs is a key element in the water planning process. The availability of water depends on what is considered an acceptable cost for obtaining it, and includes factors such as environmental damage, rate increases, and infrastructure changes. Emergency management and human health are at the top of the priorities for water resource management. At three times in 10 years, the region has had low water conditions where, most likely, habitat could not recover, at least in the near future. The passage of municipal ordinances, as Southbury has done, allows the town to prepare for water scarcity and minimize drought emergencies. Mr. Belden stated that more information could be obtained at www.pomperaug.org.

6. Regional Hazardous Waste Program Update

- a. *Renewal of HHW Vendor Contract* — Joe Perrelli said COGCNV entered into a contract in 2010 with Care Environmental Services for household hazardous waste (HHW) collection. The HHW program provides three HHW drop-off events each year. The contract included two one-year renewals, 2011 being the first year. The Central Naugatuck Valley HHW Committee met on January 14, 2011 and recommended renewing the contract with Care Environmental Services for 2011. On a motion by Mary Ann Drayton-Rogers, seconded by Roy Cavanaugh, it was unanimously

VOTED: To renew the household hazardous waste contract with Care Environmental Services for 2011.

- b. *Support for CT Product Stewardship Paint Initiative* — Joe Perrelli explained that the Connecticut Product Stewardship Council is seeking support for legislation creating a paint product stewardship program in Connecticut. Paint disposal is the largest household hazardous waste expense for towns, and the paint initiative will significantly reduce these costs by holding producers responsible for the end-of-life costs of managing their products. On a motion by Bob Chatfield, seconded by Jeff Hamel, it was unanimously

VOTED: To authorize Chairman Thomas G. Dunn to sign a letter of support for the CT Product Stewardship Paint Initiative.

9. **Adjournment**

At 1:17 p.m., on a motion by Bill Davis, seconded by Jeff Hamel, it was unanimously

VOTED: To adjourn the meeting.

Respectfully submitted by
Lauren Rizzo
Administrative Assistant

for

Robert Chatfield
Secretary

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MONTHLY FINANCIAL REPORT
Dec-10

EXPENDITURES

Budget Item	Budget Through June 30, 2011	Expended During Dec-10	Expended Year-to Date	Unexpended Balance 12/31/2010	Percent Expended Yr-to-Date
SALARIES:					
FY 2010-2011	\$422,837.00	\$34,703.12	\$205,224.45	\$217,612.55	48.5%
FRINGE BENEFITS					
FICA Match	\$32,300.00	2,654.77	\$15,699.56	\$16,600.44	48.6%
Medical Insurance	\$92,700.00	14,297.29	\$51,570.44	\$41,129.56	55.6%
Retirement	\$27,000.00	2,700.15	\$21,140.72	\$5,859.28	78.3%
Unemployment	\$2,309.00	175.75	\$247.85	\$2,061.15	10.7%
Disability Insurance	\$4,300.00	377.15	\$2,338.29	\$1,961.71	54.4%
OTHER EXPENSES					
Travel	\$12,000.00	555.50	\$3,427.72	\$8,572.28	28.6%
Reproduction & Printing	\$6,000.00	103.98	\$1,424.02	\$4,575.98	23.7%
Rent	\$45,126.00	3,754.11	\$22,524.66	\$22,601.34	49.9%
Insurance & Bond	\$8,500.00	-	\$7,638.00	\$862.00	89.9%
Utilities & Misc. Office	\$13,000.00	1,227.66	\$6,104.63	\$6,895.37	47.0%
Supplies	\$8,700.00	569.81	\$4,203.25	\$4,496.75	48.3%
Dues, Bks, Subscriptions	\$1,000.00	359.54	\$624.04	\$375.96	62.4%
Equipment	\$8,000.00	-	\$0.00	\$8,000.00	0.0%
Audit	\$17,000.00	-	\$16,000.00	\$1,000.00	94.1%
Professional Services	\$4,000.00	306.00	\$2,448.00	\$1,552.00	61.2%
CONSULTANT SERVICES					
Emergency Planning	\$0.00	-	\$0.00	\$0.00	0.0%
New Transp Study	\$40,000.00	-	\$0.00	\$40,000.00	0.0%
Reserve Fund	\$20,000.00	-	\$0.00	\$20,000.00	0.0%
Contingency	\$40,174.00	\$52.95	\$2,374.32	\$37,799.68	5.9%
SUBTOTAL - OPERATING	\$804,946.00	\$61,837.78	\$362,989.95	\$441,956.05	45.1%
PASS-THROUGH FUNDS					
EPA Sewer & Water Projects	\$96,040.00	-	\$0.00	\$96,040.00	0.0%
DEMHS FY2009 - et.al.	\$300,000.00	\$0.00	\$0.00	\$300,000.00	0.0%
Transportation - Greenway	\$15,000.00	\$0.00	\$5,404.49	\$9,595.51	36.0%
HHW Project	\$52,000.00	-	\$27,681.01	\$24,318.99	0.0%
DEMHS FY2008 - Equip.et.al.	\$600,000.00	43,405.57	\$181,754.38	\$418,245.62	0.0%
CERT - Town Equip.et.al.	\$4,000.00	-	\$775.00	\$3,225.00	0.0%
TOTAL	\$1,871,986.00	\$105,243.35	\$578,604.83	\$1,293,381.17	30.9%

Percent of Year Completed: 50.27%

Prepared: 1/7/2011

MAR 7 2011

MONTHLY FINANCIAL REPORT
Jan-11

EXPENDITURES

Budget Item	Budget Through June 30, 2011	Expended During Jan-11	Expended Year-to Date	Unexpended Balance 1/31/2011	Percent Expended Yr-to-Date
SALARIES:					
FY 2010-2011	\$422,837.00	\$34,924.82	\$240,149.27	\$182,687.73	56.8%
FRINGE BENEFITS					
FICA Match	\$32,300.00	2,671.74	\$18,371.30	\$13,928.70	56.9%
Medical Insurance	\$92,700.00	4,920.10	\$56,490.54	\$36,209.46	60.9%
Retirement	\$27,000.00	2,700.15	\$23,840.87	\$3,159.13	88.3%
Unemployment	\$2,309.00	-	\$247.85	\$2,061.15	10.7%
Disability Insurance	\$4,300.00	377.15	\$2,715.44	\$1,584.56	63.1%
OTHER EXPENSES					
Travel	\$12,000.00	904.91	\$4,332.63	\$7,667.37	36.1%
Reproduction & Printing	\$6,000.00	745.75	\$2,169.77	\$3,830.23	36.2%
Rent	\$45,126.00	3,754.11	\$26,278.77	\$18,847.23	58.2%
Insurance & Bond	\$8,500.00	-	\$7,638.00	\$862.00	89.9%
Utilities & Misc. Office	\$13,000.00	572.46	\$6,677.09	\$6,322.91	51.4%
Supplies	\$8,700.00	185.54	\$4,388.79	\$4,311.21	50.4%
Dues, Bks, Subscriptions	\$1,000.00	178.90	\$802.94	\$197.06	80.3%
Equipment	\$8,000.00	-	\$0.00	\$8,000.00	0.0%
Audit	\$17,000.00	-	\$16,000.00	\$1,000.00	94.1%
Professional Services	\$4,000.00	306.00	\$2,754.00	\$1,246.00	68.9%
CONSULTANT SERVICES					
Emergency Planning	\$0.00	-	\$0.00	\$0.00	0.0%
New Transp Study	\$40,000.00	-	\$0.00	\$40,000.00	0.0%
Reserve Fund	\$20,000.00	-	\$0.00	\$20,000.00	0.0%
Contingency	\$40,174.00	\$50.00	\$2,424.32	\$37,749.68	6.0%
SUBTOTAL - OPERATING	\$804,946.00	\$52,291.63	\$415,281.58	\$389,664.42	51.6%
PASS-THROUGH FUNDS					
EPA Sewer & Water Projects	\$96,040.00	96,040.00	\$96,040.00	\$0.00	100.0%
DEMHS FY2009 - et.al.	\$300,000.00	\$0.00	\$0.00	\$300,000.00	0.0%
Transportation - Greenway	\$15,000.00	\$0.00	\$5,404.49	\$9,595.51	36.0%
HHW Project	\$52,000.00	-	\$27,681.01	\$24,318.99	0.0%
DEMHS FY2008 - Equip.et.al.	\$600,000.00	29,013.17	\$210,767.55	\$389,232.45	0.0%
CERT - Town Equip.et.al.	\$4,000.00	-	\$775.00	\$3,225.00	0.0%
TOTAL	\$1,871,986.00	\$177,344.80	\$755,949.63	\$1,116,036.37	40.4%

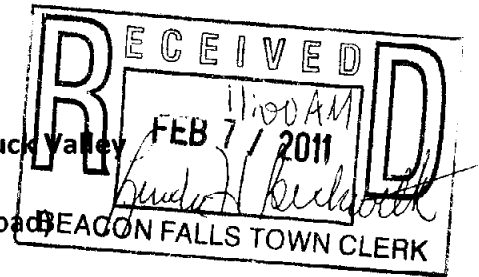
Percent of Year Completed: 58.79%

Prepared: 2/10/2011

MAR 7 2011



AGENDA
Council of Governments of the Central Naugatuck Valley
 Bin 300 World Bistro
 300 Wolcott Road (Route 69 at Munson Road)
 Wolcott, CT
 12:00 Noon, Friday, February 11, 2011



Lunch is a choice of Petite Rib Eye, Broiled Scrod with Seafood Stuffing, or Chicken Marsala at \$25. Please email Irizzo@cogcnv.org or call 203-757-0535 by Wednesday, February 9, 2011, concerning attendance.

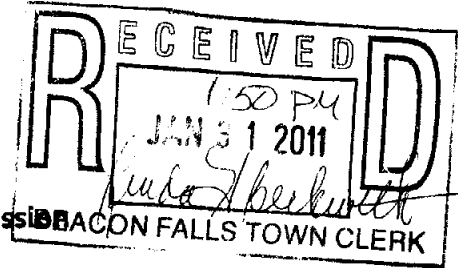
1. Pledge of Allegiance, Roll Call, Public Comment
2. Administrative Items
 - a. Minutes of December 10, 2010 meeting (motion)
 - b. Financial Report (motion)
 - c. Correspondence
3. Transportation Improvement Program Amendments (motion)
 - i. Waterbury – IMS Breakout of 151-273 for I-84, Waterbury to Southington (Project No. 0151-0307)
 - ii. Southbury – Rehabilitate culvert on CT 188 (part of Project No. 0170-2876)
 - iii. Thomaston – Rehabilitate culvert on CT 254 (part of Project No. 0174-0351)
4. Emergency Planning
 - a. Traffic Diversion Plan for I-84, Route 8, and Route 7 (motion)
 - b. Traffic Diversion Plan Exercise – Tom Romano, DEMHS
5. Regional Housing Forum – David Fink, Partnership for Strong Communities
6. Regional hazardous waste program update
 - a. Renewal of HHW vendor contract (motion)
 - b. Support for CT Product Stewardship Paint Initiative (motion)
7. Regional Business
 - a. Wind Generation Standards
 - b. Legislation – municipal recreational liability, evening bus service, etc.
8. Other

Called by
 Thomas G. Dunn
 Chairman

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MEETING CANCELLATION
Central Naugatuck Valley Regional Planning Commission
February 1, 2011 Meeting



The Regional Planning Commission meeting scheduled for February 1, 2011 has been cancelled. If the need arises, we will hold a special meeting. Otherwise, we look forward to seeing you at the March 1, 2011 meeting.

Martin Cobern
Chairman

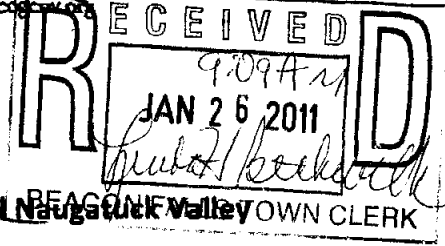
COUNCIL OF GOVERNMENTS



CENTRAL NAUGATUCK VALLEY

60 NORTH MAIN STREET • 3RD FLOOR • WATERBURY, CT 06702-1403 (203) 757-0535

Web Site: www.cogcnv.org E-Mail: cogcnv@cogcnv.org



NOTICE OF RESCHEDULED MEETING

Regional Planning Commission - Council of Governments of the Central Naugatuck Valley

The January 25, 2011 meeting of the Regional Planning Commission has been rescheduled to February 1, 2011.

We hope to see you then.

Martin Cobern
Chairman

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COUNCIL OF GOVERNMENTS



CENTRAL NAUGATUCK VALLEY

60 NORTH MAIN STREET • 3RD FLOOR • WATERBURY, CT 06702-1403 (203) 757-0535
Web Site: www.cogcnv.org E-Mail: cogcnv@cogcnv.org

4:04 PM
JAN 20 2011
Serran B. Heath
BEACON FALLS TOWN

MEETING CANCELLATION

**Council of Governments of the Central Naugatuck Valley
January 21, 2011 Meeting**

The January 21, 2011 COGCNV meeting is cancelled. If the need arises, we will hold a special meeting. Otherwise, we hope to see you at the next scheduled meeting – February 11, 2011.

Tom Dunn
Chairman



11:50 AM

REVISED AGENDA

Council of Governments of the Central Naugatuck Valley

Bin 300 World Bistro

300 Wolcott Road (Route 69 at Munson Road)

Wolcott, CT 06716

12:00 Noon, Friday, January 21, 2011

Lunch is a choice of Petite Rib Eye, Broiled Scrod with Seafood Stuffing, or Chicken Marsala at \$25. Please email lrizzo@cogcnv.org or call 203-757-0535 by Wednesday, January 19, 2011, concerning attendance.

1. Pledge of Allegiance, Roll Call, Public Comment
2. Administrative Items
 - a. Minutes of December 10, 2010 meeting (motion)
 - b. Financial Report (motion)
 - c. Correspondence
3. Transportation Improvement Program Amendments (motion)
 - i. Waterbury – IMS Breakout of 151-273 for I-84, Waterbury to Southington (Project No. 0151-0307)
 - ii. Southbury – Rehabilitate culvert on CT 188 (part of Project No. 0170-2876)
 - iii. Thomaston – Rehabilitate culvert on CT 254 (part of Project No. 0174-0351)
4. Emergency Planning
 - a. Emergency Notification Systems
 - i. Everbridge demonstration – Francis Willett
 - ii. CodeRed
 - b. Traffic Diversion Plan
 - c. Traffic Diversion Plan Exercise – Tom Romano
5. Regional hazardous waste program update (motion)
6. Regional Business
 - a. Wind Generation Standards
 - b. Legislation
7. Other

Called by
Thomas G. Dunn
Chairman

**AGENDA****Council of Governments of the Central Naugatuck Valley**

Bin 300 World Bistro

300 Wolcott Road (Route 69 at Munson Road)

Wolcott, CT 06716

12:00 Noon, Friday, January 21, 2010

11:43AM

Lunch is a choice of Petite Rib Eye, Broiled Scrod with Seafood Stuffing, or Chicken Marsala at \$25. Please email lrizzo@cogcnv.org or call 203-757-0535 by Wednesday, January 19, 2011, concerning attendance.

1. Pledge of Allegiance, Roll Call, Public Comment
2. Administrative Items
 - a. Minutes of December 10, 2010 meeting (motion)
 - b. Financial Report (motion)
 - c. Correspondence
3. Transportation Improvement Program Amendments (motion)
 - i. Waterbury – IMS Breakout of 151-273 for I-84, Waterbury to Southington (Project No. 0151-0307)
 - ii. Southbury and Weston – Rehabilitate 3 Culverts, CT 188 in Southbury and CT 57 in Weston (Project No. 0170-2876)
4. Emergency Planning
 - a. Emergency Notification Systems
 - i. Everbridge demonstration – Francis Willett
 - ii. CodeRed
 - b. Traffic Diversion Plan
 - c. Traffic Diversion Plan Exercise – Tom Romano
5. Regional hazardous waste program update
6. Regional Business
 - a. Wind Generation Standards
 - b. Legislation
7. Other

Called by
 Thomas G. Dunn
 Chairman



11:08 AM

Frank A. Beckwith

NOTICE OF RESCHEDULED MEETING
Regional Planning Commission - Council of Governments of the Central Naugatuck Valley

The January 11, 2011 meeting of the Regional Planning Commission has been rescheduled to January 18, 2011. In case of snow, the meeting will be held on January 25, 2011.

We hope to see you then.

Martin Cobern
Chairman

T:\General\Meetings\FY 2011\RPC 2011-01 Mtg Reschedule Notice.wpd



10:24 AM

Grade Z/Beikwith

AGENDA

**Regional Planning Commission
of the Council of Governments of the Central Naugatuck Valley**
COGCV Conference Room
60 North Main Street – 3rd Floor
(Waterbury Savings Bank Building – North Lobby)
Waterbury, CT
7:00 P.M. Tuesday, January 11, 2011

Please email lrizzo@cogcnv.org or call 203 757-0535 by Monday, January 10, concerning attendance.

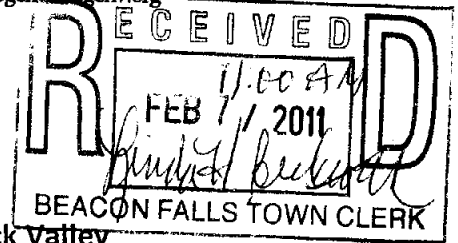
1. Pledge of Allegiance, Roll Call, Introductions
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3. Transportation Planning
 - Traffic Diversion Plan for I-84, Route 8, and Route 7
 - Regional Transportation Plan Update
4. Regional Planning Commission Operating Procedures
5. Points of Interest/Local Activities
6. Other
 - Sustainable Communities
 - Regional Gridlock II Exercise
7. Adjournment

Called by

Martin Cobern
Chairman

Parking: On-site parking entrance is from Phoenix Ave., the first street (on right) intersecting N. Main St. north of the Waterbury Green. Directions to the office are on the COGCV website: www.cogcnv.org .

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MINUTES

Council of Governments of the Central Naugatuck Valley

Signatures Restaurant
29 Leavenworth Street
Waterbury, CT 06702

Friday, December 10, 2010, 12 noon

COGCVN Members: Susan Cable, First Selectman, Beacon Falls; Tom Gormley, First Selectman, Middlebury; Mary Ann Drayton-Rogers, First Selectman, Oxford; Tom Galvin, Alternate, Prospect; Bill Davis, First Selectman, Southbury; Ed Mone, First Selectman, Thomaston; Michael Jarjura, Mayor, Terry Caldarone, Alternate, Waterbury; Darlene Tynan, Alternate, Wolcott; Gerald Stomski, First Selectman, Barbara Perkinson, Alternate, Woodbury.

Speakers and Guests: State Representative Craig Miner; Kathy McNamara, Grants Administrator, Waterbury; Paul Nonnenmacher, CRRA.

Staff: Peter Dorpalen, Executive Director; Samuel Gold, Senior Planner; Joe Perrelli, Regional Planner; Glenda Prentiss, GIS Coordinator; Mark Berube, GIS Planning Assistant; Trish Bauer, Financial Manager; Lauren Rizzo, Administrative Assistant.

1. **Pledge of Allegiance, Roll Call, Public Comment**

Vice Chairman Susan Cable called the meeting to order at 12:06 p.m. Those present recited the Pledge of Allegiance and the roll was called. There was no public comment.

2. **Administrative Items**

- a. *Minutes of the November 19, 2010 Meeting* — On a motion by Tom Gormley, seconded by Gerald Stomski, it was unanimously

VOTED: To approve the minutes of the November 19, 2010 COGCVN meeting.

- b. *Financial Report* — Peter Dorpalen reported that as of November 30, 2010, COGCVN was 42% through the fiscal year and had expended 37% of its operating budget. Including pass-through funds, 25% of the total budget has been expended. On a motion by Gerald Stomski, seconded by Mary Ann Drayton-Rogers, it was unanimously

VOTED: To approve the financial report.

- c. *FY2011-12 COGCVN Municipal Dues* — Peter Dorpalen said dues have not changed in four years; he recommended the rate remain at 42.7¢ per capita, adjusted to the 2009 population estimates from the Department of Public Health. On a motion by Tom Gormley, seconded by Gerald Stomski, it was unanimously

VOTED: To approve the December 2010 amendments to the 2010-2013 Transportation Improvement Program listed in Memorandum 121010TIP.

4. **Legislative Discussion with State Representative Craig Miner**

State Representative Craig Miner discussed the State budget and funding at the local level. Other points of interest included reducing the size and cost of government, controlling spending and taxes, and the possibility of new revenue streams. Liability protection for municipalities for the recreational use of public land was also discussed, as was the Freedom of Information Act, public notices, regionalization efforts, and shared services.

5. **Naugatuck River Greenway Routing Study Final Report**

Sam Gold gave a presentation on the completed Naugatuck River Routing Study and discussed next steps in implementing the recommendations. He reported that on September 14, 2010, the Regional Planning Commission unanimously voted "To strongly recommend the Regional Naugatuck River Greenway Routing Study to COG for approval." Tom Gormley noted that towns on the Naugatuck River Greenway should keep in mind the costs associated with maintaining their portions. Ed Mone commended Sam Gold of COGCV and Phil Goff of Alta Planning + Design for their work on the project. On a motion by Tom Gormley, seconded by Ed Mone, it was unanimously

VOTED: To approve the Regional Naugatuck River Greenway Routing Study.

6. **Emergency Planning**

Due to the absence of Virginia Mason, there were no updates on this agenda topic.

7. **Regional Business**

Peter Dorpalen discussed the position paper for recreational liability protection for municipalities, as supported by the coalition led by the Connecticut Forest and Park Association and other groups. A possible next step would be to have individual municipalities support the position paper.

8. **Other**

Peter Dorpalen spoke about COGCV's legislative agenda. From past discussions, the consensus was to focus on key items such as maintaining municipal funding, unfunded mandates, and the municipal recreational liability issue. Susan Cable suggested adding streamlining the passing of the state budget, in order to expedite passing of municipal budgets. It was agreed that Peter Dorpalen would prepare a draft COGCV legislative agenda to be forwarded to the CEOs for input and approval. It was agreed that any reduction in funding at the state level would result in an increase in taxation at the local level. It was suggested that COGCV members make an appointment with their legislators and present the group's legislative agenda. Members will report back with updates.

Joe Perrelli gave an update on the I-84 and Rtes. 7 & 8 Traffic Diversion Plan. The consultant, Wilbur Smith & Associates, completed exit-to-exit diversion maps to cover each corridor. Preliminary maps went out to all towns in each corridor for feedback. Revised maps were created based on comments received. The Technical Advisory Committee met to review the preliminary maps and diversion plan report. The draft final report is now being reviewed. Procedures and protocol will be included in the final report, which will be released in January.

MONTHLY FINANCIAL REPORT
Nov-10

EXPENDITURES

Budget Item	Budget Through June 30, 2011	Expended During Nov-10	Expended Year-to Date	Unexpended Balance 11/30/2010	Percent Expended Yr-to-Date
SALARIES:					
FY 2010-2011	\$422,837.00	\$35,301.71	\$170,521.33	\$252,315.67	40.3%
FRINGE BENEFITS					
FICA Match	\$32,300.00	2,700.56	\$13,044.79	\$19,255.21	40.4%
Blue Cross/Blue Shield	\$92,700.00	5,104.94	\$37,273.15	\$55,426.85	40.2%
Retirement	\$27,000.00	2,700.15	\$18,440.57	\$8,559.43	68.3%
Unemployment	\$2,309.00	-	\$72.10	\$2,236.90	3.1%
Disability Insurance	\$4,300.00	345.63	\$1,961.14	\$2,338.86	45.6%
OTHER EXPENSES					
Travel	\$12,000.00	876.20	\$2,872.22	\$9,127.78	23.9%
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Insurance & Bond	\$8,500.00	-	\$7,638.00	\$862.00	89.9%
Utilities & Misc. Office	\$13,000.00	890.91	\$4,876.97	\$8,123.03	37.5%
Supplies	\$8,700.00	397.66	\$3,633.44	\$5,066.56	41.8%
Dues, Bks, Subscriptions	\$1,000.00	232.50	\$264.50	\$735.50	26.5%
Equipment	\$8,000.00	-	\$0.00	\$8,000.00	0.0%
Audit	\$17,000.00	-	\$16,000.00	\$1,000.00	94.1%
Professional Services	\$4,000.00	-	\$2,142.00	\$1,858.00	53.6%
CONSULTANT SERVICES					
Emergency Planning	\$0.00	-	\$0.00	\$0.00	0.0%
New Transp Study	\$40,000.00	-	\$0.00	\$40,000.00	0.0%
Reserve Fund	\$20,000.00	-	\$0.00	\$20,000.00	0.0%
Contingency	\$40,174.00	\$0.00	\$2,321.37	\$37,852.63	5.8%
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TOTAL	\$1,871,986.00	\$85,070.59	\$473,361.48	\$1,398,624.52	25.3%

Percent of Year Completed: 41.76%

Prepared: 12/9/2010

FEB - 7 2011

11:44 AM
JAN 18 2011

Gerraine B. Heath

MINUTES

Council of Governments of the Central Naugatuck Valley

Signatures Restaurant
29 Leavenworth Street
Waterbury, CT 06702

Friday, December 10, 2010, 12 noon

COGCNV Members: Susan Cable, First Selectman, Beacon Falls; Tom Gormley, First Selectman, Middlebury; Mary Ann Drayton-Rogers, First Selectman, Oxford; Tom Galvin, Alternate, Prospect; Bill Davis, First Selectman, Southbury; Ed Mone, First Selectman, Thomaston; Michael Jarjura, Mayor, Terry Caldarone, Alternate, Waterbury; Darlene Tynan, Alternate, Wolcott; Gerald Stomski, First Selectman, Barbara Perkinson, Alternate, Woodbury.

Speakers and Guests: State Representative Craig Miner; Kathy McNamara, Grants Administrator, Waterbury; Paul Nonnenmacher, CRRRA.

Staff: Peter Dorpalen, Executive Director; Samuel Gold, Senior Planner; Joe Perrelli, Regional Planner; Glenda Prentiss, GIS Coordinator; Mark Berube, GIS Planning Assistant; Trish Bauer, Financial Manager; Lauren Rizzo, Administrative Assistant.

1. **Pledge of Allegiance, Roll Call, Public Comment**

Vice Chairman Susan Cable called the meeting to order at 12:06 p.m. Those present recited the Pledge of Allegiance and the roll was called. There was no public comment.

2. **Administrative Items**

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VOTED: To approve the minutes of the November 19, 2010 COGCNV meeting.

- b. *Financial Report* — Peter Dorpalen reported that as of November 30, 2010, COGCNV was 42% through the fiscal year and had expended 37% of its operating budget. Including pass-through funds, 25% of the total budget has been expended. On a motion by Gerald Stomski, seconded by Mary Ann Drayton-Rogers, it was unanimously

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VOTED: To approve the December 2010 amendments to the 2010-2013 Transportation Improvement Program listed in Memorandum 121010TIP.

4. **Legislative Discussion with State Representative Craig Miner**

State Representative Craig Miner discussed the State budget and funding at the local level. Other points of interest included reducing the size and cost of government, controlling spending and taxes, and the possibility of new revenue streams. Liability protection for municipalities for the recreational use of public land was also discussed, as was the Freedom of Information Act, public notices, regionalization efforts, and shared services.

5. **Naugatuck River Greenway Routing Study Final Report**

Sam Gold gave a presentation on the completed Naugatuck River Routing Study and discussed next steps in implementing the recommendations. He reported that on September 14, 2010, the Regional Planning Commission unanimously voted "To strongly recommend the Regional Naugatuck River Greenway Routing Study to COG for approval." Tom Gormley noted that towns on the Naugatuck River Greenway should keep in mind the costs associated with maintaining their portions. Ed Mone commended Sam Gold of COGCV and Phil Goff of Alta Planning + Design for their work on the project. On a motion by Tom Gormley, seconded by Ed Mone, it was unanimously

VOTED: To approve the Regional Naugatuck River Greenway Routing Study.

6. **Emergency Planning**

Due to the absence of Virginia Mason, there were no updates on this agenda topic.

7. **Regional Business**

Peter Dorpalen discussed the position paper for recreational liability protection for municipalities, as supported by the coalition led by the Connecticut Forest and Park Association and other groups. A possible next step would be to have individual municipalities support the position paper.

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Percent of Year Completed: 41.76%

Prepared: 12/9/2010

18 2011

11:15 AM

Council of Governments of the Central Naugatuck Valley

12/09/10

Balance Sheet

accrual Basis

As of November 30, 2010

	<u>Nov 30, 10</u>
ASSETS	
Current Assets	
Checking/Savings	
1010-00 · Webster Checking	113,589
1020-00 · STIF # 566948	82,384
1040-00 · TD Bank/Americ- 1st Instance	49,460
1060-00 · Reich & Tang Account	0
1080-00 · STIF # 572240 - Reserve	269,669
Total Checking/Savings	<u>515,102</u>
Accounts Receivable	
1200 · Accounts Receivable	48,912
Total Accounts Receivable	<u>48,912</u>
Other Current Assets	
1250-00 · Ofc Emergency Mngmt. - Receivbl	1,816
1290-00 · Household Hazardous Waste	13,235
1350-00 · EPA-DEP Water Grants	494
1390-00 · FHWA/PL - ConnDOT	-1
1410-00 · FTA - ConnDOT	-2
1800 · 1800 - Security Deposit	6,650
1900 · Fixed Assets	
1900-02 · Fixed Assets - Local	131,192
Total 1900 · Fixed Assets	<u>131,192</u>
Total Other Current Assets	<u>153,384</u>
Total Current Assets	<u>717,398</u>
TOTAL ASSETS	<u>717,398</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000-00 · Accounts payable	
2111-00 · 2111-00 Accrued Expenses	
2111-39 · 2111-39 DEMHS FY08 Accrued Ex...	-0
Total 2111-00 · 2111-00 Accrued Expenses	-0
2000-00 · Accounts payable - Other	-0
Total 2000-00 · Accounts payable	<u>-0</u>
Total Accounts Payable	-0
Other Current Liabilities	
2010-00 · 1st Instance fund/Conn DOT	26,465
Total Other Current Liabilities	<u>26,465</u>
Total Current Liabilities	<u>26,465</u>
Total Liabilities	26,465
Equity	
3000 · Opening Bal Equity	0
3010-00 · Fund balance - beginning	230,403
3020-00 · Investment in Fixed Assets	131,192
3900 · Retained Earnings	184,140
Net Income	145,199
Total Equity	<u>690,934</u>
TOTAL LIABILITIES & EQUITY	<u>717,398</u>



MINUTES

**Regional Planning Commission
of the Council of Governments of the Central Naugatuck Valley**

COGCV Conference Room
60 North Main Street – 3rd Floor
(Waterbury Savings Bank Building – North Lobby)
Waterbury, CT

7:00 P.M. Tuesday, September 14, 2010

10:24 AM

Attendance: Martin Cobern, Cheshire; Richard Minnick, Beacon Falls; Ken Long, Middlebury; Joseph McEvoy, Naugatuck; Harold Cosgrove, Herman Schuler, Oxford; Nancy Clark, Harmon Andrews, Southbury; Robert Flanagan, Thomaston; James Sequin, Waterbury; Rosalie Loughran, Watertown; Val Bernardoni, Cathe Sherman, Wolcott.
Staff: Peter Dorpalen, Executive Director; Virginia Mason, Assistant Director; Samuel Gold, Senior Planner; Joseph Perrelli, Regional Planner. **Guests:** Linda Bush, Wallingford; Bruce Wittchen, OPM.

1. Pledge of Allegiance, Roll Call, Introductions

2. Election of FY2010-11 Officers

The nominating committee recommended the following slate of officers for FY2010-11:

Chairman	Martin Cobern, Cheshire
Vice-Chairman	Rich Minnick, Beacon Falls
Secretary	Ken Long, Middlebury

On a motion by Robert Flanagan, seconded by James Sequin, it was unanimously

VOTED: To elect the slate of officers presented by the nominating committee for FY2010-11.

3. Public Meeting – Regional Naugatuck River Greenway Routing Study

Sam Gold presented the draft Regional Naugatuck River Greenway Routing Study to the RPC and members of the public. The purpose of the study was to identify a feasible routing for the Naugatuck River Greenway trail through Thomaston, Watertown, Naugatuck, and Beacon Falls, connecting to the trail route already identified in Waterbury. Cost estimates and phasing recommendations were also presented in the study. Gold gave an overview of the recommended route and showed examples of design approaches that the study recommends in response to various constraints along the greenway corridor. Next steps in the greenway project were also presented. Members of the public commented on the proposed greenway trail. One member of the public suggested that a natural trail surface be used and that the aesthetics of the trail be considered.

4. Administrative Items

- a. *Approval of May 4, 2010 Minutes* — On a motion by Richard Minnich, seconded by Ken Long, it was unanimously

VOTED: To approve the minutes of the May 4, 2010 meeting.

b. *Correspondence* — Peter Dorpalen summarized recent correspondence:

June 25, 2010	Letter from Sam Gold to Mayor Jarjura in support of the city's Naugatuck River Greenway routing and feasibility study for a National Trails Award in Planning and Design.
June 25, 2010	Email from the Chairman of Watertown P&Z Commission, stating his dissatisfaction and objection to the RPC zoning referral report on Watertown's proposed site plan development agreement.
June 29, 2010	Email from Senior Planner Sam Gold, responding to Watertown P&Z Chairman's objections, stating that the referral report has been revised and that he can request a meeting of the RPC referral committee to further discuss the findings of the revised report.
June 28, 2010	Memorandum from Regional Planner Joe Perrelli to CTDOT and Waterbury officials on his analysis of the traffic impact of reducing the lanes on South Main Street in Waterbury to accommodate a section of the Naugatuck River Greenway bikepath.
July 5, 2010	Email from RPC Chairman Martin Cobern with suggested referral operating procedures.
July 13, 2010	Letter submitting final report for the Municipal Training Academy grant to OPM.
July 22, 2010	Email to COG members and economic development commissions on CARPO's recommended Economic Development Districts. The proposed district requirements of DECD includes the existing CEDS region (CNVR and the lower Valley region) plus the the Housatonic Valley Region to create a western CT I-84 and Route 8 economic corridor.
August 2010	Numerous letters from local, state, and regional organizations in support of COGCNV's Sustainable Communities Regional Planning Grant.
August 6, 2010	Letter to Waterbury in support of the City's Community Challenge Grant and to serve as a collaborative organization.
August 9, 2010	Letter to Mark Berube confirming his hiring as Planning Assistant - GIS as of August 25, 2010.
August 12, 2010	Email from Virginia Mason to municipal planners requesting comments and suggestions on the RPC land use referral process.
August 12, 2010	Email from the Middlebury ZEO stating that she has been pleased with the procedure and the timeliness of responses to land use referrals
August 12, 2010	Email from the Southbury Town Planner stating that the present process is fine.
August 16, 2010	Email from Watertown P&Z Chairman with a set of recommendations for improving the process.
August 24, 2010	Email from Peter Dorpalen in response to a request from Middlebury for additional ARRA funding to cover overages with the Long Meadow Road Bridge project. The letter notes COGCNV's resolution for approving the use of unobligated ARRA funds to cover the cost of overages on other ARRA projects and to supplement the region's shovel-ready STPU project.

September 9,
2010

Email from CARPO Chair announcing a RPO meeting to discuss the upcoming OPM analysis of planning region boundaries with CCM and COST on September 21, 2010.

5. Naugatuck Municipal Development Plan - Conformance with Regional Plan

Richard Harrall of Milone and MacBroom and David Prendergast of the Naugatuck Economic Development Corporation presented the Renaissance Place Development Plan to the RPC. On a motion by Jim Sequin, seconded by Gill Graveline, it was unanimously

VOTED: The Regional Planning Commission recognizes the that Renaissance Place lies within the regional core of Waterbury, Watertown, and Naugatuck and that the *Renaissance Place Municipal Development Plan* is in accordance with the *COGCV 2008 Regional Plan of Conservation and Development* as it links railroad, pedestrian and vehicular transportation with mixed use development.

6. Sustainable Communities Regional Planning Grant Application

Virginia Mason reported that COG submitted an application for a HUD Sustainable Communities Regional Planning Grant. If successful, the grant would fund a regional economic strategic plan, regional housing assessment plan, and a demographic analysis including new population projections. Leveraging of other funds or in-kind services is required for the grant. COG more than fulfilled the required minimum amount of leveraging with staff and collaboration partner time.

7. Transportation Planning

a. *Regional Naugatuck River Greenway Routing Study* – On a motion by Robert Flanagan, seconded by Jim Sequin, it was unanimously

VOTED: To strongly recommend the Regional Naugatuck River Greenway Routing Study to COG for approval.

b. *Traffic Diversion Plan for I-84, Route 8, and Route 7* – Peter Dorpalen reported that Wilbur Smith Associates was preparing the Traffic Diversion Plan.

c. *Regional Transportation Plan Update* – Peter Dorpalen reported that COG has started work on an update to the regional transportation plan. A draft plan is due to CTDOT in mid-January 2011.

8. Regional Planning Commission Operating Procedures

Peter Dorpalen reviewed a memorandum outlining draft RPC operating procedures, including the role of the RPC and COGCV staff in the statutory referral process. Sending referrals to RPC commissioners via email was discussed. The RPC could then comment on the draft staff referral. Absence of commissioner responses would be considered approval.

9. Proposed Consolidation of Water Utility Coordination Committees (WUCC)

Virginia Mason presented the proposed consolidation of WUCCs. Several alternatives have

been proposed such as total consolidation and alignment along drainage basin boundaries. Staff recommends that WUCCs be aligned by drainage basins (Housatonic, Connecticut, and Thames River basins). Mason will be recommended to COGCNV as the region's official representative to the WUCCs.

10. Points of Interest / Local Activities

RPC representatives discussed recent developments and issues in their municipalities.

11. Other

a. *Woodbury Water Contamination*

Virginia Mason presented on the issue of contamination in the Woodbury Middle Quarter and the new threat it now poses to public drinking water. COGCNV has been asked by the Town of Woodbury and the Pomperaug Watershed Coalition to join a taskforce to address this issue. On a motion by Ken Long, seconded by Cathe Sherman, it was unanimously

VOTED: To support the efforts of the task force created by the Town of Woodbury and Pomperaug River Watershed Coalition to ensure available portable water for present and future citizens.

b. *Change in Forest Cover Maps*

Virginia Mason distributed maps created by Glenda Prentiss showing changes in forest and agricultural land in each municipality using new CLEAR data.

12. Adjournment — At 9:05 p.m. on a motion by Cathe Sherman, seconded by Jim Sequin, it was unanimously

VOTED: To adjourn the meeting

Respectfully submitted by
Samuel Gold
Senior Planner

for

Ken Long
RPC Secretary



10.14.11

SCHEDULE OF MEETINGS: 2011

Council of Governments of the Central Naugatuck Valley (COGCV)

Meets the second Friday of each month, 12:00 noon at locations in the Region which will be announced. There is no meeting in August. On Friday holidays the regular meeting is held on the preceding Thursday or the following Friday.

January 14, 2011	July 8, 2011
February 11, 2011	September 9, 2011
March 11, 2011	October 14, 2011
April 8, 2011	November 18, 2011
May 13, 2011 — Annual Budget Meeting	December 9, 2011
June 10, 2011 — Annual Meeting	

Regional Planning Commission of the Council of Governments (RPC)

Meets the first Tuesday in alternate months, 7:00 p.m., Council Offices at 60 North Main Street, 3rd Floor, Waterbury. There is no meeting in August. On Tuesday holidays, the regular meeting is held on the following Wednesday or following Tuesday

January 11, 2011
March 1, 2011
May 3, 2011
July 5, 2011
September 13, 2011
November 1, 2011

T:\General\Meetings\FY 2011\Meeting schedule 2011.wpd